

Indian Head Planning Commission Meeting Minutes
Indian Head Pavilion
December 21, 2016

Michael Pellegrino called the Planning Commission meeting to order at 7:01p.m. Members in attendance:

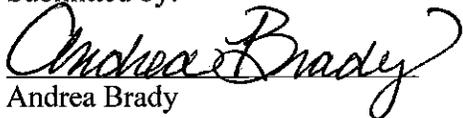
Michael Pellegrino, Chairman
Warren Bowie
Wayne Higdon
Thomas Blake
Ron Sitoula, Ex Officio

Staff in attendance:
Andrea Brady, Clerk

4618 Indian Head Highway: Sign– PAWS Animal Hospital submitted a sign permit application to replace their existing sign. Richard Parks and Lucinda Stevens sent the Planning Commission a memo recommending approval of the sign with conditions. The suggested conditions include a front setback of 10' being required, the height of the sign cannot exceed 15' and the illumination shall not be flashing or intermittent. Shari Whitney, Office Manager/Technician for PAWS attended the meeting on behalf of the Parkins to answer any questions the Commission may have in reference to the sign. Ms. Whitney said the sign will meet the setback condition; it will be on the parking lot side of the ditch lining up with the center of the lot. The sign will be a permanent sign lit on the North bound side only and they would like to have a scrolling sign. The Commission discussed the condition not allowing the sign to be flashing or intermittent, which would not allow a scrolling sign at this time. The Commission plans to revisit this requirement at part of the Zoning Ordinance to consider making possible changes. Town Clerk Brady will contact Richard Parks and Lucinda Stevens to find out the reasoning for the requirement and will forward any response to the Commission members. Ms. Whitney said that PAWS would move forward with a fixed sign at this time and will look into having the scrolling sign should the Planning Commission decide to update the sign conditions in the Zoning Ordinance. Vice Mayor Sitoula asked Ms. Whitney if putting up the sign this month had anything to do with tax implications. Ms. Whitney stated that the reason to put the sign up before the end of the year is because customers are missing the current sign as they drive by and the current sign is falling apart. The owners of PAWS plan to start work on the sign as soon as all of the necessary permits are received. Thomas Blake made a motion to approve the sign with the suggested conditions. Wayne Higdon seconds. The motion carried.

Without further comment, Michael Pellegrino requested a motion to adjourn. Thomas Blake made a motion to adjourn. Warren Bowie seconds the motion. Motion carried. Michael Pellegrino adjourned the meeting at 7:14pm.

Submitted by:


Andrea Brady
Town Clerk

1/18/17
Date