

**TOWN OF INDIAN HEAD
TOWN MEETING MINUTES
MONDAY, AUGUST 7, 2017
VILLAGE GREEN PAVILION**

Mayor Paulin called the meeting to order at 7:30pm.

Roll Call

Brandon Paulin, Mayor
Ron Sitoula, Vice Mayor
Curtis Smith, Councilman

Attended By

Ryan L. Hicks, Town Manager
Andrea Brady, Town Clerk
Ginger Foster, Finance Director
Karen Williams, Community Affairs

NUMBER OF CITIZENS AND GUESTS IN ATTENDANCE: 20

Minutes: July 3rd Town meeting minutes and July 26th work session minutes. Councilman Smith made a motion to approve the minutes as presented; Vice Mayor Sitoula seconds the motion. The minutes were approved as presented by voice vote: 3-Ayes, 0-Nays.

Reports of Officers, Boards and Committees:

- A. **Permits** –The permits report for July 2017 was read (attached).
- B. **Finance Report** – The finance report for July 2017 was read (attached).
- C. **Town Manager's Report** – Town Manager Hicks explained that there will be no report at this time; he is waiting to receive updates on five projects.
- D. **Code Enforcement Report** – The Town issued 9 notices of violation during the month of July 2017. 2 property maintenance violations, 4 vehicle violations, 2 rental license violations and 1 grass and weed violation. The Town performed 6 rental inspections for the month of July 2017.
- E. **Planning Commission Report** – The Planning Commission approved a sign application for Gaya's Auto Body and discussed TCMX zoning.
- F. **Parks and Recreation Report** – Councilman Smith reported that the Fall Dance Program will start in September and adult classes will be offered. There are two more Friday Night Lights events. For 2018 it was suggested by former Mayor Bowie that the Town take out the trolley and periodically take children to the Lackey Pool. P&R plans to start doing this next year. Big Day of Play will be held on August 26th from 9am to 4pm and will include a Color Run starting at 9am. A Health Care Fair will be held in October. Parks and Rec and the Black Box Theater are going to start holding poetry events.

G. Environmental Sustainability Report – Councilman Smith reported that the ESC plans to hold cleanup activities in September. The Community Garden at Meekins Park is moving forward and raised planters should be ready for planting in the fall. ESC hopes to do a similar program in Mattingly Park. The Maryland Certified Designation is going well and the ESC is in the process of putting together a local business directory as part of the program. Councilman Smith stated the ESC will be holding conference calls for a Community Emergency Response Team throughout the coming months. Councilman Smith ended his report by showing the safety tubes available through the Red Cross and encouraged citizens to consider having one in their homes.

F. Bureau of Fire Prevention – No report.

G. Community Affairs – Karen Williams thanked everyone who attended and volunteered for National Night out that was held on Tuesday, August 1st and congratulated Catherine Weisman who won the bicycle decoration contest. Kids Back to School Night will be held on Thursday, August 17th from 6:30pm to 8:30pm. Grandparents 55 & Older Night will be held on Thursday, August 24th from 6pm to 8pm. The Southern Century ride, held by the Oxon Hill Bicycle Club will be held on September 4th. Astronomy Night will be held on September 9th from 8:30pm to 10:30pm. Ms. Williams gave information on the Lunch On Us Program and Help for Pets program. Hazardous Waste collection will take place on September 2nd in La Plata. The Health Department will hold the Heroes in Recovery Walk on September 9th. Ms. Williams reminded everyone that if they see something say something and gave information on Crime Solvers. Home security surveys and the smoke detector program are still available. Fire Chief Williams gave Karen information for citizens about flash flood safety.

H. Charles County Recreation – No report.

I. Policing Report – No report.

Briefings: Mary Beth Klick, Tobacco Program Manager for the Charles County Health Department gave a briefing on e-cigarettes and vaping. Ms. Klick discussed that e-cigarettes and vaping are on the rise with kids. The e-cigarettes and vaping can cause nicotine addiction and the juice used in both devices contains harmful chemicals such as formaldehyde and heavy metals. Taking moist chemicals into the lungs is not safe and can have harmful side effects such as pneumonia. Ms. Klick also stated that the e-cigarettes and vaping are the new gateway drug. There are currently no stringent regulations on the juices that are being used in these devices. Ms. Klick explained how vaping works and she provided information available for those in attendance to take home.

Presentations/Recognitions: None

Resolutions: Resolution 08-01-17 was introduced for adoption. It is a resolution concerning rezoning – Cook Inlet Region, Inc., property for the purpose of granting, subject to certain conditions, the application of Cook Inlet Region, Inc., for the reclassification of a portion of the property known as Parcel 609 on Charles County Tax Map 11, Grid 15, located on the north side of Maryland Route 210, in the Town of Indian Head. Councilman Smith made a motion to adopt resolution 08-01-17; Mayor Paulin seconds the motion. Resolution 03-01-17 was adopted by roll vote: Councilman Smith – yes, Vice Mayor Sitoula – no, Mayor Paulin – yes.

Ordinances: None

Petitions: None

Unfinished Business: None

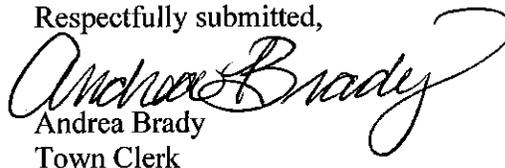
New Business: None

Miscellaneous: Mayor Paulin read the upcoming August events and meetings.

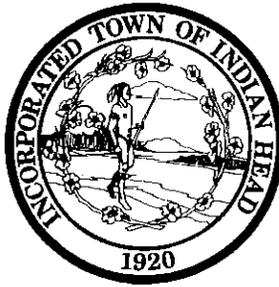
Citizen's Comments: Charles Shufford, Perry Station HOA – Mr. Shufford asked for the Town's official word on the kids playing basketball in the streets in Perry Station. Mr. Shufford said it is causing issues and property damage. Karen Williams informed Mr. Shufford that she and Officer Elliot have been working on the issue and have been driving through the neighborhood periodically to see the issue and of far they have not seen the kids or the basketball hoops. Town Manager Hicks just received the addresses of the homes with the basketball hoops from the head of the Perry Station HOA and he will forward that information to Ms. Williams and Officer Elliot. The Town's part time patrolling officers on the weekend have also been on the lookout for the children playing in the streets. The Town does not have an official ordinance addressing children playing basketball in the roadways but it is possible there is a State law addressing the safety issue. Ms. Williams encouraged Mr. Shufford to call the non-emergency line for the Sheriff's Department. Councilman Smith suggested the Council look into putting together legislation to address the safety concerns, but the issue will be enforcement.

With no further questions or comments, the meeting adjourned at 8:12 pm.

Respectfully submitted,

A handwritten signature in cursive script that reads "Andrea Brady". The signature is written in black ink and is positioned above the printed name and title.

Andrea Brady
Town Clerk



Town of Indian Head, Maryland

BUILDING / USE & OCCUPANCY / SIGN PERMITS
ISSUED DURING THE MONTH OF: July 2017

BUILDING PERMITS;

<i>DATE</i>	<i>NAME</i>	<i>RESIDENTIAL</i>	<i>COMMERCIAL</i>	<i>OTHER</i>
-------------	-------------	--------------------	-------------------	--------------

No Building permits were issued during the month of July.

USE & OCCUPANCY PERMIT;

7/5/17	Roger Broadwater 13 Thompson Lane			Solar Panels
--------	--------------------------------------	--	--	--------------

TEMPORARY USE & OCCUPANCY PERMIT;

No Temporary Use & Occupancy permits issued during the month of July.

DEMOLITION PERMITS;

No Demolition permits were issued during the month of July.

GRADING PERMITS;

No Grading permits were issued during the month of July.

SIGN PERMITS;

7/20/17	Gayan's Auto Body 4638 Indian Head Highway			Re-face existing Sign
---------	---	--	--	-----------------------

TEMPORARY SIGN PERMITS;

No Temporary Sign permits were issued during the month of July.

FINANCE REPORT 7/1/17 to 7/31/17

CASH BALANCE JULY 1, 2017 \$424,132.42

REVENUES		
General	5,801.99	
Trash	29,768.33	
Water & Sewer	53,564.68	
Parks/Pavillion	12,919.10	
Land	-	
SUB-TOTAL	<u> </u>	102,054.10
LGIP Transfer(s)		
Money Market Interest	6.90	

TOTAL REVENUES 6.90 102,061.00

EXPENDITURES		
General	(118,842.89)	
Trash	(22,388.18)	
Sewer/Water	(130,292.17)	
Parks/Pavillion	(15,886.11)	
SUB-TOTAL	<u> </u>	(287,409.35)

PNC, OldLine & Blue Merchant Fee(s)	(101.00)	
Credit Card Machine	-	
LGIP Transfer(s)		
Check Order	(55.77)	
Payroll	(41,716.52)	
Wire Trans FICA, W/H Tax, Sales Tax	(27,084.56)	
SUB-TOTAL	<u> </u>	(68,957.85)

TOTAL EXPENDITURES (356,367.20)

CASH BALANCE AS OF JULY 31, 2017 \$169,826.22

OLD LINE INVESTMENT ACCOUNTS		
PARK FUND		202,339.32
BOARDWALK		527,446.09
SEWER/WATER FUND		71,339.31
REFUSE FUND		<u>120,802.23</u>
TOTAL OLD LINE INVESTMENT ACCOUNTS		\$ 921,926.95
SEWER BOND (AMERICAN FUNDS)		<u>109,006.60</u>
TOTAL INVESTMENTS		<u>\$ 1,030,933.55</u>