

**TOWN OF INDIAN HEAD
TOWN MEETING MINUTES
MONDAY, JUNE 4, 2018
VILLAGE GREEN PAVILION**

Mayor Paulin called the meeting to order at 7:32pm.

Roll Call

Brandon Paulin, Mayor
Ron Sitoula, Vice Mayor
Curtis Smith, Councilman

Attended By

Andrea Brady, Town Clerk
Ginger Foster, Finance Officer
Karen Williams, Community Affairs

NUMBER OF CITIZENS AND GUESTS IN ATTENDANCE: 37

Town Manager Hicks was excused from the meeting because he was out of town at a conference.

Minutes: May 7th Town meeting minutes and May 23rd work session minutes. Councilman Smith made a motion to approve the minutes as presented; Vice Mayor Sitoula seconds the motion. The minutes were approved as presented by voice vote: 3-Ayes, 0-Nays.

Reports of Officers, Boards and Committees:

- A. **Permits** –The permits report for May 2018 was read (attached).
- B. **Finance Report** – The finance report for May 2018 was read (attached).
- C. **Town Manager's Report** – No report.
- D. **Code Enforcement Report** – The Town issued 47 notices of violation during the month of May 2018. 2 rubbish & garbage violations, 4 vehicle violations and 41 grass and weed violations. The Town performed 6 rental inspections for the month of May 2018.
- E. **Planning Commission Report** – The Planning Commission approved the concept plan for commercial improvement at 4421 Indian Head Highway submitted by Nammo Energetics Indian Head Inc. and made a motion to have the applicant move forward with a preliminary plan based off of their comments.
- F. **Parks and Recreation Report** – Councilman Smith reminded everyone that the Farmers Market is held on Thursdays from 11am to 6pm and Sundays from 10am to 3pm. There is a facebook page for the Farmers Market and the residents have made comments through the page that are being taken seriously. Councilman Smith asked everyone to continue coming to the market that is now going on its 5th week. June 15th and 16th Parks & Rec is having an internationally known artist in town with the Girl Noticed project who will be doing a mural on the Black Box Theater of 3 ladies from Southern Maryland. It is a concept done worldwide to capture visions of young women using charcoal to complete

the mural, which will be there for 30 days then painted over. This Saturday, the Women of Action Charles County are having a luncheon and have offered free tickets to local women who would like to attend and Councilman Smith is accepting submissions for consideration for attendance. The Big Day of Play will be held on August 25th, and it will be combined with a STEAM festival. The keynote speaker is Dr. Avery Posey Jr., one of Indian Head's own. A scientist from the university of Pennsylvania. Cynthia Simmons being presented with a seal for all the work she does at the Senior Center.

- G. Environmental Sustainability Report** – Councilman Smith reported that the ESC is going to do storm drain stenciling on the Village Green to help make people aware that trash that goes into the drains is going somewhere and that it harms the wildlife.
- F. Bureau of Fire Prevention** – No report.
- G. Community Affairs** – Karen Williams share information on upcoming events including the I.H. Dance Company showcase on Tuesday, June 12th, Kids End of School Fun Night on Thursday June 21st and Astronomy Night on Friday June 22nd. The Annual Flea Market is now very other Saturday, May through August and it is now a free event. The Truth Chapter 19 Order of the Eastern Star hosting will be hosting a charity ride and picnic June 30th on the Village Green and the event is open to the public for anyone who would like to participate. The July 4th Celebration will be held on Wednesday, July 4th starting with a patriotic kickoff at 3:30pm. Reduced price wristbands for residents are available at the Town Hall, June 11th thru the 29th and they will not available at the event, they must be purchased in advance. The next St. James Community Spaghetti Dinner will be held on Monday July 30th at 7 Potomac Avenue, and this is a free event. National Night Out will be on Tuesday August 7th. Kids Back to School Night will be held on Thursday August 23rd and the Town partners with NETS to give away loaded backpacks. On behalf of County Parks and Rec, Karen reminder everyone that there are summer camps available, and this Sunday at St. Charles High they are holding a youth triatholon. Community Activities Committee will meetin Tuesday June 12th at 7pm at the Senior Center and this will be the only meeting for the summer. Saturday June 23rd at St James Church, Colona's for a Curt are holding a bake sale from 9am to 1pm to raise money for the Alzheimers Association as part of the Walk to End Alzheimer's.
- H. Charles County Recreation** – No report.
- I. Policing Report** – Officer Duley introduced himself, new officer taking over for Steve Bryant been with the CCSO for 11 years. Crime trends, very quiet for the past month. Running radar for the past month on Strauss to address the speeding complaints, has made a few stops. Speeding issue with the base brought to his attention as well. A lot of the speed limit signs are obstructed by trees but they are working on fixing that issue and then will do enforcement on that front. Officer Duley reminded residents there is a burn ban in Town.

Briefings: None

Presentations/Recognitions: 5th grade student Ridgeway Stratton, read his "Bike Safety/Bike to Work" essay.

The Town Council presented seals to Principal Rosin and Vice Principal Ritter in recognition of their service with the Charles County Public School system and in gratitude for their dedication and commitment to excellence during their tenure at the Indian Head Elementary School.

Mayor Paulin introduced Little Miss Indian Head 2018 – 2019, Kennedy Montgomery.

Resolutions: None

Ordinances: None

Petitions: None

Unfinished Business: None

New Business: None

Miscellaneous: Mayor Paulin read the upcoming June events and meetings.

Citizen's Comments: Sheila Zattau & Penny Drinkard discussed their upcoming Annual Crab Feast raising money for the Alzheimers Association. The event will be held on August 4th, tickets are \$45 and they ask that people consider sponsoring a marine to attend. The event will have all you can eat crabs, beer, live entertainment and a cornhole tournament. The grand prize for the tournament is yeti coolers with cash prizes for 2nd and 3rd place. After the crab feast event, Team Handsome Dad is having an auction of a 65 classic VW beetle through ebay and all the proceeds will go to the Alzheimers Association. The auction will be open for 10 days on ebay. "Team Handsome Dad" donated the car and they a facebook if you'd like to see the car and get more information.

Vivian Elder – Ms. Elder stated that her question was for the Town Manager and she was wondering where the road meets the driveway the road is crumbling and she would like to know who is responsible for repairing that. Ms. Elder is going to email the information to the Town Clerk and she will look into it.

Sanya Sitoula – Miss Sitoula thanked the Principal and Vice Principal for their services and leadership at her school and for making so much progress at her school. Miss Sitoula said everyone was learning and having so much fun.

Leslie Coker – When the road repairs will be complete that were being done near Jennifer Drive. Karen Williams gave the update that repairs should be completed in the next month. Public Works is allowing the area to settle then the paving will be done.

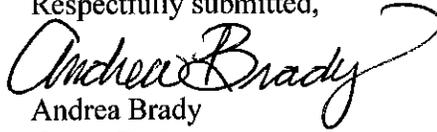
Robert Pitts – Candidate for the Charles County Board of Education came to Town meeting to ask for residents support. Mr. Pitts is currently a mentor for the Charles county system and his platform is improving the quality and hiring new teachers, improving building safety, improving reading level and making sure the quality of education in Charles County is everything it can be.

Councilman Smith – Starting June 21st the Town will be providing trolley rides to the Lackey swimming pool for youth accompanied by an adult and this is a free service. Friday June 2nd Councilman Smith had an adopt a park dedication ceremony. Two parks have been adopted by organizations who come to keep the park clean, plant and try to repair. Alpha Kapa Alpha Sorority

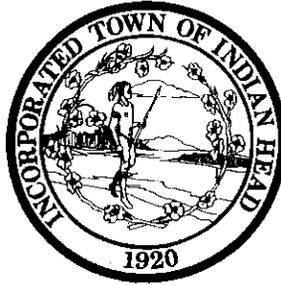
Inc., Nu Zeta Omega Chapter has adopted Francis & Gladys Simmons Park, and Girl Scout Troop 347 has adopted Mattingly Park and Pier. Councilman Smith stated that he recently attended the IHVFD annual banquet this past Saturday and he thanked all first responders for their service. Councilman Smith also stressed the need for more people to volunteer for the fire department since they are in need of a lot of services.

With no further questions or comments, the meeting adjourned at 8:10pm.

Respectfully submitted,

A handwritten signature in black ink that reads "Andrea Brady". The signature is written in a cursive style with a large, sweeping flourish at the end.

Andrea Brady
Town Clerk



Town of Indian Head, Maryland

BUILDING / USE & OCCUPANCY / SIGN PERMITS
ISSUED DURING THE MONTH OF: May 2018

BUILDING PERMITS;

<i>DATE</i>	<i>NAME</i>	<i>RESIDENTIAL</i>	<i>COMMERCIAL</i>	<i>OTHER</i>
5/2/18	Phil & Brandy Thompson 10 Beth Court			Shed
5/2/18	Phil & Brandy Thompson 10 Beth Court			Fence
5/22/18	Tesla, for: Joyce Conley & Wendell West 17 Oakside Lane			Solar Panels

USE & OCCUPANCY PERMIT;

5/11/18	William A. Savoy ET AL 121 Jenkins Drive			Deck
---------	---	--	--	------

TEMPORARY USE & OCCUPANCY PERMIT;

No Temporary Use & Occupancy permits issued during the month of May.

DEMOLITION PERMITS;

No Demolition permits were issued during the month of May.

GRADING PERMITS;

No Grading permits were issued during the month of May

SIGN PERMITS;

No Sign permits were issued during the month of May

TEMPORARY SIGN PERMITS;

5/29/18	Gilbert Bowling Temporary Campaign signs – Parcel 407 Pine St/Indian Head Hwy
5/29/18	Brian Klaas Temporary Campaign signs – Various locations

FINANCE REPORT 5/1/18 to 5/31/18

CASH BALANCE MAY 1, 2018 \$359,118.47

REVENUES

General	97,154.55
Trash	98,844.77
Water & Sewer	186,292.53
Parks/Pavillion	3,115.25
Land	-

SUB-TOTAL 385,407.10

LGIP Transfer(s)	
Money Market Interest	27.14

TOTAL REVENUES 27.14 385,434.24

EXPENDITURES

General	(113,926.18)
Trash	(21,674.60)
Sewer/Water	(70,916.99)
Parks/Pavillion	(15,389.94)

SUB-TOTAL (221,907.71)

OldLine & Blue/Paymentus Merchant Fee(s)	(476.77)
LGIP Transfer(s)	(28,000.00)
Check Order	-
Payroll	(40,458.56)
Wire Trans FICA, W/H Tax, Sales Tax	(20,683.98)

SUB-TOTAL (89,619.31)

TOTAL EXPENDITURES (311,527.02)

CASH BALANCE AS OF MAY 31, 2018 \$433,025.69

OLD LINE INVESTMENT ACCOUNTS

PARK FUND	204,400.17
BOARDWALK	532,818.23
SEWER/WATER FUND	72,065.84
REFUSE FUND	122,032.59
HIGHWAY USER	10,000.00
100 YEAR CELEBRATION	18,000.00

TOTAL OLD LINE INVESTMENT ACCOUNTS \$ 959,316.83

SEWER BOND (AMERICAN FUNDS)	110,414.96
-----------------------------	------------

TOTAL INVESTMENTS \$ 1,069,731.79