

**TOWN OF INDIAN HEAD
TOWN MEETING MINUTES
MONDAY, FEBRUARY 5, 2018
VILLAGE GREEN PAVILION**

Mayor Paulin called the meeting to order at 7:30pm.

Roll Call

Brandon Paulin, Mayor
Ron Sitoula, Vice Mayor
Curtis Smith, Councilman

Attended By

Ryan L. Hicks, Town Manager
Andrea Brady, Town Clerk
Karen Williams, Community Affairs

NUMBER OF CITIZENS AND GUESTS IN ATTENDANCE: 34

Minutes: January 2nd Town meeting minutes and January 24th work session minutes. Councilman Smith made a motion to approve the minutes as presented; Vice Mayor Sitoula seconds the motion. The minutes were approved as presented by voice vote: 3-Ayes, 0-Nays.

Reports of Officers, Boards and Committees:

- A. **Permits** –The permits report for January 2018 was read (attached).
- B. **Finance Report** – The January Finance Report will be presented at the March Town meeting.
- C. **Town Manager's Report** – The Town is working on a Concurrence In Award checklist from the State for the Boardwalk project. Online bill pay is operational. The link is available via the Town's website and please input the information exactly as it appears on your water bill. The Town hopes to begin work on the Village Green Restrooms project by Spring 2018. The leaf vac is no longer operational for the season. Work has begun on the FY2019 Budget. The State has requested additional information as it relates to the Bond Bill for a recreation center in Town. The Town's annual audit is almost complete.
- D. **Code Enforcement Report** – The Town issued 15 notices of violation during the month of January 2018. 1 trash violation, 1 vehicle citation, 3 vehicle fines and 10 rental license violations. The Town performed 33 rental inspections for the month of January 2018.
- E. **Planning Commission Report** – The January Planning Commission meeting was canceled.
- F. **Parks and Recreation Report** – On Saturday February 24th holding a STEAM event focused for girls. On March 24th another STEAM event for boys. Please bring the boys and girls out to get them interested.
- G. **Environmental Sustainability Report** – No report.

F. Bureau of Fire Prevention – No report.

G. Community Affairs – Karen Williams reported that the Community Activities Committee will meeting on February 13th. Tuesday, February 6th there is a free concert at Lackey High School. St. James Episcopal Church will host spaghetti dinners every other month, next dinner will be on January 26th and it is a free event and their annual pancake supper and the fish fry are coming up. The Town's annual Spring Party is on Sunday, March 18th. Don't forget there is still time for the County Winter events. Charles County Household Hazardous Waste will resume the first Saturday in April. The Community Activities Committee welcomes volunteers.

H. Charles County Recreation – No report.

I. Policing Report – Cpl. Steve Bryant provided an update on the three armed robberies that took place in the Town recently. Due to great cooperation with the community they were able to wrap up the case. Cpl. Bryant and Ms. Williams are going around to all local businesses to update the 911 emergency contact list and offer free security surveys. There have been multiple reports of individuals checking out cars, please remember to lock up and give the Sheriff's Department a call if you see suspicious activity.

Briefings: The Henry E. Lackey Little Rascals Destination Imagination Team gave a briefing on congenital heart defect awareness.

Presentations/Recognitions: A proclamation for Congenital Heart Defect Awareness Week was presented to Council. Councilman Smith made a motion to pass the proclamation; Vice Mayor Sitoula seconds the motion. The proclamation was approved as presented by voice vote: 3-Ayes, 0-Nays

Kritika Oli presented her Black History Month project on Margie Posey. Following the presentation, the Council presented a Town seal for Mrs. Posey. The seal stated: In appreciation for the many years of service you provided to the Town of Indian Head and its residents. And in recognition of all of your achievements and accomplishments in life. Thank you for all of your contributions to the progress and growth of the community.

The Council presented a Town seal to Mr. Stewart of Rebuilding Together Charles County. The seal stated: In recognition and appreciation of your time, talent and effort at the Indian Head Senior Center and local residences during the Martin Luther King Day of Service. Thank you for your commitment to helping those in need.

The Council presented a Town seal to representatives of Charles County VanGo. The seal stated: In appreciation for your commitment to providing reliable, safe, and quality transit service to Town of Indian Head and Charles County residents.

Resolutions: Resolution 11-01-17 that was adopted at the November 6th Town meeting, was presented with amendments for adoption. Resolution 11-01-17 is a Resolution to endorse a demolition project to be undertaken by the Charles County Chamber of Commerce Military Alliance Council at the Ely property. The amendment changed the grant amount from \$500,000 to \$550,000. Councilman Smith made a to adopt amended Resolution 11-01-17. Vice Mayor Sitoula seconds the motion. Amended Resolution 11-01-17 was adopted by voice vote: 3-Ayes, 0-Nays. Mayor Paulin explained

that the project is a grant through the State to tear down the old Ely's building, the warehouse on the property will remain and become the Velocity Center.

Ordinances: Ordinance 01-01-18 that was introduced at the January meeting was read for adoption. It is an ordinance concerning amendment of the FY17 budget for the purpose of amending the adopted budget for the Town of Indian Head for the fiscal year beginning July 1, 2016 and ending June 30, 2017, to recognize certain revenues received by the Town, and to appropriate certain funds for expenditure, during the fiscal year; ratifying and validating certain obligations and expenditures incurred before the adoption of this Ordinance; and generally related to amendment of the Town's FY2017 budget. Several of the largest amounts were read and the draft was made available on the Town's website for review by residents prior to adoption. Councilman Smith made a motion to adopt Ordinance 01-01-18. Vice Mayor Sitoula seconds the motion. Ordinance 01-01-18 was adopted by voice vote: 3-Ayes, 0-Nayes.

Petitions: None

Unfinished Business: None

New Business: None

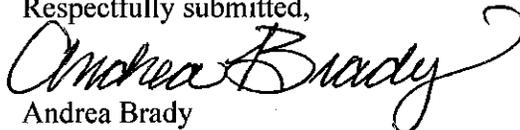
Miscellaneous: Mayor Paulin read the upcoming February events and meetings.

Citizen's Comments: Pastor James Harris, United Ministers Coalition of SOMD thanked Mayor Paulin for attending first annual black-tie gala in celebration of Dr. Martin Luther King Jr. Was a very successful event which resulted in the Coalition being able to donate funds to several groups.

Sheila Zattau of the Military Alliance Council gave background information the MAC and what they do. They work with the Town and the Base and they are a liaison to assist the Town in getting what they need. All funds received by the MAC go towards the Town and the Base. The MAC has been working on the Ely property project with the College. The USO recently closed down leaving the Marines with nothing, and they are working towards helping them have more recreation activities available. Mayor Paulin encouraged residents to write to their State legislators encouraging them to support the Town's initiatives during this legislative session.

With no further questions or comments, the meeting adjourned at 8:04pm.

Respectfully submitted,



Andrea Brady
Town Clerk



Town of Indian Head, Maryland

BUILDING / USE & OCCUPANCY / SIGN PERMITS
ISSUED DURING THE MONTH OF: January 2018

BUILDING PERMITS;

<i>DATE</i>	<i>NAME</i>	<i>RESIDENTIAL</i>	<i>COMMERCIAL</i>	<i>OTHER</i>
1/19/18	Vaughn Jordan 4075 Stepney Place			Shed

USE & OCCUPANCY PERMIT;

No Use & Occupancy permits issued during the month of January.

TEMPORARY USE & OCCUPANCY PERMIT;

No Temporary Use & Occupancy permits issued during the month of January.

DEMOLITION PERMITS;

No Demolition permits were issued during the month of January.

GRADING PERMITS;

1/03/18	Alfaro's Tree Service for: Pineda Fe 11 Potomac Avenue			Remove one tree - (leave stump and roots)
1/19/18	Vaughn Jordan 4075 Stepney Place			Remove 2 small trees - grind stump & roots

SIGN PERMITS;

No Sign permits were issued during the month of January.

TEMPORARY SIGN PERMITS;

No Temporary Sign permits were issued during the month of January.

Revised 2/2/18