

**TOWN OF INDIAN HEAD  
TOWN MEETING MINUTES  
MONDAY, APRIL 7, 2014  
VILLAGE GREEN PAVILION**

Mayor Scheessele called the meeting to order at 7:31pm.

**Roll Call**

Dennis J. Scheessele, Mayor  
Edward W. Rice, Vice Mayor  
Randy L. Albright, Councilman

**Attended By**

Ryan L. Hicks, Town Manager  
Andrea Brady, Town Clerk  
Ginger Foster, Finance Director

**NUMBER OF CITIZENS AND GUESTS IN ATTENDANCE: 17**

**Minutes:** March 10 Town meeting minutes, and March 24 work session minutes. Mayor Scheessele made a motion to approve the minutes as presented; Vice Mayor Rice seconds the motion. The minutes were approved as presented by voice vote: 3-Ayes, 0-Nays.

**Reports of Officers, Boards and Committees:**

- A. **Permits** –The permits report for March 2014 was read (attached).
- B. **Finance Report** – The finance report for March 2014 was read (attached).
- C. **Town Manager's Report** – Please have your trash curbside by 7:30am on the day of your scheduled pick up. New members are still needed for the Economic Development Commission, Board of Zoning Appeals, and Ethics Commission. The Town's annual audit is complete. Public Works has begun work along the connector trail. The work will be completed this month weather permitting. A portion of the trail has been paved. Work on the new website is well underway. Work on next year's budget is underway. The public hearing will be held on April 10 at 7pm at the Pavilion. There is no increase in property taxes or utility fees. The Trailhead Plaza on the Village Green will begin this month. The bathrooms at Mattingly Park are open for the season. The Town is looking into toters for recycling and trash. The kayak and canoe shop located at the end of Mattingly Avenue will open in mid-April. Grass Masters will begin cutting the grass for the season this week. SHA has finished their review of the boardwalk project and will be providing the Town with comments. Washington Gas is installing a gas line through town and onto the base. Mr. Joell asked how residents will be able to connect to the gas line. Town Manager Hicks explained that he believes the residents would have to pay to connect to the line but he has not received all of the particulars yet.

- D. Code Enforcement Report** – The Town issued 29 notices of violation during the month of March 2014, 1 vehicle violation, 1 trash and debris violation, 1 unpermitted work violation, and 26 rental license violations. The Town performed 22 rental inspections during the month of March 2014. Mayor Scheessele asked if the violations were in addition to the inspections or included in that number. Town Manager Hicks stated that they were in addition to. Mayor Scheessele gave an update on the consent orders for the Wamsley properties.
- E. Planning Commission Report** – The Planning Commission held a joint meeting with the Economic Development Commission. Gary Hodge spoke about economic development followed by an open discussion on the topic. Mr. Joell requested more detail on the Joint Meeting. Town Manager Hicks and Mayor Scheessele provided a synopsis of the meeting.
- F. Economic Development Commission Report** – Same as the Planning Commission report.
- G. Bureau of Fire Prevention** – Chief Williams was unable to attend because he was teaching a class. Town Manager Hicks read the report. For the month of February there were 34 fire responses, 10 in Town, 24 mutual aid, 35 medical responses, and 150 hours training. For the month of March there were 26 fire responses, 13 in Town, 13 mutual aid, 32 medical responses, and 175 hours training. While spring cleaning remember not to put chemical trash in with the regular household trash. If you are interested in joining the fire department stop by the station on any Thursday for more information. Mayor Scheessele encouraged everyone to take advantage of the hazardous waste collection at the County's Department of Public Works in La Plata. You can drop off hazardous items free of charge on the first Saturday of the month through December. Mr. Joell asked if he could dispose of aerosol paint cans at the hazardous waste collection. Mayor Scheessele said yes they take aerosol cans.
- H. Community Affairs** – Not present.
- I. Charles County Recreation** – Suleiman Rabie from the Lackey pool reported that on Thursday April 10 the pool will be holding their annual Underwater Egg Hunt. It is the pool's second biggest event of the year. Admission is \$4 and the event runs from 6:30pm to 8:30pm. Spring break has changed. Spring break will now be April 16 to the 21. Spring swim hours will be Wednesday through Monday 1pm to 8pm, \$2 open swim. Lifeguard classes begin Tuesday April 8 and will be offered again on April 25. The cost of the course is \$200 for Charles County residents.
- J. Policing Report** – Officer Elliot reminded everyone to look out for more children being outside as the weather gets warmer. Residents have been doing a great job calling in suspicious activity. Officer Elliot introduced Sheriff Rex Coffey. Sheriff Coffey took a moment to reassure the residents that Indian Head does matter to him and the whole sheriff's department, and he is in the process of working out an arrangement with the help of the Mayor and Town Manager to get a facility back in Indian Head. Sheriff Coffey then spoke about the importance of scouting programs

and church to help keep children on the right track, and Sheriff Coffey hopes to see what he can do to help build an interest in scouting in Indian Head.

**Briefings:** None

**Presentations/Recognitions:** None

**Resolutions:** None

**Ordinances:** No. 03-01-14 an Ordinance concerning Utilities Charges Late Payment Charge for the purpose of establishing a certain late payment charge for delinquent quarterly water, sewer, and waste collections charges; and all matters generally related thereto. Councilman Albright made a motion to adopt the ordinance. Vice Mayor Rice seconds the motion. The motion is carried by roll call vote: Mayor Scheessele - yes, Vice Mayor Rice – yes, Councilman Albright - yes.

**Petitions:** None

**Unfinished Business:** None

**New Business:** None

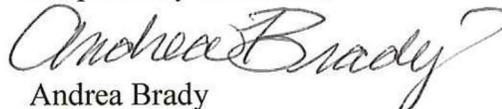
**Miscellaneous:** Mayor Scheessele read the upcoming April events and meetings. Town Manager Hicks gave information on an upcoming event at the Indian Head Center for the Arts. The Sara Gray Trio, May 3 at 7pm. Tickets are \$10.

**Citizen's Comments:** Bill Thompson and Chris S. presented Mayor and Council with a certificate of appreciation for use of the Village Green for the 2014 Spring Camporee. The event was a big success. Mayor Scheessele accepted the certificate and made a few remarks about how good it was to bring the scouts into Town.

Edward Joell told everyone about an open forum that will be held on April 12 at 11am at the Bryans Road Fire Department to discuss the draft of the County's comprehensive plan.

With no further questions or comments, the meeting adjourned at 8:03pm.

Respectfully submitted,



Andrea Brady  
Town Clerk



## *Town of Indian Head, Maryland*

BUILDING / USE & OCCUPANCY / SIGN PERMITS  
ISSUED DURING THE MONTH OF: March 2014

### ***BUILDING PERMITS;***

<i>DATE</i>	<i>NAME</i>	<i>RESIDENTIAL</i>	<i>COMMERCIAL</i>	<i>OTHER</i>
3/19/14	Deana Welch 306 Parran Lane			Fence

### ***USE & OCCUPANCY PERMIT;***

3/14/14	Dierk's Designs 1 Jenkins Drive	Renovated existing SFD		
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### ***TEMPORARY USE & OCCUPANCY PERMIT;***

No Temporary U & O permits were issued during the month of March.

### ***DEMOLITION PERMITS;***

No Demolition permits were issued during the month of March.

### ***GRADING PERMITS;***

3/19/14	Deana Welch 306 Parran Lane			Remove 5 trees, to be replaced
3/21/14	Dale Servetnick 10Sixth Street			Remove 4 trees, to be replaced

### ***SIGN PERMITS;***

No Sign permits were issued during the month of March.

FINANCE REPORT 3/1/14 to 3/31/14

CASH BALANCE MARCH 1, 2014 \$341,258.06

REVENUES	
General	21,169.87
Trash	7,377.46
Water & Sewer	20,156.59
Parks/Pavillion	51,338.44
Land	0.00
SUB-TOTAL	100,042.36

LGIP Transfer(s)	0.00
Money Market Interest	61.81
Highway User Funds	0.00

TOTAL REVENUES 100,104.17

EXPENDITURES	
General	(87,967.53)
Trash	(14,269.57)
Sewer/Water	(64,403.52)
Parks/Pavillion	(6,200.04)
SUB-TOTAL	(172,840.66)

PNC & Amer Exp Merchant Fee(s)	(1,239.72)
Credit Card Machine	(72.55)
LGIP Transfer(s)	-
Check Order	-
Payroll	(31,841.65)
Wire Trans FICA, W/H Tax, Sales Tax	(20,258.80)
SUB-TOTAL	(53,412.72)

TOTAL EXPENDITURES (\$226,253.38)

CASH BALANCE AS OF MARCH 31, 2014 \$215,108.85

LGIP ACCOUNTS	
HIGHWAY FUND	3.78
PARK FUND	235,832.63
BOARDWALK	552,489.05
SEWER FUND	202,744.71
WATER FUND	40,897.18
REFUSE FUND	42,626.64
TOTAL LGIP ACCOUNTS	\$ 1,074,593.99

SEWER BOND (AMERICAN FUNDS)	135,129.29
PNC	16,569.68
TOTAL INVESTMENTS	\$ 1,226,292.96