

Indian Head Planning Commission Meeting Minutes
Indian Head Pavilion
January 18, 2017

Michael Pellegrino called the Planning Commission meeting to order at 7:00p.m. Members in attendance:

Michael Pellegrino, Chairman
Warren Bowie
Wayne Higdon
Thomas Blake
Mary Armstrong
George David, Base Liaison

Staff in attendance:
Lucinda Stevens, Zoning Administrator
Andrea Brady, Clerk

Approval of Meeting Minutes for November 30, 2016 and December 21, 2016– Chairman Pellegrino requested a motion to approve the November 30th minutes as presented. Thomas Blake made a motion to approve the November 30th minutes. Wayne Higdon seconds the motion. Motion carried. Chairman Pellegrino requested a motion to approve the December 21st minutes as presented. Warren Bowie made a motion to approve the December 21st minutes. Thomas Blake seconds the motion. Motion carried.

Set date for CIRI Zoning Map Amendment Public Hearing – The Planning Commission picked February 15th for the date of the CIRI Zoning Map Amendment public hearing. The hearing will be held at 7pm at the Village Green Pavilion.

Comprehensive Plan – The Commission started by reviewing Mr. Blake’s suggested changes. Mr. Blake stated that he did not have comments on the substance of the sections at this time, that his were mostly formatting changes and he will complete them and have Town Clerk Brady scan them to send out to the other Commission members. Mr. Blake discussed the importance of making terms consistent throughout the Comprehensive plan, for example starting out in the text calling the document the Town of Indian Head Comprehensive plan then call it the Comprehensive Plan or the Plan throughout the remainder of the document. Wayne Higdon had no comments to add on the first 3 sections. The Commission then reviewed the comments that were provided by Warren Bowie, Mary Armstrong and Michael Pellegrino (see attached). Points of discussion included the following:

IN4 – Only state the change to Charles County Water Conservation District. Take out anywhere in the Comprehensive Plan that offers opinion of the change being good/beneficial.

IN5 & IN6 – Whole History section to be researched and rewritten. Mary Armstrong and Thomas Blake will prepare a draft of the History section for the March meeting. Clarification on IN6, the housing was civilian not military, and the housing was built by the US Housing

Association, not the Base. Mention of the Charles County Water Conservation District will be removed from the History section and put in the Regional section.

IN8 – 4th bullet, remove the sentence “unique development opportunities for a quality of life that is not available elsewhere in the area” and replace it with “unique region”. In the 2nd paragraph on IN8 (the paragraph in bold), remove the names of the property owners and change the wording from vacant to available.

IN11 – Delete the sentence “Housing for persons 55 or older, assisted living, and professional services focused on the needs of a 55 and older population, if provided, could allow a significant portion of the Town’s current population to remain as residents for the foreseeable future.”

Community Services Element should be changed to Community Facilities Element to stay consistent throughout the Comprehensive Plan.

LU1 – 3rd paragraph, rewrite the paragraph and put in the names of each tract with a basic description. 4th paragraph research accuracy of the 9 acres mentioned. 5th paragraph, change high school to old Indian Head Elementary school.

LU4 – Table LU3 needs consistency with Zoning Ordinance descriptions.

LU5 – 4th paragraph, remove the whole paragraph on senior citizens from the Land Use section.

LU9 – Look into why the pictures are on the page since they are not properties from Town.

Find a way to coordinate elements with the Charles County Comprehensive Plan and provide comment on Public Safety, Emergency Management, Housing, School Capacity, and Recreation in appropriate sections. Staff to review and decide what to add.

Needs to be consistency in all tables throughout the Comprehensive Plan.

Future Land Use – expand land use descriptions, have a description for all categories and make them consistent with the Zoning Ordinance language.

Land Use Adjacent to Indian Head – Expand language on the first paragraph and acknowledge the Charles County Water Conservation development district.

Put all annexation information into Municipal Growth.

Add JLUS recommendations.

LU6 – 2nd paragraph, 1st sentence, change wording from “voted” to “The Town of Indian Head supports the findings...”

Have an 11x17 folding map for the JLUS.

LU7 – 1st paragraph, 1st sentence, make it more strongly stated/authoritative. In the last line of the 4th paragraph delete the word “declining”.

Incorporate the ULI into the Comprehensive Plan and consider incorporating other plans such as the County Comprehensive Plan, Zoning Ordinance, Comprehensive Water Sewer Plan, Bicycle Pedestrian Plan, Education Facilities Plan, and Hazard Mitigation Plan.

Add a Sustainable Resiliency section. Chairman Pellegrino will draft the section for review at the March meeting.

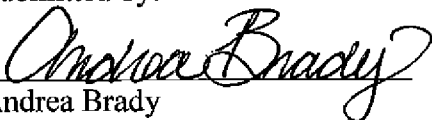
EN 4 - #2 add forested land to the brackets.

The Planning Commission will prepare comments on Municipal Growth Element, Community Facilities and Housing Element. Mary Armstrong and Thomas Blake will prepare a draft of the History section IN-5, and Chairman Pellegrino will prepare a draft for the suggested Sustainable Resiliency section for the March 15th meeting.

The Planning Commission briefly discussed the public hearing process for the upcoming Zoning Map Amendment hearing to be held on February 15th.

Without further comment, Michael Pellegrino requested a motion to adjourn. Thomas Blake made a motion to adjourn. Wayne Higdon seconds the motion. Motion carried. Michael Pellegrino adjourned the meeting at 8:50pm.

Submitted by:


Andrea Brady
Town Clerk

3/15/17
Date