

Indian Head Planning Commission Meeting Minutes
Indian Head Pavilion
October 16, 2019

Chair Armstrong called the Planning Commission meeting to order at 5:32p.m. Members in attendance:

Mary Armstrong, Chair
Wayne Higdon
Thomas Gordon
Kelly White
Anthony McFarland
Andrea Hornung, Base Liaison

Staff in attendance:
Ron Sitoula, Ex-Officio
Ryan Hicks, Town Manager
Mark Harman, Zoning Administrator
Andrea Brady, Clerk

Public Comment – Chair Armstrong opened for the floor for public comment on items not on tonight’s agenda. There being no comment, Chair Armstrong moved onto the next agenda item.

Approval of Meeting Minutes for August 21, 2019 – Chair Armstrong requested a motion to approve the minutes. Thomas Gordon made a motion to approve the minutes as presented. Wayne Higdon seconds the motion. Motion carried.

4404 Indian Head Highway (I.H. Worship Center) Proposed Exterior Changes – Mr. Harman explained that the church may not want to do the previously approved plan for siding. Mr. Harman recently Spoke with a Worship Center representative and explained the process they will need to take once they have a final plan in place. They did not attend at this time because they were unable to prepare their final plan in time for the meeting.

CIRI Property Forestry Stand Delineation Plan Review – Mr. Harman received a Forestry Stand Delineation Plan for the CIRI property. Mr. Harman reviewed the plan with regard to the Town’s Forest Conservation Ordinance. The purpose of the submission is to delineate all the environmentally sensitive areas and show what the planned development is. To compare what they plan is versus any potential environmental issues. At this time the applicant only submitted a delineation. Currently there is nothing for the Commission to review. Once a development plan is received, Mr. Harman will do the comparison between the delineation and proposed development and provide a summary for the Commission. Town Manager Hicks gave an overview of the CIRI property for the new members of the Commission.

Comprehensive Plan Discussion: Chapter 6 (Housing Element) & Chapter 7 (Economic Element) – The Commission looked over Chair Armstrong’s comments on Chapter 6 and 7 and

agreed to allow staff to move forward with any necessary changes and updates. The Commission members will review the next two chapters for the November meeting.

Chair Armstrong requested a motion to adjourn. Kelly White made a motion to adjourn. Thomas Gordon seconds the motion. Motion carried. Chair Armstrong adjourned the meeting at 5:50pm.

Submitted by:


Andrea Brady
Town Clerk

12/18/19
Date