

**TOWN OF INDIAN HEAD
TOWN MEETING MINUTES
MONDAY, FEBRUARY 7, 2022
GoToMeeting**

Mayor Paulin called the meeting to order at 7:00pm.

Roll Call Brandon

Paulin, Mayor Ron
Sitoula, Vice Mayor
Cassandra Grumbine, Councilwoman

Attended By

Ryan Hicks, Town Manager
Andrea Brady, Town Clerk
Ginger Foster, Finance Officer

**NUMBER OF CITIZENS AND GUESTS IN ATTENDANCE VIA GOTOMETTING
SITE: 7**

Minutes: January 10th Town meeting minutes and January 26th work session minutes. Vice Mayor Sitoula made a motion to approve the minutes as presented, Councilwoman Grumbine seconds the motion. The minutes were approved as presented by voice vote: 3-Ayes, 0-Nays.

Reports of Officers, Boards and Committees:

- A. Permits** – The permits report for January was read. (See attached)
- B. Finance Report** – The finance report for January was read. (See attached)
- C. Town Manager's Report** – The Boardwalk project is 98% complete. The electrical conduit is completely installed under the Riverwalk with installation of the lighting commencing. The electrical contractor is currently installing the light fixtures and the light standards. SE Davis will begin construction of the parking and access ramp to the Boardwalk once the sidewalk along Riverwatch Drive is complete. The parking area is planned to be poured the week of February 7th. Final grading of the site will be completed as soon as the parking lot is finished. Once final grading occurs, permanent restoration and seeding of the area will occur. The restrooms on the Village Green project will begin once the Boardwalk is complete. The Town is still seeking members for the Sustainable Community Committee. The leaf vacuum season is concluded. Construction is complete on the electric car charging station in Village Green Pavilion parking lot. Per SMECO the site still needs to be commissioned. The Town is waiting for a response from Maryland Planning Department on the Comprehensive Plan and the Zoning Ordinance update. The Henderson RFP is live on E Maryland and PennBid. A pre-bid meeting was held last month. The Town will begin working on next year's budget. East Poplar preliminary stormwater design is complete. The next step is to submit for permitting approval. A draft plan for buffer management in

Mattingly Park is being developed. Clarifications have been submitted to the Critical Area Commission. A meeting was held with the Critical Area Commission on February 2nd to discuss bamboo. The next step is to complete the buffer management plan. The Town has submitted the wastewater permit application to MDE, and we are waiting for comments and/or approval. The Town has also submitted the water allocation permit to MDE, we are waiting for comments and/or approval.

- D. Code Enforcement Report** – The Town issued 19 notices of violation for the month of January, 2 zoning/permit violations, 2 zoning/permit fines, 1 zoning/permit citation, 8 property maintenance violations, 1 property maintenance fine, 1 rubbish and garbage fine, 2 rental license fines, and 2 rental license citations. The Town completed 33 rental inspections and cleared 13 violations for the month of January.
- E. Planning Commission Report** – The January Planning Commission meeting was canceled.
- F. Bureau of Fire Prevention** – No report
- G. Charles County Recreation** – No report
- H. Policing Report** – Following the meeting, Town Manager Hicks received Cpl. Alpert's Community Policing report via email. (see attached)

Briefings: None

Presentations/Recognitions: None

Resolutions: None

Ordinances: Ordinance 01-01-22, was introduced at the January Town meeting. It is an Ordinance concerning waiver of permit fees for the purpose of creating an economic development incentive for businesses to locate, expand or remain in the Town of Indian Head by providing for the waiver of certain Town fees for certain construction activities for a certain period of time. The Ordinance was on the February agenda for adoption. Vice Mayor Sitoula made a motion to adopt Ordinance 01-01-22, Mayor Paulin seconds the motion. Ordinance 01-01-22 was adopted by voice vote: 3-Ayes, 0-Nays.

Ordinance 02-01-22 was introduced. It is an Ordinance concerning the purpose of amending the adopted budget to recognize American Rescue Plan Act revenues received, and to appropriate \$375,000 grant funds for expenditure for grocery store development. The Ordinance will be on the March Town meeting agenda for adoption. Comment on the ordinance were held during citizen comments and anyone with comment was also encouraged to reach out to Council via email.

Petitions: None

Unfinished Business: None

New Business: None

Miscellaneous: Mayor Paulin read the upcoming events and meetings for February.

Mayor Paulin shared an update on the Lackey High School wrestling team and encouraged everyone to come out and show their support.

Citizen's Comments: Vice Mayor Sitoula – Vice Mayor Sitoula expressed his sincere opposition to the budget amendment introduced. Vice Mayor Sitoula believes the purpose and the intent of the American Rescue Fund as laid out by the Treasury was to mitigate the disproportionate impact suffered by the residents and businesses in Town that did not quit on us during difficult times. Vice Mayor Sitoula stated that he feels the Town of Indian Head has the finest Town Manager in the State and he has an existing list of projects that the Town could use those funds on. Vice Mayor Sitoula gave examples of some of the project those funds could be used for such as a new well, a new parking lot to support the increase of visitors for the Boardwalk, a new parking area in Mattingly Park that is always busy with residents in the summer, drainage projects and he stated the list of projects could continue. Vice Mayor Sitoula feels if the funds are going to be used to support businesses it should be used to support the ones that have been in the Town all along, businesses that have never aspired to be millionaires but have stuck with the Town at all costs because they love the community. Vice Mayor Sitoula stated that local government does not have an unlimited spigot of funds like the Federal government and the private industry cannot compete so we should not be the arbiter of who wins or loses in our Town to be fair to all and he feels this earmarking of funds to support yet to be born business sets a dangerous precedence. Vice Mayor Sitoula stated that the Town's own legal team has said there is the possibility of fallback of funds by the Federal government as we are stretching the definition of what is allowable for a Town that has a little over \$1 million general fund which could be a disaster if we at some point have to reimburse those funds. Vice Mayor Sitoula feels there is a lot of risk, and he urged the Council to vote against this proposed budget amendment Ordinance when the time comes.

Bernice Rison, Mattingly Avenue – Ms. Rison asked for a timeline for cleanup of the burned out building outside of the base gates. Town Manager Hicks believes the Town will be going to court on that issue since the property owner has not addressed any of the violations received from the Town. Mayor Paulin offered to reach out to Ms. Rison with an update once they have further information.

Brian Klaas – Mr. Klass agreed with Ms. Rison on her comments in reference to the property outside of the Base gate. Mr. Klaas spoke about everyone's previous involvement in trying to help cleanup that gateway outside of the Base. Mr. Klaas mentioned the possibility of a broken window policy. After hearing that there will be ARP funds being distributed, and being an investor in the Town, he would like to review the Ordinance and see those funds used in a way that would benefit everyone, not a select few. Mr. Klaas would like an opportunity to address the Council at the next meeting before any motion for adoption is made on the proposed budget amendment. Mayor Paulin said it would not be a problem to allow citizen comments beforehand, and he will make sure there are adjustments made to agenda. The agenda change will be approved at the work session.

Marsha Robinson, Strauss Avenue – Ms. Robinson asked for a status update on the old PNC location. Town Manager Hicks stated the Town is waiting for the funding from the State to move forward with the build out and he is hoping those funds will come in soon.

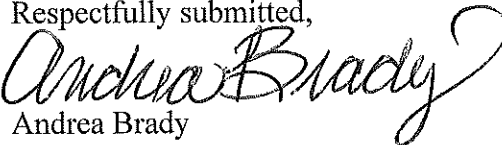
Patel residence, Hardbargain Circle – Mr. Patel would like the opportunity for further discussion of the ARP funds for the grocery initiative he feels that the funds should be used for infrastructure and does not feel the money should be given to individual property owners. Mr. Patel asked if there was literature, he could read to better explain what the funds are for. Mayor Paulin spoke about the \$3 million the Town will receive in total from the 2 installations of ARP funds, and while \$375,000 is a large sum it is a small amount of the total funds the Town will receive.

Marilyn Steele, RXBSA – Ms. Steele feels there should be a clear level setting to discuss what the money is going for as opposed to what she feels is a slant. Ms. Steele requested an open clear discussion without slants about the facts.

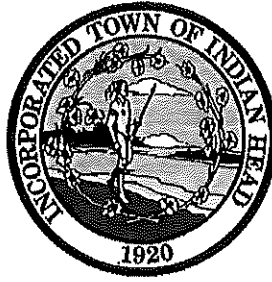
Mayor Paulin reminded everyone the proposed budget ordinance is available on the website for review and the citizen comments portion will be moved up in the agenda to allow further discussion prior to any motion on the Ordinance. Mayor Paulin also encouraged people to send in their comments which will then be read prior to any motions being made on the Ordinance.

With no further questions or comments, the meeting adjourned at 7:30pm.

Respectfully submitted,



Andrea Brady
Town Clerk



Town of Indian Head, Maryland

BUILDING / USE & OCCUPANCY / SIGN PERMITS
ISSUED DURING THE MONTH OF: January 2022

BUILDING PERMITS;

<i>DATE</i>	<i>NAME</i>	<i>RESIDENTIAL</i>	<i>COA{MERCIAL</i>	<i>OTHER</i>
1/10/22	Core Investments 45 Mattingly Avenue			Interior renovations
1/26/22	Verizon Wireless 15 Moose Lodge Way			Replacing Antennas on the water tower

USE & OCCUPANCY PERMITS;

Jan 2021	NVR Inc, Ryan Homes Chickaloon Place	6 new townhome units in Anchor Point Subdivision		
1/11/21	NVR Inc. Ryan Homes Chickaloon Place			Decks for four new townhomes in Anchor Point Subdivision
1/12/22	Lewis & Sheila Ball 49 Poplar Lane			Solar panels

TEMPORARY USE & OCCUPANCY PERMITS;

No Temporary Use & Occupancy permits were issued during the month of January.

DEMOLITION PERMITS;

No Demolition permits were issued during the month of January.

GRADING PERMITS;

No Grading permits were issued during the month of January.

SIGN PERMITS;

No Sign permits were issued during the month of January.

TEMPORARY SIGN PERMITS;

No Temporary Sign permits were issued during the month of January.

FINANCE REPORT 1/1/22 to 1/31/22

CASH BALANCE JANUARY 1, 2022 \$2,045,256.87

REVENUES

General	328,056.37	
Trash	43,193.46	
Water & Sewer	59,955.48	
Parks/Pavillion	1,440.00	
Land		
Prior Year		
SUB-TOTAL		432,645.31

Bond Draw(s)	-	
Money Market Interest	2.12	
SUB-TOTAL		2.12

TOTAL REVENUES 432,647.43

EXPENDITURES

General	(65,951.87)	
Trash	(23,480.67)	
Sewer/Water	(260,360.82)	
Parks/Pavillion	<u>(1,177,749.24)</u>	
SUB-TOTAL		(1,527,542.60)

OldLine & Blue/Paymentus Merchant Fee(s)	(599.03)	
LGIP Transfer(s)		
Check Order		
Payroll	(44,839.97)	
Wire Trans FICA, W/H Tax, Sales Tax	<u>(23,096.35)</u>	
SUB-TOTAL		(68,535.35)

TOTAL EXPENDITURES (1,596,077.95)

CASH BALANCE AS OF JANUARY 31, 2022 \$881,826.35

OLD LINE INVESTMENT ACCOUNTS

PARK FUND	14,271.09
BOARDWALK	26,081.54
SEWER/WATER FUND	42,979.52
REFUSE FUND	127,185.43
HIGHWAY USER	<u>67,260.94</u>

TOTAL OLD LINE INVESTMENT ACCOUNTS \$ 277,778.52

SEWER BOND (AMERICAN FUNDS)	101,621.37
-----------------------------	------------

TOTAL INVESTMENTS \$ 379,399.89

Town of Indian Head Meeting: 02/07/22

Crime Report:

Crimes Against Persons:

-Assault: S220170145 Red Carpet Inn

2nd Degree Non-Domestic Assault; Both subjects barred from property

-Assault W/ Weapon (Handgun): S220280632 Glymont Dash-In IR#22-00705

Subject loitering in store. When confronted by employee armed with metal stick, subject displayed black handgun and fled

Suspect: Unk. Male Last seen wearing: black beanie style hat, black hooded puffy coat, black pants with white markings carrying large black Nike duffel bag

-Assault: S220370039 Red Carpet Inn

Both parties left prior to the arrival of officers

Crimes Against Property:

-Theft of Motor Vehicle: S220080300 IR# 2200153 Riverside Run Dr

Unknown suspect stole the victim's vehicle from in front of their residence during the night time hours; Officer noted in report that area lighting was inoperative

-Destruction of Property: S220080519 Red Carpet Inn

Determined to be a civil matter

-Destruction of Property: S220180333 IR# 2200413 Raymond Ave

Unknown suspects spray painted undetermined graffiti on exterior of church; Does not appear to be religious in nature

-Theft: S220180493 Maple St

Package theft; Determined to be UNFOUNDED

-Theft: S220260537 IR# 2200653 Chinaberry Ln

Amazon driver allegedly stole package from front porch while delivering other packages; Amazon refused to cooperate with investigation

-Tampering with Motor Vehicle: S220320359 IR# 2200780 Davis Dr

Unk. Suspect entered UNLOCKED vehicle in driveway; nothing stolen

Suspect: Last seen wearing dark clothing with gloves

-Tampering with Motor Vehicle: S220320601 4243 Indian Head Hwy

Victim wished no police action; Unk. Suspect entered UNLOCKED vehicle, nothing stolen

Suspect: Male on bicycle with pink gloves

Quality of Life:

Trespass: 6 complaints

Overdose: 1 complaint

CDS: 3 complaints/recovered evidence

Loud Music: 2 Complaints

Mini Bike: 1 complaint

Disorderly: 5 complaints

Kids in Street: 1 complaint

Notes:

- Even with the holidays behind us for the year, remember to lock your vehicle doors and conceal/remove valuables; Most theft from motor vehicles that occur are CRIMES OF OPPORTUNITY- If a thief is given the opportunity (I.E.: an unlocked car), they will commit the crime. The vast majority of thieves will pass a locked car for an easier target.
- Watch out for your neighbors. You all are our eyes and ears within the community. As is the unfortunate nature of law enforcement, we are realistically not capable of being everywhere at all times. We rely on all of the members of the community to help us and each other.
- This is the first month of the new restructured COPS Unit where the communities across Charles County will now have the entire COPS team at their disposal to handle complaints/community issues. We would greatly appreciate any feedback so that we may better provide your community with satisfactory police services.
- Remember: With the restructuring of COPS, the new POINT OF CONTACT will be our civilian Community Coordinator Mr. Gus Proctor. He can be reached at 301-932-3080 or by email: proctora@ccso.us