

**TOWN OF INDIAN HEAD
4195 Indian Head Highway
Indian Head, MD 20640**

FINANCIAL DISCLOSURE STATEMENT

I would like to be notified if someone looks at my form

Instructions:

1. Fill in the preliminary information requested in the box below. Be sure to correctly identify the reporting period.
2. Upon completion of your financial disclosure statement, sign and date the lower portion of the page and make the required oath or affirmation before a notary public or other officer authorized to take oaths.

Regular Reporting Period: January 1 through December 31, 20~~21~~²²
or
Termination Report: January 1 through _____

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PLEASE PRINT OR TYPE

FIRST NAME	INITIAL	LAST NAME
TOWN AFFILIATION (INCLUDE DEPARTMENT AND UNIT WHERE APPLICABLE)		
CURRENT TOWN ADDRESS (WHERE YOU CAN BE SENT CORRESPONDENCE)		
CURRENT POSITION OR OFFICE HELD WITH TOWN, IF ANY (OR OFFICE FOR CANDIDACY)		
E-MAIL ADDRESS		

This financial disclosure statement describes all interests and related transactions and matters required to be disclosed by the Town Public Ethics Law with respect to the period indicated and pertaining to the person filing the statement. The statement consists of this cover sheet, the checklist, and Schedules A through J.

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I hereby make oath or affirm under the penalties of perjury that the contents of this financial disclosure statement including the Schedules attached hereto, are complete, true and correct to the best of my knowledge, information and belief.

Signature of Person Filing: _____

(SEAL)

Date: _____

Sworn to before me this ____ day of _____

Signature of Notary Public: _____

Printed/Typed Name of Notary Public: _____

My Commission Expires: _____

Instructions:

Check the proper block to Questions A through I. Do not leave any questions unanswered. If you check "Yes" to any question be sure to complete the corresponding Schedule.

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Caution: Please read all instructions on accompanying instruction sheet including all definitions, before completing this form.

- A. I held interests during reporting period in real property located in or outside Maryland. (If "Yes", complete Schedule A) **A.**
- B. I held interests during reporting period in corporations, partnerships, limited liability companies and similar entities. (If "Yes", complete Schedule B) **B.**
- C. I held interests in a business entity other than disclosed under "B" above which did business with the Town. (If "Yes", complete Schedule C) **C.**
- D. I received gifts during reporting period from persons doing business with the Town, or regulated by the Town. (If "Yes", complete Schedule D) **D.**
- E. I or a member of my immediate family was a partner or held an office directorship, or salaried employment during reporting period in or with a business entity doing business with the Town. (If "Yes", complete Schedule E) **E.**
- F. I or a member of my immediate family owed debts (excluding retail credit accounts) during reporting period to persons doing business with the Town. (If "Yes", complete Schedule F) **F.**
- G. A member of my immediate family was employed by the Town during reporting period. (If "Yes", complete Schedule G) **G.**
- H. I or a member of my immediate family received a salary or was sold or partial owner of a business entity from which earned income was received, during the reporting period. (If "Yes", complete Schedule H) **H.**

YES	NO

I. I had a financial or contractual relationship(s) with certain governmental entities. (If "Yes", complete Schedule I) **I.**

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J. Is additional information set forth on Schedule I? (If "Yes", complete Schedule I.)

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Schedule A – Real Property Interests

Do you have any interest (as an owner or a tenant, including interests in time shares) in real property in Maryland or in any other state or country?

Yes

No (Go to Schedule B)

If Yes: Answer each question below. A separate Schedule A will be required for each property you need to disclose.

- 1. What is the address or legal description of the property? (Give Street Address, if you know it. If the property is your primary residence, you may enter the lot and block legal description instead, if you wish)

Street Address: _____

City/State/Zip: _____

- 2. What kind of property is it?
Improved (Indicate whether property is residential or commercial property): Residential
 Commercial

Unimproved (vacant lot): _____

- 3. Is the interest held directly by you or is it attributable to you?
Direct _____ Attributable _____

- 4. Are you the owner or tenant?
Owner _____ Tenant _____

- 5. Do you hold the interest solely or is it jointly held with another?
Solely _____ Jointly _____ Tenants by the Entirety _____
If held jointly, or by tenants by the entirety, the name(s) of the other joint owners:

- 6. Are there any legal conditions or encumbrances on the property? (Example: mortgages, liens, contracts, options, etc.)
 Yes
 No

If yes, what is/are the name(s) of the lender(s), creditor(s), lien holder(s), etc?

- 7. What date was the property acquired? _____

- 8. How was the property acquired? (Example: purchase, gift, inheritance, etc.)

9. From whom was the property acquired? (Name of individual or entity from whom you purchase or inherited the property or who gifted the property to you.)

10. What consideration was given when the property was acquired? (Dollar amount paid or, if you received the property as a gift or inherited it, the fair market value at the time you acquired your interest in the property) _____

11. Have you transferred any interest in this property during the reporting period?

_____ Yes

_____ No

If Yes:

11.A What percentage of interest did you transfer: _____%

11.B What consideration did you receive for the interest: _____

11.C To Whom did you transfer the interest: _____

If you have any additional interests in real property in Maryland, any other state or any other country, please use additional sheet(s), if necessary, and respond to each above question for each such entry.

Schedule B – Interests in Corporations and Partnerships

Did you have any interest in any corporations, partnerships, limited liability partnerships (LLP) or limited liability companies (LLC) during the reporting period whether or not the entity did business with the Town?

Yes

No (Go to Schedule C)

If Yes: Answer each question below. A separate Schedule B will be required for each interest you need to disclose. You must disclose any other or additional names that the business is trading as or doing business as.

1. What is the name of the entity? Include the complete name of the entity, do not identify solely by trading symbol: _____
2. Does the stock of the corporation trade on a stock exchange?
 Yes
 No
If "No", the legal address of the entity's principal office.

3. Is the interest held directly by you or is it attributable to you?
Directly: _____ Attributable: _____
4. Do you hold the interest in your name alone, or is it held jointly?
In your name alone: _____ Jointly: _____
If jointly, the percentage of your interest: _____ %
5. What is the nature of your interest and its dollar value or the number of shares? (Example: stock, notes, bonds, puts, calls, straddles, purchase options, etc.) **NOTE:** If interest is in a non-publicly traded entity or LLP or LLC, report the percentage of ownership.
Type: _____
Dollar Value of Shares: _____ **OR** Number of Shares: _____
Percentage of ownership in a non-publicly traded entity or LLP or LLC: _____ %
6. Are there any legal conditions or encumbrances that apply to your interest in the entity? (Example: mortgages, liens, contracts, options, etc.)
 No
 Yes; **If Yes**, name the entity holding the encumbrance: _____
7. Did you acquire an interest in the entity during the reporting period?
 Yes
 No

If Yes:

7A. In what month was the interest acquired? _____

7B. How was the interest in the entity acquired? (Example: purchase, gift, will, etc.) _____

7C. From whom did you acquire the interest in the entity? (If you purchased it from a brokerage, the name of the brokerage) _____

7D. What consideration was given when the interest was acquired? (Dollar amount paid, or if you received the property as a gift or inherited it, the fair market value at the time you acquired your interest in the property) _____

8. Have you transferred any interest in this entity during the reporting period?

_____ Yes

_____ No

If Yes:

8A. What portion of the interest was transferred? _____

8B. What consideration did you receive for the interest in the entity? (Dollar amount paid, or if you received the property as a gift or inherited it, the fair market value and terms at the time you transferred your interest in the property): _____

8C. To whom did you transfer your interest in the entity? _____

If you have additional interests in corporations or partnerships, please use additional sheet(s) if necessary, and answer each of the above questions for each additional entry.

Schedule C – Interests in Non-Corporate Business Entities Doing Business with the Town

Do you have an interest in any non-corporate business entity (a sole proprietorship) that did business with the Town during the reporting period?

- Yes
- No (Go to Schedule D)

If Yes: Answer each question below. A separate Schedule C will be required for each business entity to be disclosed. You must disclose any other or additional names that the business is trading as or doing business as.

1. Name and Address of the Principal office of the business entity?
Name: _____
Address: _____
City/State/Zip: _____

2. Is the interest held directly by you or is it attributable to you?
Direct: _____ Attributable: _____

3. Do you hold the interest solely or is it jointly held with another?
Solely: _____ Jointly: _____

3A. If jointly, the percentage of your joint interest: _____ %

3B. Dollar value of your interest in the entity: \$ _____; **OR**
percentage of your interest in the entity: _____ %

4. Are there any legal conditions or encumbrances that apply to your interest in the entity?
(Example: mortgages, liens, contracts, options, etc.)
____ Yes, if yes give name of creditor: _____
____ No

5. Was any interest acquired during the reporting year?
____ Yes
____ No
If Yes;
5A. What month was the interest acquired? _____

5B. How was the interest in the entity acquired? (Example: purchase, gift, will, etc.) _____

5C. From whom did you acquire the interest? _____

5D. What consideration was given when the interest was acquired? (Dollar amount paid or if you received the property as a gift or inherited it, the fair market value at the time you acquired

your interest in the property) _____

6. Did you transfer any of your interest during the reporting period?

____ Yes

____ No

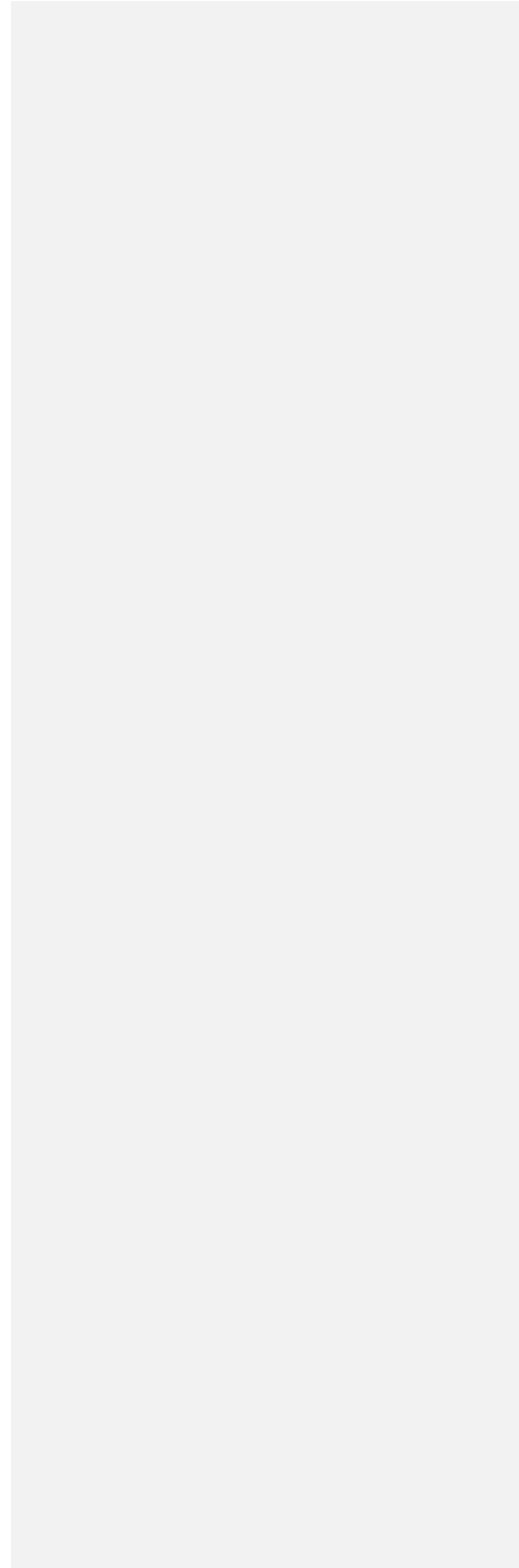
If Yes:

6A. What percentage of interest, if less than all, was transferred? _____ %

6B. What consideration did you receive in exchange for the interest in the entity? (Dollar amount you received or if you gave the property as a gift, the fair market value and terms at the time you transferred your interest in the property): _____

6C. To whom did you transfer your interest in the entity? _____

If you have additional interests in sole proprietorship(s) that did business with the Town during the reporting year, please use additional sheet(s) if necessary, and answer each of the above questions for each additional entry.



Schedule D – Gifts

During the reporting period, did you receive any gift(s), directly or indirectly, in excess of a value of \$20 or a series of gifts from the same donor with a cumulative value of \$100 or more from a person or entity who: 1) did business with the Town; or 2) engaged in an activity that was regulated by the Town, or 3) is an association, or any entity acting on behalf of an association, that is engaged only in representing counties or municipal corporations.

- Yes
- No (Go to Schedule E)

If Yes; Answer each question below. A separate Schedule D will be required for each gift.

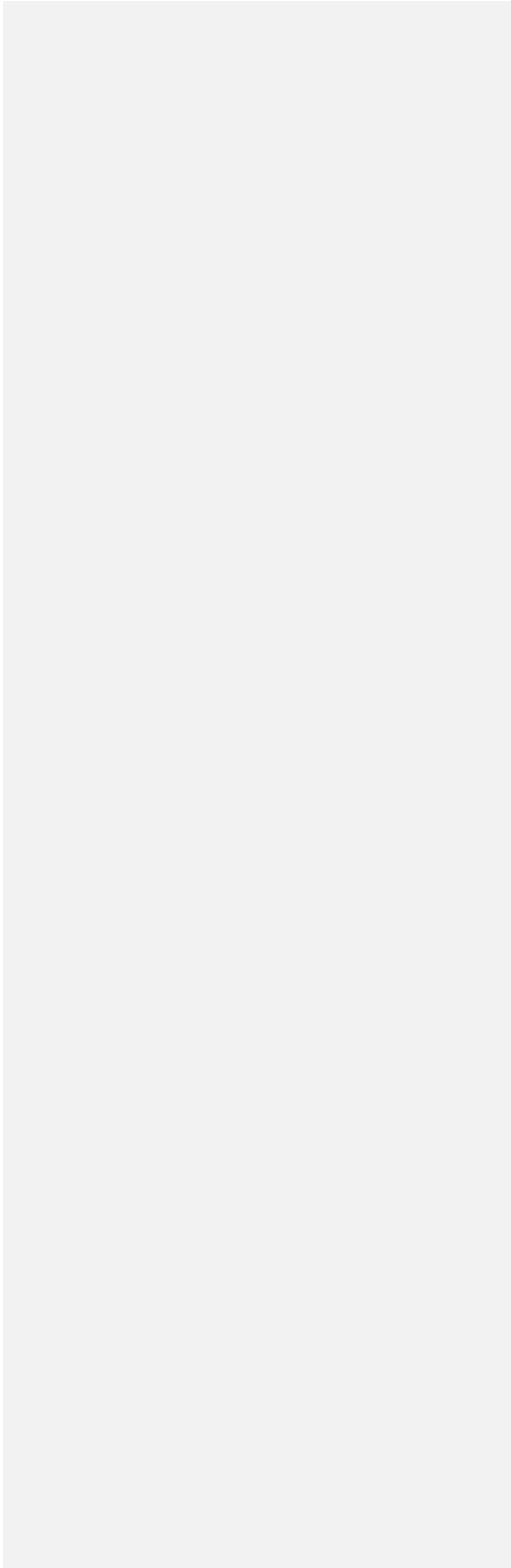
1. Who gave you the gift?

2. What was the nature of the gift? (Example: book, restaurant meal, theater tickets, book, etc.)

3. What was the value of the gift?

4. If the gift was given to someone else at your direction, list the identity of the recipient of the gift. _____

Please use additional sheet(s), if necessary, for any additional entries.



Schedule E – Officers, Directorships, Salaried Employment and Similar Interests

During the reporting period, did you or any member of your immediate family (spouse or dependent child) have any salaried employment or hold any office or directorship with an entity that did business with the Town?

- _____ Yes
- _____ No (Go to Schedule F)

If Yes; Answer each question below. A separate Schedule E will be required for each disclosure.

Disclose any other names that the entity is trading as or doing business as.

1. What is the name and address of the business entity?
Name: _____
Address: _____
City/State/Zip: _____

2. Who was the individual who held the position or interest listed above? (Example: yourself, spouse, dependent child)
Self: _____ Spouse: _____ Dependent Child: _____

2A. Name of spouse or dependent child: _____

3. What is the title of the office you, your spouse or dependent child held? (Example: limited partner, director, treasurer, chair of the board of trustees, etc.) _____

4. What year did the position begin? _____

5. With what Town Agency(ies) did the business entity do business? _____

6. What was the nature of the business? (Example: regulated by your agency, or involved with sales and contracts with the Town)

If necessary, please use additional sheet(s) for any additional entries.

Schedule F – Debts You Owe

During the reporting period, did you owe a debt (excluding a retail credit account) to an individual entity that did business with the Town? **Disclose any other names that the entity is trading as or doing business as.** (NOTE: If, on Schedule A, B or C you listed a financial entity that did business with the Town as the holder of your mortgage or other encumbrance, you must complete Schedule F with regard to that indebtedness)

- Yes
- No (Go to Schedule G)

If Yes; Answer each question below. A separate Schedule F will be required for each debt to be disclosed.

1. To whom did you owe the debt? (Do not include consumer credit debts)

2. When was the debt incurred? _____
3. What are the interest rate and terms of payment of the debt?
Interest Rate _____
Terms (monthly, bimonthly, annually, etc.) : _____
4. What was the amount of the debt as of the end of the reporting period? If debt existed during the reporting period but was paid in full at the end of the period, put \$0.
\$ _____
5. Did the principal of the debt increase _____ or decrease _____ during the reporting period, and by how much \$ _____
6. Was any security given for the debt?
 Yes
 No
If Yes; please state what type of security was given (home, car, boat, etc.):

7. If this is a transaction in which you were involved, but which resulted in a debt being owed by your spouse or dependent child, identify your spouse or child and describe the transaction.

If necessary, please use additional sheet(s) for any additional entries.

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Schedule G – Family Members Employed by the Town

During the reporting period, were any members of your immediate family (spouse or dependent children) employed by the Town in any capacity?

- Yes
- No (Go to Schedule H)

If Yes; Answer each question below. A separate Schedule G will be required for each member of the immediate family who is employed by the Town.

1. What is the relation and name of the immediate family member employed by the Town?

2. What is the name of the department or agency that employed the member of your immediate family? _____
3. What was the title of your immediate family member’s position with the Town during the reporting period? _____

If necessary, please use additional sheet(s) for any additional entries.

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Schedule H – Employment/Business Ownership

During the reporting period, did you or an member of your immediate family, receive any earned income from an entity other than the Town? Please note that your dependent child’s employment or business ownership does not need to be disclosed unless the place of employment or business entity is subject to regulation or the authority of your agency or has contracts with your agency.

Yes
 No

If Yes; Answer each question below. A separate Schedule H will be required for each member of the immediate family who had employment ownership of a business entity.

- 1. If, during the reporting period, you or a member of your immediate family had employment from which you or they earned income, list the relation, name, and address of the employment.

Name: _____
Relationship: _____
Name of Employer: _____
Address: _____
City/State/Zip: _____

- 2. If, during the reporting period, you or a member of your immediate family wholly or partially owned any business entity from which income was earned, list the relation, name and address of the business entity.

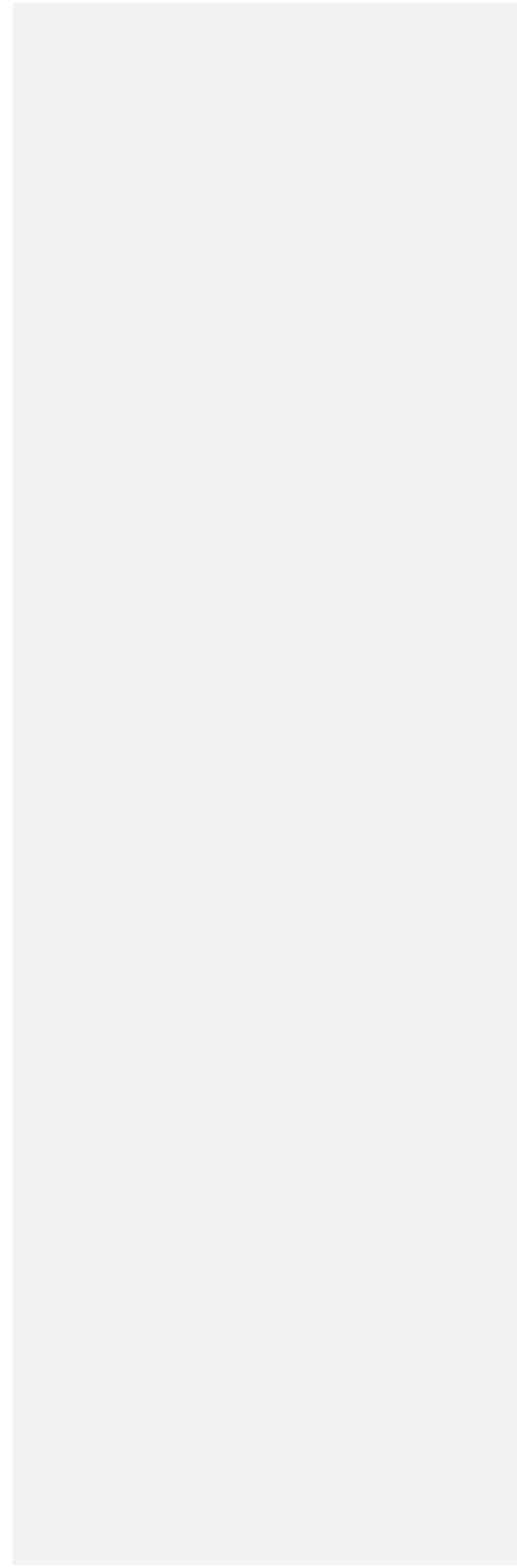
Name: _____
Relationship: _____
Name of Business Entity: _____
Address: _____
City/State/Zip: _____

- 3. Do you have a spouse who is a lobbyist regulated by the Town?

Yes
 No

If you answered “Yes”, state the name and address of each entity that engaged your spouse for lobbying purposes. _____

If necessary, please use additional sheet(s) for any additional entries.



Schedule I– Relationship with Certain Governmental Entities.

During the reporting period, did you have any financial or contractual relationship(s) with:

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(A) The University of Maryland Medical System (UMMS);

(B) A governmental entity of the State or a local government in the State; or

(C) A quasi-governmental entity of the State or local government in the State.

Yes

No

If yes, for each financial or contractual relationship:

1. Identify the entity with which you had the relationship: _____

2. Describe the nature of the relationship: _____

3. Describe the subject matter of the relationship: _____

4. Describe the amount of money or other consideration that you received or gave in the relationship: _____

Schedule J – Other

Is there any additional information or interest you would like to disclose?

Yes

No

If yes: _____

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