

**TOWN OF INDIAN HEAD  
TOWN MEETING MINUTES  
MONDAY, JUNE 1, 2015  
VILLAGE GREEN PAVILION**

Mayor Paulin called the meeting to order at 7:31pm.

**Roll Call**

Brandon Paulin, Mayor  
Ron Sitoula, Vice Mayor  
Curtis Smith, Councilman

**Attended By**

Ryan L. Hicks, Town Manager  
Andrea Brady, Town Clerk  
Ginger Foster, Finance Director  
Karen Williams, Community Activities Director

**NUMBER OF CITIZENS AND GUESTS IN ATTENDANCE: 70**

**Minutes:** May 4 Town meeting minutes and May 26 work session minutes. Councilman Smith made a motion to approve the minutes as presented; Vice Mayor Stioula seconds the motion. The minutes were approved as presented by voice vote: 3-Ayes, 0-Nays.

**Reports of Officers, Boards and Committees:**

- A. **Permits** –The permits report for May 2015 was read (attached).
- B. **Finance Report** – The finance report for May 2015 was read (attached).
- C. **Town Manager's Report** – Please have your trash curbside by 7:30am on the day of your scheduled pick up. New members are still needed for the BZA, Planning Commission, and the Ethics Commission. Work on the Connector Trail is almost complete. All that remains is the signage and crosswalks. The Connector trail is open for use. Please contact the Town Hall if you would like a new 95 gallon toter for recycling delivered to your home or place of business. Washington Gas line road repairs will be completed this month. The work is scheduled to begin at the end of this week weather permitting. A pre-bid meeting for the Boardwalk project was held on May 26<sup>th</sup> at 10am, and the bids are due on June 25<sup>th</sup> at noon. The Town is looking into online bill pay options, and a vendor list will be provided to the Council at the next work session. Renovations to the Black Box are well underway. Public Works will be installing a new waterline to service the new sprinkler system this week. The newsletters are going digital. Please provide the Town Hall with your email address.
- D. **Code Enforcement Report** – The Town issued 46 notices of violation during the month of May 2015, 30 grass and weed violations, 8 trash and debris violations, 6 rental license violations, and 2 vehicle violations. The Town performed 13 rental inspections during the month of May 2015.

**E. Planning Commission Report** – The Planning Commission discussed the Land Use section of the Town’s Comprehensive Plan.

**F. Bureau of Fire Prevention** – None

**G. Community Affairs** – Hazardous Waste is the first Saturday of from April through December. The next opportunity is June 6. The next Community Activities Committee meeting will be held on June 9, at 7pm in the Village Green Pavilion. Mayor Paulin is going to be a guest at the June meeting, and they are always looking for volunteers. Karen thanked Joan Burgess for her many years of service to the Community Activities Committee. A Potomac Mews clean up and Project Clean Creek will take place on Saturday June 6. The Village Green Flea Market is now free. Kids End of School Fun Night will be held on Thursday, June 25, from 7pm to 9pm at the Village Green Pavilion. The Annual July 4<sup>th</sup> Celebration will be held on Saturday, July 4 at the Village Green Park with the Patriotic Kick-Off at 3:30 at the fountain. Fireworks will start around 9:10pm. The Sara Gray Band will be performing at the celebration from 6pm to 9pm. National Night Out will be held on Tuesday, August 4 at the Village Green Park and Pavilion from 6pm to 8pm. Grandparents 55 and Older Night will be held on Thursday, August 13 from 7pm to 9pm at the Village Green Pavilion. Indian Head Business Association said they are holding their last call for annual membership, and the annual Up on the Hill and Through the Town will be held on November 10<sup>th</sup>. Little Miss and Mr. Indian Head will be held on May 7, 2016 at the 4<sup>th</sup> Annual Taste of Indian Head.

Following the Community Affairs report, Mayor Paulin took a moment to recognize Little Miss Indian Head Cierra Bracey.

**H. Charles County Recreation** – Suleiman Rabie from the Lackey pool

**I. Policing Report** – Officer Elliot reported that someone broke into the restrooms at Mattingly Park but the only damage was the door locks. There has been a rash of vehicle break ins, however they are not breaking into locked cars, they are breaking into unlocked vehicles. Officer Elliot asked everyone to please keep their vehicles locked and don’t keep any valuables inside their vehicle. Thursday June 4, the annual Torch Run will be held in LaPlata to benefit the Special Olympics, and Officer Elliot encouraged residents and Mayor and Council to get involved in the June 6 cleanup in Potomac Mews.

**Briefings:** None

**Presentations/Recognitions:** Mayor Paulin presented a Town Seal to the Nu Zeta Chapter of Alpha Kappa Alpha Sorority, Incorporated in gratitude and appreciation of their work they performed at Simmons Park, and thanked them for their dedication to the Town of Indian Head. Chapter President Natalie Hart, Jacqueline Gray and Delegate Patterson accepted the seal on behalf of the entire sorority. President Hart said the sorority has been serving the community for many years and it is their pleasure to partner with the Town to renew, refresh, and rejuvenate Simmons Park.

4<sup>th</sup> graders, Aaron Pinkney, Jeremy Hoover II, and Treasure Harvey read their “If I were Mayor” essays.

5<sup>th</sup> graders, Jay’len Milstead and Samahria McIntyre read their “Bike Safety” essays.

**Resolutions:** None

**Ordinances:** None

**Petitions:** None

**Unfinished Business:** None

**New Business:** None

**Miscellaneous:** Mayor Paulin read the upcoming June events and meetings.

**Citizen's Comments:** Hunter Paulin: The American Heart Association will be holding Heart Health & Awareness Night is being held at the Regency Furniture Stadium on June 6. Hunter gave background information on his heart defects and asked that everyone who can to please attend Heart Night and wear red to support the cause. Hunter will be unable to attend because he will be going through his fifth open heart surgery in Boston. For more information visit the Blue Crabs website.

John Karis: Mr. Karis expressed the need for a rec center in the Town. The town is growing and it has the potential to be a good Town. When kids don't have something to do they get in trouble. Mr. Karis also suggested charging vacant properties fines to make them do something with their properties. Mr. Karis brought up his concerns about rental properties within town and the owners of those properties should be fined to get them to take care of the issues that exist. Councilman Smith said he is working on putting together a Parks and Rec Commission and Mr. Karis should look to see activities from that soon.

Barry Picket: Mr. Picket feels the Town should not focus on expansion or annexation and instead focus on being a trail town. Mr. Picket also asked about the high cable rates and asked if the Town can get Fios. Town Manager Hicks shared that the Town's economic development advisor Gary Hodge is working on getting Fios into Town. Mr. Picket also asked about getting more trees planted in common areas for land preservation and asked if the Town could look into getting a soul food restaurant or Cracker Barrel in the old Super Fresh building.

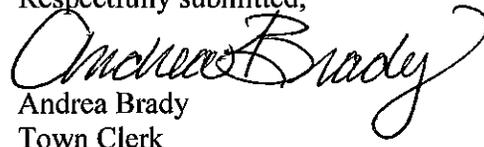
Diane Graham: Ms. Graham moved to Town in 2006 on the premise of the Boardwalk being built. The builder at the time said the Boardwalk would be similar to what is offered in Alexandria and asked for more information on the project. Town Manager Hicks gave location and size information on the Boardwalk and explained that is a nature walking path/trail and the Town is working on getting a ferry system in place. Ms. Graham also expressed concern about the Base employees speeding in Town and asked that the police run radar in Town to address the issue.

Angel Gordon: Ms. Gordon Asked for more information on the Boardwalk project and the ferry and how construction of the Boardwalk may affect her neighborhood. Town Manager Hicks went back over the details of location and size, and explained that construction will take place during regular business hours and the majority of the work will be in the wooded area. Residents in River Watch will be notified before work begins. Ms. Gordon asked about the boarded Ely properties. Town Manager Hicks has been meeting with the Ely family as well as potential businesses interested in locating in the

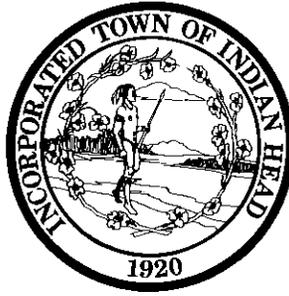
Ely Shopping Center. Town Manager Hicks hopes to see construction to repair the building taking place in the next two to three months.

With no further questions or comments, the meeting adjourned at 8:27pm.

Respectfully submitted,

A handwritten signature in cursive script that reads "Andrea Brady". The signature is written in black ink and is positioned to the right of the typed name.

Andrea Brady  
Town Clerk



## *Town of Indian Head, Maryland*

BUILDING / USE & OCCUPANCY / SIGN PERMITS  
ISSUED DURING THE MONTH OF: May 2015

### ***BUILDING PERMITS;***

<i>DATE</i>	<i>NAME</i>	<i>RESIDENTIAL</i>	<i>COMMERCIAL</i>	<i>OTHER</i>
5/6/15	NRG Associates 18 Dale Drive			Fence
5/6/15	NRG Associates 20 Dale Drive			Fence
5/6/15	Parkin Animal Services 4618 Indian Head Highway			Change of Ownership (Veterinarian)

### ***USE & OCCUPANCY PERMIT;***

5/7/15	Rawle Grogan 2 Rivers Edge Terrace			Deck
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### ***TEMPORARY USE & OCCUPANCY PERMIT;***

No Temporary U & O Permits were issued during the month of May.

### ***DEMOLITION PERMITS;***

5/4/15	Trfan Simsek 4629 Indian head Highway			Interior demolition
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### ***GRADING PERMITS;***

5/15/15	Anita Proctor 20 East Poplar Lane			Extend existing driveway 8' X 12', and extend existing culvert pipe by 6'
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### ***SIGN PERMITS;***

No Sign Permits were issued during the month of May.

### ***TEMPORARY SIGN PERMITS;***

No Temporary Sign Permits were issued during the month of May.

FINANCE REPORT 5/1/15 to 5/31/15

CASH BALANCE MAY 1, 2015 \$296,337.80

REVENUES

General	89,483.34	
Trash	94,771.50	
Water & Sewer	194,422.76	
Parks/Pavillion	800.00	
Land		
SUB-TOTAL		379,477.60

LGIP Transfer(s)	-	
Money Market Interest	401.18	
Highway User Funds		

TOTAL REVENUES 401.18 379,878.78

EXPENDITURES

General	(65,174.66)	
Trash	(19,810.81)	
Sewer/Water	(74,052.45)	
Parks/Pavillion	(7,004.67)	
SUB-TOTAL		(166,042.59)

PNC & Amer Exp Merchant Fee(s)	(443.22)	
Credit Card Machine	(42.35)	
LGIP Transfer(s)		
Check Order		
Payroll	(48,232.96)	
Wire Trans FICA, W/H Tax, Sales Tax	(16,501.08)	
SUB-TOTAL		(65,219.61)

TOTAL EXPENDITURES (231,262.20)

CASH BALANCE AS OF MAY 31, 2015 \$444,954.38

LGIP ACCOUNTS

HIGHWAY FUND	3.78
PARK FUND	235,967.33
BOARDWALK	552,804.57
SEWER FUND	20,177.10
WATER FUND	40,920.53
REFUSE FUND	2.01
TOTAL LGIP ACCOUNTS	\$ 849,875.32

SEWER BOND (AMERICAN FUNDS)	103,500.00
PNC	6,467.95

TOTAL INVESTMENTS \$ 959,843.27