

**TOWN OF INDIAN HEAD  
TOWN MEETING MINUTES  
MONDAY, JUNE 2, 2014  
VILLAGE GREEN PAVILION**

Mayor Scheessele called the meeting to order at 7:31pm.

**Roll Call**

Dennis J. Scheessele, Mayor  
Edward W. Rice, Vice Mayor  
Randy L. Albright, Councilman

**Attended By**

Ryan L. Hicks, Town Manager  
Andrea Brady, Town Clerk  
Ginger Foster, Finance Director  
Karen Williams, Community Activities Director

**NUMBER OF CITIZENS AND GUESTS IN ATTENDANCE: 60**

**Minutes:** May 5 Town meeting minutes, and May 27 work session minutes. Vice Mayor Rice made a motion to approve the minutes as presented; Councilman Albright seconds the motion. The minutes were approved as presented by voice vote: 3-Ayes, 0-Nays.

**Reports of Officers, Boards and Committees:**

- A. Permits** –The permits report for May 2014 was read (attached).
- B. Finance Report** – The finance report for May 2014 was read (attached).
- C. Town Manager's Report** – Please have your trash curbside by 7:30am on the day of your scheduled pick up. New members are still needed for the Economic Development Commission, BZA, and Ethics Commission. The work on the Connector Trail will be completed this month. A portion of the trail has already been paved. The new website is up and running. Work on the Trailhead Plaza on the Village Green began last month, and the work will be completed this month. The Town has ordered 95 gallon recycling totes, and they will be here in four weeks. The kayak and canoe shop located at the end of Mattingly Avenue is open for the season. SHA has provided the Town with their comments on the Boardwalk project, and they are being addressed by ARRO Consulting. Washington Gas is installing a gas line through town and onto the base. Washington Gas will be present at a future town meeting to answer questions about the gas line and how town residents and businesses go about connecting to the line. Speed humps throughout Town will be painted this month.
- D. Code Enforcement Report** – The Town issued 52 notices of violation during the month of May 2014, 3 miscellaneous violations, 46 grass and weed violations, 2 trash and debris violations, and 1 property maintenance violation. The Town performed 7 rental inspections during the month of May 2014.
- E. Planning Commission Report** – The Planning Commission discussed article XI of the Zoning Ordinance and the Zoning Districts Table.
- F. Economic Development Commission Report** – No meeting was held in May.

**G. Bureau of Fire Prevention** – Chief Williams was unable to attend; the report will be given at the July meeting.

**H. Community Affairs** – Karen Williams gave information on the Village Green Flea Market that is held May 10 through October 25. Next date for hazardous waste collection in the county is June 7. Kids End of School Fun night will be held on June 26, 7pm to 9pm. The annual 4<sup>th</sup> of July Celebration will be held on Friday, July 4 and will kick off at 3:30. Ms. Williams gave further information on entertainment parking and fireworks. Summer Family Concert and Cookout, Thursday, July 17, 7pm to 9pm. National Night Out, August 6, 6pm to 8:30pm. Kids Back to School Night and Backpack Giveaways, Thursday, August 21, 7pm to 9pm. Community Activities Committee June 10, 7pm, at the Village Green Pavilion. The Church of the Nazarene is holding a Children’s Day on June 8 on the Village Green. Karen provided firework safety tips, and reminded everyone that sparklers and ground fireworks are the only legal fireworks in the state of Maryland, and not to buy them at a roadside stand. Fines for fireworks can go up to \$250,000 and jail time. There will be temporary Rail Trail closures beginning July 7, but it will not affect the portion of the trail through Town.

**I. Charles County Recreation** – No report.

**J. Policing Report** – Officer Elliot was unable to attend the meeting due to Project Graduation.

**Briefings:** Mayor Scheessele gave a briefing on Bike to Work and Wellness Day that was held on May 16. Indian Head is the only pit stop in Southern Maryland. The Town has hosted the event here for several years working with the Tri County Council. The weather did not cooperate this year, but the event still had a good turn out. 5<sup>th</sup> graders read their bike safety essays, prizes were given out including bicycles, and the Tri County Council presented the Town with a plaque in appreciation for hosting the event.

Eagle Scout Joey Carter gave a briefing on his Eagle Scout project, Woodland Village Clean Up & Recycling Day. Joey worked on his project over a month; he decided to do a cleanup in a large area of litter. He passed out flyers inviting people to the cleanup and giving them tips to keep the area clean. There were 35 volunteers, they filled two trucks of trash, and then heard from a member of the Watershed Association. Joey thanked all those involved in the project.

**Presentations/Recognitions:** Mayor and Council recognized the Indian Head Elementary School Destination Imagination Team, the “Indian Head Little Rascals” for their outstanding achievements. The team earned first place and a special award, “Spirit of DI” at the Regional competition, first place and a special award “Spirit of DI” at the State competition, and 38<sup>th</sup> out of 92 teams at the Global competitions. The children on the team were Hunter Paulin, Anastazia Scherer, Malishia Meyer, Jaden Hobby, and Lamia Allen. The team manager is Wendy Paulin, and the school sponsor is Ms. Yealey. Hunter Paulin gave an overview on what DI is and the team’s project. Mayor Scheessele presented the team with a Town seal to recognize their achievements and gave each of the team members a Town of Indian Head bag filled with other Town of Indian Head items.

4<sup>th</sup> grade students Bailey Griffin, Ja’Kiya Butler, and Brynn Williams read their “If I Were Mayor” essays.

5<sup>th</sup> grade students Breonna Sidbury, Abigail Tilmann, Delicia Lee, Taciana Lee, and Nhyani Lewis read their “Bike Safety” essays.

**Resolutions:** No. 06-01-14 A resolution appointing a member to the Economic Development Commission for the Town of Indian Head. Vice Mayor Rice made a motion to adopt Resolution 06-01-14. Councilman Albright seconds the motion. The motion is carried by voice vote: 3-Ayes, 0-Nays.

**Ordinances:** Ordinance 06-01-14 was introduced. Ordinance 06-01-14 is an Ordinance concerning removal and disposal of animal waste for the purpose of revising requirements for the removal and disposal of animal waste; and all matters generally thereto. Vice Mayor Rice explained the ordinance came about due to the Town's Green Team. Nieda Tice did research to help put together the ordinance, and you will see more ordinances modified in the future because of the Green Team. Projects such as this give the Town points that help with the Town's sustainability rating. The Town also provides waste stations on the Village Green, and at all Town parks.

**Petitions:** None

**Unfinished Business:** None

**New Business:** None

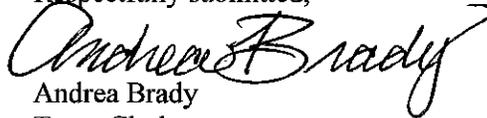
**Miscellaneous:** Mayor Scheessele read the upcoming June events and meetings.

**Citizen's Comments:** Jim Hudnall and Calvin Conyers of the Oxon Hill Bicycle Club said the Annual Indian Head 100 is coming up in September. It will be the 14<sup>th</sup> year for the event, and the OHBC has been very pleased with the warm reception from the Town. Mr. Hudnall and Mr. Conyers presented the Town with a \$1,000 check, and requested that it be used for more picnic tables on the Village Green. Mr. Conyers said the Village Green is wonderful and not something you see in ever Town. Mr. Conyers was also impressed with the bike safety essays. Mayor Scheessele thanked Mr. Hudnall and Mr. Conyers for the contribution, and said it is a pleasure to have the OHBC here each year.

Edward Joell reminded everyone that the primary elections are coming up on June 24. Previous turn outs have been very low. Early voting starts June 12 through the 19. Mr. Joell feels if you don't vote you can't complain, and he encouraged all democrats to vote for him.

With no further questions or comments, the meeting adjourned at 8:46pm.

Respectfully submitted,

  
Andrea Brady  
Town Clerk



## *Town of Indian Head, Maryland*

BUILDING / USE & OCCUPANCY / SIGN PERMITS  
ISSUED DURING THE MONTH OF: May 2014

### ***BUILDING PERMITS;***

<i>DATE</i>	<i>NAME</i>	<i>RESIDENTIAL</i>	<i>COMMERCIAL</i>	<i>OTHER</i>
5/16/14	Indian Head Volunteer Fire Dept. 4095 Indian Head Highway			Storage/Carport addition
5/22/14	Rawle & Ayana Grogan 2 Rivers Edge Terrace			Deck
5/28/14	NRG Associates Inc. 3 Meadowside Court			Fence

### ***USE & OCCUPANCY PERMIT;***

No U & O permits were issued during the month of May.

### ***TEMPORARY USE & OCCUPANCY PERMIT;***

No Temporary U & O permits were issued during the month of May.

### ***DEMOLITION PERMITS;***

No Demolition permits were issued during the month of May.

### ***GRADING PERMITS;***

No Grading permits were issued during the month of May.

### ***SIGN PERMITS;***

No Sign permits were issued during the month of May.

### **Temporary Sign Permits; (Candidate signs)**

Loraine D. Hennessy

Peter Murphy

FINANCE REPORT 5/1/14 to 5/31/14

CASH BALANCE MAY 1, 2014 \$236,558.04

REVENUES	
General	99,321.22
Trash	102,845.79
Water & Sewer	219,419.84
Parks/Pavillion	1,050.00
Land	
SUB-TOTAL	422,636.85

LGIP Transfer(s)	-
Money Market Interest	49.77
Highway User Funds	7,801.76

TOTAL REVENUES 430,488.38

EXPENDITURES	
General	(69,220.67)
Trash	(20,568.67)
Sewer/Water	(74,518.51)
Parks/Pavillion	(18,471.55)
SUB-TOTAL	(182,779.40)

PNC & Amer Exp Merchant Fee(s)	(401.73)
Credit Card Machine	(42.35)
LGIP Transfer(s)	-
Check Order	
Payroll	(48,723.86)
Wire Trans FICA, W/H Tax, Sales Tax	(24,572.30)
SUB-TOTAL	(73,740.24)

TOTAL EXPENDITURES (256,519.64)

CASH BALANCE AS OF MAY 31, 2014 \$410,526.78

LGIP ACCOUNTS	
HIGHWAY FUND	3.78
PARK FUND	235,855.52
BOARDWALK	552,542.66
SEWER FUND	202,764.38
WATER FUND	40,901.15
REFUSE FUND	42,630.77
TOTAL LGIP ACCOUNTS	\$ 1,074,698.26

SEWER BOND (AMERICAN FUNDS)	139,895.83
PNC	13,445.20
TOTAL INVESTMENTS	\$ 1,228,039.29