

**TOWN OF INDIAN HEAD  
TOWN MEETING MINUTES  
MONDAY, MARCH 2, 2015  
VILLAGE GREEN PAVILION**

Mayor Scheessele called the meeting to order at 7:30pm.

**Roll Call**

Dennis J. Scheessele, Mayor  
Edward Rice, Vice Mayor  
Randy Albright, Councilman

**Attended By**

Ryan L. Hicks, Town Manager - Excused  
Andrea Brady, Town Clerk  
Ginger Foster, Finance Director  
Karen Williams, Community Activities Director

**NUMBER OF CITIZENS AND GUESTS IN ATTENDANCE: 16**

**Minutes:** February 2 Town meeting minutes, and February 24 work session minutes. Councilman Albright made a motion to approve the minutes as presented; Vice Mayor Rice seconds the motion. The minutes were approved as presented by voice vote: 3-Ayes, 0-Nays.

**Reports of Officers, Boards and Committees:**

- A. Permits** –The permits report for February 2015 was read (attached).
- B. Finance Report** – The finance report for February 2015 was read (attached).
- C. Town Manager's Report** – No report.
- D. Code Enforcement Report** – The Town issued 10 notices of violation during the month of February 2015, 2 trash and debris violations, 6 rental license violations, 1 vehicle violation, and 1 un-permitted work. The Town performed 12 rental inspections during the month of February 2015.
- E. Planning Commission Report** – The February Planning Commission meeting was canceled.
- F. Bureau of Fire Prevention** – No report.
- G. Community Affairs** – The National Council on Aging is honoring the Indian Head Senior Center for innovative creative art through patience and trust. The award highlights the outstanding program for Indian Head Seniors, and is 1 of 12 received in the nation. The Senior Center will be holding a free hearing test clinic on March 10 at 10am, advanced sign up is required, and an AARP Driving Safety program on March 24, \$15 for members, \$20 for non-members. Sunday March 8 is daylight savings time;

when you turn your clocks forward remember to change the batteries in your smoke detectors. The IHVFD is holding cornhole tournament on March 21 starting at 11am, \$40 per team of 2. The Drive-Thru Chicken Dinners have started again, and they will be holding the Spring Quarter Auction on May 2. The Annual Spring Party and Egg Hunt will be held on March 22 from 2pm to 4pm ages birth to 12. Admission is \$2 all ages, under 1 admitted for free. Photos with the Easter bunny are \$1. County Hazardous Waste will begin on April 4, and it is the first Saturday of the month through December. The Annual Volunteer Appreciation Dinner will be held on Thursday April 23. The 3<sup>rd</sup> Annual Taste of Indian Head will be held on Saturday May 2 and the Indian Head Business Association is looking for performers and vendors. The Miss Indian Head and Little Miss Indian Head pageants will be held on the same day, registration is now open. The Village Green Flea Markets will start again on Saturday May 9. The Town has signed the Sara Gray band for the Annual 4<sup>th</sup> of July Celebration.

**H. Charles County Recreation** – Suleiman Rabie from the Lackey pool reported that the pool opens at 3:30pm Monday through Friday. The schedule will occasionally change based on events at the school. The Spring Guide will come out this week and will list the schedule through September. The Easter Egg Hunt will be held on March 26, \$4 admission. During spring break the pool hours will be 1pm – 8pm, and will be closed Easter Sunday and Monday. Spring Break swim will be from 1pm to 4pm and the cost is \$2. Jr. Lifeguard and the lifeguard course will be held during spring break and swim lessons will start March 14.

**I. Policing Report** – Officer Elliot asked everyone to be conscious of their cars, and if there is ice on the car there is likely ice on the road and sidewalks. Put down salt, be careful, and watch the road conditions. The Town has been generally very good crime wise. Officer Elliot recently worked with narcotics and made an arrest in Potomac Mews. If you are going to drink anything on St. Patrick’s Day, don’t drive anything. Residents have been calling about suspicious

**Briefings:** None

**Presentations/Recognitions:** None

**Resolutions:** Resolution 03-01-15 was presented for adoption. It is a resolution appointing the members of the Board of Supervisors of Elections in and for the Town of Indian Head. The members are as follows: Mary Hashagen, Michelle Mabry, and Rose Chase. The substitutes are Nancy McGuigan, and Linda Mohler. Councilman Albright made a motion to adopt Resolution 03-01-15. Vice Mayor Rice seconds the motion. The Resolution was adopted by voice vote: 3-Ayes, 0-Nays. Mayor Scheessele thanked everyone who volunteered to serve on the board.

**Ordinances:** None

**Petitions:** None

**Unfinished Business:** None

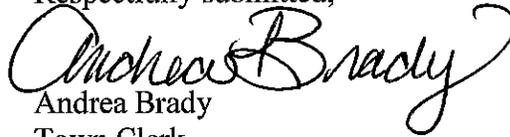
**New Business:** None

**Miscellaneous:** Mayor Scheessele read the upcoming March events and meetings.

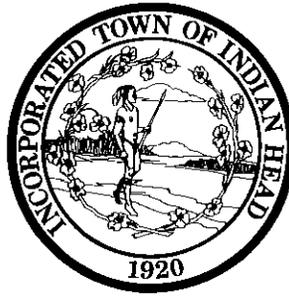
**Citizen's Comments:** None

With no further questions or comments, the meeting adjourned at 8:01pm.

Respectfully submitted,

A handwritten signature in cursive script that reads "Andrea Brady". The signature is written in black ink and is positioned to the right of the typed name.

Andrea Brady  
Town Clerk



## *Town of Indian Head, Maryland*

BUILDING / USE & OCCUPANCY / SIGN PERMITS  
ISSUED DURING THE MONTH OF: February 2015

### ***BUILDING PERMITS;***

<i>DATE</i>	<i>NAME</i>	<i>RESIDENTIAL</i>	<i>COMMERCIAL</i>	<i>OTHER</i>
2/5/15	NRG Associates 13 Meadowside Court			Replace Roof Sheathing and Shingles
2/23/15	Sheila Wallace 102 Ellerbe Drive			New railings – front porch and steps

### ***USE & OCCUPANCY PERMIT;***

2/27/15	Karen Johnson 4135 Indian Head Highway			T/A: One of a Kind Stuff
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### ***TEMPORARY USE & OCCUPANCY PERMIT;***

No Temporary U & O Permits were issued during the month of February.

### ***DEMOLITION PERMITS;***

No Demolition permits were issued during the month of February.

### ***GRADING PERMITS;***

No Grading permits were issued during the month of February.

### ***SIGN PERMITS;***

No Sign Permits were issued during the month of February.

### ***TEMPORARY SIGN PERMITS;***

No Temporary Sign Permits were issued during the month of February.

FINANCE REPORT 2/1/15 to 2/28/15

CASH BALANCE FEBRUARY 1, 2015 \$338,992.15

REVENUES	
General	79,902.10
Trash	91,810.32
Water & Sewer	197,865.32
Parks/Pavillion	95,962.93
Land	
SUB-TOTAL	465,540.67

LGIP Transfer(s)	-
Money Market Interest	-
Highway User Funds	
TOTAL REVENUES	465,540.67

EXPENDITURES	
General	(80,990.32)
Trash	(16,441.81)
Sewer/Water	(51,877.60)
Parks/Pavillion	(1,260.48)
SUB-TOTAL	(150,570.21)

PNC & Amer Exp Merchant Fee(s)	(354.35)
Credit Card Machine	(42.35)
LGIP Transfer(s)	
Check Order	
Payroll	(34,168.53)
Wire Trans FICA, W/H Tax, Sales Tax	(16,854.88)
SUB-TOTAL	(51,420.11)

TOTAL EXPENDITURES (201,990.32)

CASH BALANCE AS OF FEBRUARY 28, 2015 \$602,542.50

LGIP ACCOUNTS	
HIGHWAY FUND	3.78
PARK FUND	235,934.59
BOARDWALK	552,727.87
SEWER FUND	20,174.30
WATER FUND	40,914.86
REFUSE FUND	2.01
TOTAL LGIP ACCOUNTS	\$ 849,757.41

SEWER BOND (AMERICAN FUNDS)	143,671.33
PNC	9,765.69
TOTAL INVESTMENTS	\$ 1,003,194.43