

Indian Head Planning Commission Meeting Minutes
Indian Head Senior Center
January 29, 2014

Rick Allen called the Planning Commission meeting to order at 7:00p.m. Members in attendance:

Rick Allen, Chairman
Warren Bowie
Mary Thompson
Wayne Higdon
Thomas Blake
Michael Pellegrino
Andrea Brady, Clerk

Richard Parks, Ryan Hicks, and William Rau were excused for personal reasons.

Approval of Meeting Minutes for October 15, 2013 & November 20, 2013 – Clerk Andrea Brady mentioned 4 changes to be made on the November Joint Meeting minutes. The changes included the time the meeting was called to order, the time of adjournment, changing Lexington Park Community Corporation on page 2 to St. Mary's County Community Development Corporation, and changing County Development Corporation on page 3 to County Community Development Corporation. Chairman Rick Allen suggested holding the minutes for the February 18 agenda so all suggested changes can be made before review. The Commission was in agreement. Approval of the October 15, 2013 and November 20, 2013 will be held until the February 18, 2014 Planning Commission meeting.

IHVFD Carport & Storage Addition – Fire Department President Rick Bowie attended the meeting to discuss the provided site plan and plans. Chairman Rick Allen recused Wayne Higdon and Mary Thompson from voting on the IHVFD carport and storage addition due to their involvement with the fire department.

Rick Bowie provided the Planning Commission with a minor site plan and a clarification of the look of the structure since it is the Highway Overlay Zone. The carport/storage area is a 70 foot addition on the Gering Court side of the building and the structure will be brick. The extended storage room will be accessible from the inside of the building and the remaining portion of the structure will only be accessible from outside. The outside portion of the structure will include a section for a plow as well as four utility vehicles.

In response to the memorandum from Richard Parks provided to the Planning Commission, all of the setbacks have been met. Rick Bowie said as far as a buffer along the east side of the structure, the homeowner at the residence on Gering Court just put up a privacy fence. Mr. Blake asked if there would be any impact on parking. Rick Bowie said no increase or decrease in parking is being made; they are just putting a roof over four spaces. Michael Pellegrino asked if there will be a final site plan reflecting the addition. The Planning Commission agreed that at some point the addition will need to be added before a final site plan is recorded. Rick Bowie told the Planning Commission the IHVFD recently had their property surveyed to verify the property lines and there will be no real disturbance to the ground during the build. Warren Bowie

asked if any run off issues were anticipated. Rick Bowie said there should not be any run off issues there will be a gutter system on the structure and if need be down spouts can be added. Thomas Blake made a motion to approve the IHVFD carport and storage area with the stipulation that the structures be added to a final recorded site plan. Warren Bowie seconds the motion. Motion carried.

Zoning Ordinance – Discussion of the zoning ordinance will be held until the February meeting when Richard Parks is able to attend.

There being no further comments, Rick Allen entertained a motion to adjourn. Michael Pellegrino made a motion to adjourn, Thomas Blake seconds the motion. Rick Allen adjourned the meeting at 7:11pm.

Submitted by:


Andrea Brady
Town Clerk

2/18/14
Date