

**TOWN OF INDIAN HEAD
TOWN MEETING MINUTES
Monday, February 6, 2023
GoToMeeting**

Mayor Paulin called the meeting to order at 7:00pm.

Roll Call

Brandon Paulin, Mayor
Cassandra Grumbine, Councilwoman

Attended By

Andrea Brady, Town Clerk
Ginger Foster, Finance Officer

Town Manager Hicks was excused from this evening's meeting.

NUMBER OF CITIZENS AND GUESTS IN ATTENDANCE:1

Minutes: January 3 Town meeting minutes, January 25 CDBG public hearing and January 25 work session minutes. Mayor Paulin made a motion to approve the minutes as presented, Councilwoman Grumbine seconds the motion. The minutes were approved as presented by voice vote: 2-Ayes, 0-Nays.

Reports of Officers, Boards and Committees:

- A. Permits** – The revised permits report for December and the permits report for January were read. (See attached)
- B. Finance Report** – The finance report for January was read. (See attached)
- C. Town Manager's Report** – Town Manager Hicks will provide his report at next month's meeting.
- D. Code Enforcement Report** – The Town issued 7 notices of violation for the month of January, 2 rubbish and garbage violations, 1 rubbish and garbage citation, 1 zoning/permit fine, 1 rental license citation, 1 property maintenance citation, 1 inoperative/untagged vehicle violation. The Town completed 6 rental inspections for the month of January.
- E. Planning Commission Report** – The January Planning Commission meeting was canceled.
- F. Bureau of Fire Prevention** – No report.
- G. Charles County Recreation** – No report.
- H. Policing Report** – Anyone interested in obtaining information on crime that occurs in our area can go to CityProtect.com. If you see anything suspicious, please call 301-743-2222.

If you need contact information for Mr. Gus Proctor, the Community Policing contact, you can find it on the Town's website.

Briefings: None

Presentations/Recognitions: None

Resolutions: None

Ordinances: None

Petitions: None

Unfinished Business: None

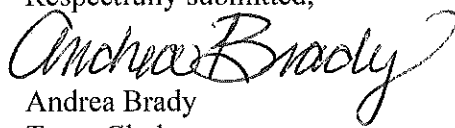
New Business: None

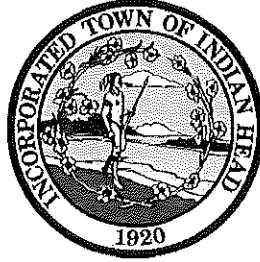
Miscellaneous: Mayor Paulin read the upcoming events and meetings for February.

Mayor Paulin discussed the demolition behind the site of the future Oasis grocery store, which began today.

Citizen's Comments: None

With no further questions or comments, the meeting adjourned at 7:09pm.

Respectfully submitted,

Andrea Brady
Town Clerk



Town of Indian Head, Maryland

BUILDING / USE & OCCUPANCY / SIGN PERMITS
ISSUED DURING THE MONTH OF: January 2023

BUILDING PERMITS;

<i>DATE</i>	<i>NAME</i>	<i>RESIDENTIAL</i>	<i>COMMERCIAL</i>	<i>OTHER</i>
1/4/23	Monarch Construction for: Charles Landing South 41 Jameson Ct – Units 1-70			13 permits to replace 33 sheds
1/4/23	Monarch Construction for: Charles Landing South 41 Jameson Court			3 permits for additions to add handicap accessible bedrooms to Units 51, 62 & 70
1/5/23	NVR Inc, Ryan Homes	5 new townhome units in Anchor Point Subdivision		
1/5/23	JES Construction for: Catherine Hawkins 10 Maple Street			Foundation Stabilization
Jan.	Fence & Deck Connection 7 decks in Anchor Point Subdivision 76 Caswell Drive 13 Kenai Place 15 Kenai Place 17 Kenai Place 19 Kenai Place 21 Kenai Place 23 Kenai Place			Decks
1/30/23	Randolph Pinkney 146 Seldovia Drive			Fence

USE & OCCUPANCY PERMITS;

Jan.	NVR Inc, Ryan Homes	6 new townhome unit in Anchor Point Subdivision		
1/9/23	Ana Claros Alvarez 85 Woodland Drive	SFD		
1/9/23	Odesia F. Stuart 35 Park Square Drive			Deck

TEMPORARY USE & OCCUPANCY PERMITS;

No Temporary Use & Occupancy permits were issued during the month of January.

RIGHT OF WAY PERMITS;

No Right of Way Utility permits were issued during the month of January.

DEMOLITION PERMITS;

1/20/23 CMI General Contractors for: RXBSA Properties
4109, 4125, 4135 & 4155 Indian Head Highway

Demolition permits to
demolish existing structures
at the addresses listed

GRADING PERMITS;

No Grading permits were issued during the month of January.

SIGN PERMITS;

No Temporary Sign permits were issued during the month of January.

TEMPORARY SIGN PERMITS;

No Temporary Sign permits were issued during the month of January.

FINANCE REPORT 1/1/23 to 1/31/23

CASH BALANCE JANUARY 1, 2023 \$2,337,204.42

REVENUES

General	431,418.73	
Trash	34,247.49	
Water & Sewer	98,646.77	
Parks/Pavillion	9,550.00	
Land		
Prior Year		
SUB-TOTAL		573,862.99

Bond Draw(s)	-	
Money Market Interest	2.12	
SUB-TOTAL		2.12

TOTAL REVENUES 573,865.11

EXPENDITURES

General	(91,914.72)	
Trash	(15,526.35)	
Sewer/Water	(292,306.10)	
Parks/Pavillion	(42,491.06)	
SUB-TOTAL		(442,238.23)

OldLine & Blue/Paymentus Merchant Fee(s)	(145.41)	
LGIP Transfer(s)		
Check Order		
Payroll	(39,682.34)	
Wire Trans FICA, W/H Tax, Sales Tax	(18,471.69)	
SUB-TOTAL		(58,299.44)

TOTAL EXPENDITURES (500,537.67)

CASH BALANCE AS OF JANUARY 31, 2023 \$2,410,531.86

OLD LINE INVESTMENT ACCOUNTS

PARK FUND	14,527.71
BOARDWALK	26,550.60
SEWER/WATER FUND	43,752.23
REFUSE FUND	111,889.11
HIGHWAY USER	68,470.71
TOTAL OLD LINE INVESTMENT ACCOUNTS	<u>\$ 265,190.36</u>

SEWER BOND (AMERICAN FUNDS)	96,233.47
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TOTAL INVESTMENTS \$ 361,423.83