

**TOWN OF INDIAN HEAD
TOWN MEETING MINUTES
MONDAY, JUNE 3, 2019
VILLAGE GREEN PAVILION**

Mayor Paulin called the meeting to order at 7:30pm.

Roll Call

Brandon Paulin, Mayor
Ron Sitoula, Vice Mayor
Curtis Smith, Councilman

Attended By

Andrea Brady, Town Clerk
Karen Williams, Community Affairs

NUMBER OF CITIZENS AND GUESTS IN ATTENDANCE: 56

Minutes: May 6th Town meeting minutes and May 28th work session minutes. Councilman Smith made a motion to approve the minutes as presented; Vice Mayor Sitoula seconds the motion. The minutes were approved as presented by voice vote: 3-Ayes, 0-Nays.

Reports of Officers, Boards and Committees:

- A. Permits** – No report. Two permit reports will be read at the July meeting.
- B. Finance Report** – No report. Two finance reports will be read at the July meeting.
- C. Town Manager's Report** – The Town is waiting for MDE to complete their review of the Boardwalk project. Online bill pay is currently operational. OutsourceIT and the software provider addressed the issues and it is fully operational. The Town received word on May 20th that the funds are authorized to begin construction on the old PNC building, which was purchased through Bond Bill, with a second Bond Bill for renovations. The new blower for the WWTP blower replacement project funded via MDE has been installed and is fully operational. The Town is going over specs and applying for permits to begin construction on the Village Green restrooms project. The specifications and cost opinions have been forwarded to SHA for their review and the Town should receive their comments this month. The Town is working on a stormwater ordinance which is currently in the draft phase. The Town is looking to update the current building codes, zoning code and comp plan. The draft Zoning Ordinance has been sent to the Critical Area Commission for their review, and the building codes are being put in ordinance form for the Council's review. A flood study is underway in the Knotts and Teates neighborhoods. The filed work has been completed and the Town is awaiting recommendations from ARRO. The recommendations should be received by the end of next week. Paving repairs and striping work to take place around Town this month.

Briefings: None

Presentations/Recognitions: Indian Head Elementary School students read their “If I Were Mayor” and Bike Safety essays. The Indian Head Elementary School 4th graders who read their “If I Were Mayor” essays were Alexiah Daye, Sonja Sitoula, Mya Edwards, Addison Martin, and Phil Thompson Jr. The students were from Ms. Spruill, Ms. Cummings, Ms. Roman and Ms. Absher’s classes. The Indian Head Elementary School 5th graders who read their “Bike Safety” essays were Addison Newhouse and Dixie Carr from Ms. Berghoefer’s class.

Resolutions: None

Ordinances: Ordinance 05-01-19 was introduced to the Mayor and Council at the May 6th Town meeting. It is an Ordinance concerning utility bills for the purpose of providing for deferral of payment of certain utility bills for a certain duration under certain terms and conditions for certain Town property owners furloughed by the federal government; and generally related to payment of Town utility bills by individuals furloughed by the federal government. The Ordinance was available online for review. Councilman Smith made a motion to adopt Ordinance 05-01-19. Vice Mayor Sitoula seconds the motion. The Ordinance was adopted by voice vote: 3-Ayes, 0-Nays.

Petitions: None

Unfinished Business: None

New Business: The 2019 Town Council election results were read. There were 442 total voters, Brandon Paulin: 309 votes, Ron Sitoula: 208 votes, Curtis Smith: 202 votes, Regina Brooks: 127 votes, Dennis Scheessele: 111 votes, and Randy Albright: 109 votes.

Miscellaneous: Mayor Paulin read the upcoming events and meetings for June.

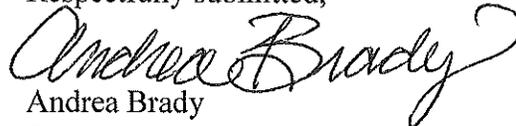
Citizen's Comments: Dauveen Walker, Potomac Library Branch Manager – Ms. Walker shared that the summer reading program will begin on June 8th. The program is for the entire summer and it is available online and at all libraries throughout Charles County. Ms. Walker said there are a lot of activities available online for the program and as you go through the summer and log your activities you will earn prizes along the way. General Smallwood Middle School allows students to do the program to earn extra credit.

Vivian Elder, Mattingly Avenue – Ms. Elder asked how grass violations work. Town Manager Hicks explained that a violation letter goes out first when the grass reaches 10 inches, then a fine letter after 1 week and then a citation. Town Manager offered to speak with Ms. Elder further in reference to specific violations. Ms. Elder requested to have hidden entrance signs installed due to the issues near her home cutting down on visibility. Ms. Elder had previously asked about having center lines painted on Mattingly Avenue and asked for an update on where things stood with that request. Mayor Paulin believed the Council had discussed the request at a work session and he will review those minutes to provide an update.

David Tominack, Strauss Avenue – Mr. Tominack spoke about the need for lines on connecting roads to Strauss Avenue due to safety issues. Town Manager Hicks explained to Council that Blair Road is probably about 3 lanes wide in certain sections and does not have a center line. Mr. Tominack asked about putting speed humps on Blair Road, and asked about trash cans being placed to help prevent trash from being thrown in his yard. Mayor Paulin asked to add striping and strategic trash can placement on the June work session agenda for further discussion.

With no further questions or comments, the meeting adjourned at 8:14pm.

Respectfully submitted,

A handwritten signature in cursive script that reads "Andrea Brady". The signature is written in black ink and is positioned to the right of the typed name.

Andrea Brady
Town Clerk