

**Indian Head Planning Commission Meeting Minutes**  
**GoToMeeting**  
**March 22, 2023**

Chair Armstrong called the Planning Commission meeting to order at 5:31pm. Members in attendance:

Mary Armstrong, Chair  
Brian Israel  
Anthony McFarland  
Thomas Gordon  
Thomas Hastings, Base Representative

Staff in attendance:  
Ryan Hicks, Town Manager  
Mark Harman, Zoning Administrator  
Andrea Brady, Town Clerk

Public Comment – Chair Armstrong opened the floor for public comment, there being no comments  
Chair Armstrong moved to the next agenda item.

Villages of Potomac – Mr. Harman explained that the Planning Commission has reviewed this plan previously. ARRO completed a final review on the plan with most comments being clerical. ARRO has issued a “clean bill of health” for the project. The recommendation from ARRO is approval of the plan. The project has also received the necessary BZA approval. Chair Armstrong asked for any questions from the Commission members. There being no questions; Chair Armstrong asked for a motion to approve. Thomas Gordon made a motion to approve. Chair Armstrong seconds the motion. Motion carried. Chair Armstrong thanked Mr. Meeker for his attendance, and desire to bring improvements to the Town.

Oasis Grocery – Mr. Harman reminded everyone about the concept plan they previously reviewed and approved. Mr. Harman ran through the basics of the project. What the Commission has seen previously, esthetically remains the same. Currently ARRO still has a few outstanding comments. Those comments won’t affect the esthetics or layout. Without having any changes, ARRO recommends conditional approval of the plan, meaning the Commission would vote for approval, contingent upon the satisfaction of ARRO’s review comments. This would help prevent the need for an additional meeting for the applicant.

Chair Armstrong discussed the provided documents. Chair Armstrong opened the floor for Commission questions. There being no questions or comments, Chair Armstrong requested a motion for approval contingent on ARRO’s review comments being satisfied. Thomas Gordon made a motion for approval contingent on ARRO’s review comments being satisfied. Mr. McFarland seconds the motion, Motion approved.

With no further discussion, Chair Armstrong adjourned the meeting at 5:48pm.

Submitted by:

  
Andrea Brady  
Town Clerk