

**TOWN OF INDIAN HEAD  
TOWN MEETING MINUTES  
MONDAY, AUGUST 5, 2019  
VILLAGE GREEN PAVILION**

Vice Mayor Sitoula called the meeting to order at 7:30pm.

**Roll Call**

Ron Sitoula, Vice Mayor  
Curtis Smith, Councilman

**Attended By**

Ryan Hicks, Town Manager  
Karen Williams, Community Affairs

**NUMBER OF CITIZENS AND GUESTS IN ATTENDANCE: 20**

**Minutes:** July 1<sup>st</sup> Town meeting minutes and July 24<sup>th</sup> work session minutes. Vice Mayor Sitoula made a motion to approve the minutes as presented; Councilman Smith seconds the motion. The minutes were approved as presented by voice vote: 2-Ayes, 0-Nays.

**Reports of Officers, Boards and Committees:**

- A. Permits** – The permits report for July was read. (See attached)
- B. Finance Report** – No report.
- C. Town Manager's Report** – No report.
- D. Code Enforcement Report** – The Town issued 51 notices of violation during the month of July. 7 grass & weeds violations, 5 rubbish & garbage violations, 2 work without a permit violations, 3 rental license violations, 9 property maintenance violations, 1 electrical hazard violation, 2 egress violations, 6 grass & weeds fines, 1 work without a permit fine, 2 property maintenance fines, 4 rubbish & garbage fines, 1 maintenance nuisance fine, 1 zoning/livestock fine, 3 property maintenance citations, 1 grass & weeds citation, 1 rubbish & garbage citation, 1 sanitation citation and 1 plumbing system hazard citation. The Town also performed 28 rental inspections. In response to Councilman Smith's question, Town Manager Hicks explained that permits are required to protect the homeowner and to make sure any work being done is being done to code.
- E. Planning Commission Report** – The July Planning Commission meeting was canceled.
- F. Parks and Recreation Report & Environmental Sustainability Report** – Councilman Smith reported that a community cleanup will be held on September 21<sup>st</sup> along the Mattawoman Creek starting around 9am. The College of Southern Maryland received a grant and they are offering a free certified structural welder program. The

program has 50 slots available. Anyone interested can contact tara.jones@mcet.org or call 301-934-7502.

- G. Bureau of Fire Prevention** – Deputy Chief Higdon reported that the IHVFD had 32 medical calls and 22 fire responses for the month of July. Deputy Chief Higdon reminded everyone to call if they are in need of the 10 year smoke detectors, and during the summer storms, if you have a tree come down call emergency services and stay away from the tree in case it may have power lines that came down with it. Deputy Chief Higdon reminded everyone that there is an open burning ban in Town. The open burning ban does not apply to recreation fire pits. The IHVFD will have a fire prevention display at National Night Out on Tuesday, August 6<sup>th</sup>. If anyone is interested in volunteering for the IHVFD, they always need volunteers and training is held on Thursday nights.
- H. Community Affairs** – Karen Williams gave information on upcoming events including National Night Out, grandparents 55 & older dinner and concert night, the Lunch on Us program, Summer Meals Plus, Kids Back to School Night and a neighborhood crime watch meeting that will be held in September.
- I. Charles County Recreation** – No report.
- J. Policing Report** – Officer Duley stated that there were no major trends to report. Theft from vehicles has slowed down, and Officer Duley asked everyone to please continue to keep locking your doors. If anyone sees suspicious activity, please call the Sheriff's Department.

**Briefings:** None

**Presentations/Recognitions:** A proclamation for National Night Out 2019 was presented to the Council. Councilman Smith made a motion to accept the proclamation as read; Vice Mayor Sitoula seconds the motion. The proclamation was approved as by voice vote: 2-Ayes, 0-Nays

**Resolutions:** Resolution 08-01-19 was introduced. It is a Resolution reappointing Wayne Higdon and appoint Brian Israel, Kelly White and Anthony McFarland to the Indian Head Planning Commission for five-year terms. Councilman Smith made a motion to adopt Resolution 08-01-19, Vice Mayor Sitoula seconds the motion. Resolution 08-01-19 was adopted by voice vote: 2-Ayes, 0-Nays. The Council recognized the work the work being done by the volunteers on all the Town committees, and thanked them for their service, and thanked all those who served previously.

**Ordinances:** None

**Petitions:** None

**Unfinished Business:** None

**New Business:** None

**Miscellaneous:** Vice Mayor Sitoula read the upcoming events and meetings for August.

**Citizen's Comments:** Reverend Darryl Mason of the Metropolitan United Methodist Church introduced himself and expressed his church's desire to partner with the Town with a goal to reduce human suffering and make a positive impact. Reverend Mason shared information on upcoming events at the Metropolitan United Methodist Church including their Weekend Backpack Food Program.

Sheila Zattau, AVSI – Ms. Zattau spoke about the Crabby about Alzheimer's Crab Fest that was held on August 3<sup>rd</sup> in partnership with the Town and MAC. The event sold out and was a great success. AVSI is currently hiring security helpers. No experience or a security clearance is required, but applicants will need to have a high school diploma.

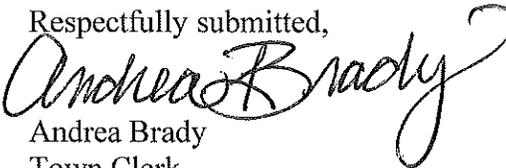
Deidre Travis, Mattingly Avenue – Ms. Travis asked about the Town's Farmers Market since there have been no vendors present for the past several weeks. Councilman Smith stated that as most things in Indian Head, it has been very challenging and the vendors have chosen to go to the La Plata Farmers Market, and the Town's market may need to be dissolved and the Town could try it again at a later date. Ms. Travis spoke about the Mattawoman Art Center and suggested the Town partner with them to help bring patrons to Town to frequent the local restaurants, and potentially bring art programs to Town. Ms. Travis will ask a representative from the Center to give a presentation at a future Town meeting.

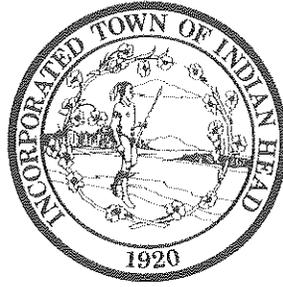
Allen Higgs, Indian Head Senior Center – Mr. Higgs shared information on a fundraising dance the Senior Center will hold at the Village Green Pavilion on August 16<sup>th</sup>. Anyone interested can purchase tickets at the Senior Center.

Karen Williams introduced Teen Miss Indian head, Mashayla Jackson.

Councilman Smith spoke about the need for student supplies throughout the year. Town Manager Hicks will put a bin at the Town Hall, much like they have at his church who currently provides supplies to General Smallwood students.

With no further questions or comments, the meeting adjourned at 8:03pm.

Respectfully submitted,  
  
Andrea Brady  
Town Clerk



*Town of Indian Head, Maryland*

BUILDING / USE & OCCUPANCY / SIGN PERMITS  
ISSUED DURING THE MONTH OF: July 2019

***BUILDING PERMITS;***

<i>DATE</i>	<i>NAME</i>	<i>RESIDENTIAL</i>	<i>COMMERCIAL</i>	<i>OTHER</i>
7/8/19	Rainbow Construction 29 Stuart Place	SFD		

***USE & OCCUPANCY PERMITS;***

7/30/19	Rickie & Rene Posey 21 East Poplar Lane			Addition
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***TEMPORARY USE & OCCUPANCY PERMITS;***

No Temporary Use & Occupancy permits issued during the month of July.

***DEMOLITION PERMITS;***

7/9/19	Paul Davis Restoration 10 Helen Court			Demo existing TH damaged by fire
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***GRADING PERMITS;***

7/18/19	Lameka Magee 5 Joann Court			Remove 2 trees & the roots
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***SIGN PERMITS;***

No Sign permits were issued during the month of July.

***TEMPORARY SIGN PERMITS;***

No Temporary Sign permits were issued during the month of July.