

**TOWN OF INDIAN HEAD
TOWN MEETING MINUTES
MONDAY, FEBRUARY 2, 2015
VILLAGE GREEN PAVILION**

Mayor Scheessele called the meeting to order at 7:31pm.

Roll Call

Dennis J. Scheessele, Mayor
Edward Rice, Vice Mayor
Randy Albright, Councilman

Attended By

Ryan L. Hicks, Town Manager
Andrea Brady, Town Clerk
Ginger Foster, Finance Director
Karen Williams, Community Activities Director

NUMBER OF CITIZENS AND GUESTS IN ATTENDANCE: 19

Minutes: January 5 Town meeting minutes, and January 26 work session minutes. Councilman Albright made a motion to approve the minutes as presented; Vice Mayor Rice seconds the motion. The minutes were approved as presented by voice vote: 3-Ayes, 0-Nays.

Reports of Officers, Boards and Committees:

- A. Permits** –The permits report for January 2015 was read (attached).
- B. Finance Report** – The finance report for January 2015 was read (attached).
- C. Town Manager's Report** – Please have your trash curbside by 7:30am on the day of your scheduled pickup. New members are still needed for the BZA, Planning Commission, and Ethics Commission. Work on the Connector Trail is almost complete. All that remains is the signage and crosswalks. Please contact the town hall if you would like a new 95 gallon toter for recycling delivered to your home or place of business. Washington Gas has finished installing the gas line through town and the brick paver repair is complete. All SHA comments on the Boardwalk project have been addressed by ARRO consulting. The funding has been reinstated, and the Town received the revised MOU with the State. The Town is looking into online bill payment options. Work has begun on the FY16 budget. Renovations at the Black Box will begin soon. Public works has repaired a sewer line on Prospect and water lines along Kenneth Court and Indian Head Avenue.
- D. Code Enforcement Report** – The Town issued 9 notices of violation during the month of January 2015, 3 trash and debris violations, 4 rental license violations, and 2 vehicle violations. The Town performed 12 rental inspections during the month of January 2015.

E. Planning Commission Report – The Planning Commission reviewed the TCMX Overlay/TND Zone, and voted to change the meeting date to the 3rd Wednesday of every month.

F. Bureau of Fire Prevention – No report.

G. Community Affairs – The Community Activities Committee will be meeting on Tuesday February 10 at 7pm in the Pavilion. The 12th Annual NETS Dinner will be held on Saturday February 14 at the St. James Episcopal Church all ticket sales benefit NETS. The Indian Head Center for the Arts/Black Box Theater is having a special performance of Super Hero Sanitarium performed by the Port Tobacco Players on February 20 at 7pm; tickets can be purchased on the Port Tobacco Players website. The Annual Spring Party and Egg Hunt will be held on March 22 from 2pm to 4pm ages birth to 12. Admission is \$2 all ages, under 1 admitted for free. Photos with the Easter bunny are \$1. County Hazardous Waste will begin on April 4, and it is the first Saturday of the month through December. The Annual Volunteer Appreciation Dinner will be held on Thursday April 23. The 3rd Annual Taste of Indian Head will be held on Saturday May 2 and the Indian Head Business Association is looking for performers and vendors. The Miss Indian Head and Little Miss Indian Head pageants will be held on the same day, registration is now open. The Village Green Flea Markets will start again on Saturday May 9. The Town has signed the Sara Gray band for the Annual 4th of July Celebration.

H. Charles County Recreation – No report.

I. Policing Report – Officer Elliot asked residents not to leave cars unattended when warming them up in the morning. Warming your car up unattended provides the opportunity for theft. Officer Elliot also asked residents to report any people they see who should not be in the area to help prevent people from breaking into vacant homes. The county has programs in place to help these people that will put them in a location with heat and running water. If you don't report what you see the Sheriff's office cannot record what happens. Reports are what help to get funding and resources. The Sheriff's Department is providing home and commercial surveys free of charge. They will assess the security of your home or business. Crime statistics have been relatively low for the past couple months.

Briefings: None

Presentations/Recognitions: None

Resolutions: Resolution 01-01-15 was presented for adoption. It is a resolution concerning a charter amendment for Mayor and Council salaries for the purpose of amending the Charter of the Town of Indian Head to increase the salaries for the Mayor and members of the Town Council, commencing with the term of office for the Mayor and members of the Town council to be elected in May, 2015. The Mayor's salary would be increased from \$3,000 to \$6,000 and the Council members' salaries would be increased from \$2,500 to \$5,000. Vice Mayor Rice made a motion to adopt Resolution 01-01-15. Councilman Albright seconds the motion. The motion

carried by roll vote, Councilman Albright – Yes, Vice Mayor Rice – Yes, Mayor Scheessele – Yes. The resolution will become effective on March 24, 2015 and will commence with the term of office for those elected in May.

Ordinances: The State of Maryland required revisions to the Floodplain ordinance in order to stay in compliance with the state and allow residents to get flood insurance at a reasonable rate although no structures in Town are within a flood zone. Town Clerk Brady read over the major text amendments. The majority of the amendments are minor changes. Copies of the changes are available for review at the Town Hall. Councilman Albright made a motion to adopt the text amendments to Ordinance 04-01-13. Vice Mayor Rice seconds the motion. Motion carried by roll vote, Councilman Albright – Yes, Vice Mayor Rice – Yes, Mayor Scheessele – Yes. The amendments will be effective on February 23, 2015.

Petitions: None

Unfinished Business: None

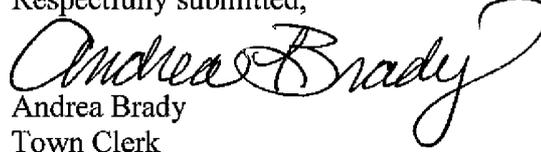
New Business: None

Miscellaneous: Mayor Scheessele read the upcoming February events and meetings.

Citizen's Comments: None

With no further questions or comments, the meeting adjourned at 8:02pm.

Respectfully submitted,


Andrea Brady
Town Clerk



Town of Indian Head, Maryland

BUILDING / USE & OCCUPANCY / SIGN PERMITS
ISSUED DURING THE MONTH OF: January 2015

BUILDING PERMITS;

<i>DATE</i>	<i>NAME</i>	<i>RESIDENTIAL</i>	<i>COMMERCIAL</i>	<i>OTHER</i>
1/5/15	Rodney Bailey for: Wayne Higdon 304 Bland Drive			Cover over hot tub
1/9/15	Mikkell Burley 6 Davis Drive			Deck

USE & OCCUPANCY PERMIT;

1/13/15	Ian Adams 9 Prospect Avenue			Deck
1/16/15	Mikkell Burley 6 Davis Drive			Deck

TEMPORARY USE & OCCUPANCY PERMIT;

No Temporary U & O Permits were issued during the month of January.

DEMOLITION PERMITS;

No Demolition permits were issued during the month of January.

GRADING PERMITS;

No Grading permits were issued during the month of January.

SIGN PERMITS;

1/28/15 Dave Dixon, Insurance – State Farm
3A North First Street

TEMPORARY SIGN PERMITS;

No Temporary Sign Permits were issued during the month of January.

FINANCE REPORT 1/1/15 to 1/31/15

CASH BALANCE JANUARY 1, 2015 \$252,472.34

REVENUES

General	185,084.25	
Trash	38,057.29	
Water & Sewer	71,702.63	
Parks/Pavillion	1,375.00	
Land		
SUB-TOTAL		296,219.17

LGIP Transfer(s)	-
Money Market Interest	-
Highway User Funds	

TOTAL REVENUES - 296,219.17

EXPENDITURES

General	(44,077.85)	
Trash	(21,880.83)	
Sewer/Water	(83,120.06)	
Parks/Pavillion	(2,114.36)	
SUB-TOTAL		(151,193.10)

PNC & Amer Exp Merchant Fee(s)	(1,017.08)
Credit Card Machine	(42.35)
LGIP Transfer(s)	
Check Order	
Payroll	(40,334.97)
Wire Trans FICA, W/H Tax, Sales Tax	(17,111.86)
SUB-TOTAL	(58,506.26)

TOTAL EXPENDITURES (209,699.36)

CASH BALANCE AS OF JANUARY 31, 2015 \$338,992.15

LGIP ACCOUNTS

HIGHWAY FUND	3.78
PARK FUND	235,926.72
BOARDWALK	552,709.43
SEWER FUND	20,173.63
WATER FUND	40,913.49
REFUSE FUND	2.01
TOTAL LGIP ACCOUNTS	\$ 849,729.06

SEWER BOND (AMERICAN FUNDS) 143,671.33

PNC 11,272.42

TOTAL INVESTMENTS \$ 1,004,672.81