

**TOWN OF INDIAN HEAD
TOWN MEETING MINUTES
TUESDAY, SEPTEMBER 4, 2018
VILLAGE GREEN PAVILION**

Mayor Paulin called the meeting to order at 7:30pm.

Roll Call

Brandon Paulin, Mayor
Ron Sitoula, Vice Mayor (7:45pm)
Curtis Smith, Councilman

Attended By

Ryan Hicks, Town Manager
Karen Williams, Community Affairs

NUMBER OF CITIZENS AND GUESTS IN ATTENDANCE: 18

Minutes: August 6th Town meeting minutes and August 21st work session minutes. Councilman Smith made a motion to approve the minutes as presented; Mayor Paulin seconds the motion. The minutes were approved as presented by voice vote: 2-Ayes, 0-Nays. (*Vice Mayor Sitoula joined the meeting further into the agenda.*)

Reports of Officers, Boards and Committees:

- A. Permits** –The permits report for August 2018 was read (attached).
- B. Finance Report** – The August and September reports will be given at the October Town meeting.
- C. Town Manager's Report** – The Town received a letter of approval from the Critical Area Commission last month for the Boardwalk project. ARRO will give a presentation on the project at next month's meeting. Online bill pay is available through the Town's website. Please input the required information exactly as it appears on your water bill. The Town is awaiting NEPA and SHA approval for the Village Green restrooms project. There was a meeting held in August with SHA and the project is moving forward, and Town Manager Hicks hopes to provide further updates on the project at next month's meeting. The Town is receiving a \$200,000 bond bill to use towards the purchase of the old PNC building for \$265,000, for a Youth Enrichment Center. The project is moving forward, and the Town plans to settle on the property this month. The blowers for the Waste Water Treatment Plant Blower Replacement project are on backorder and the Town hopes to have the project finished by the end of this year. Demolition of the Ely property is underway, and Town Manager Hicks expressed a special thanks to DHCD for helping with the funding. The Town will be installing speed humps along the entire length of Strauss Avenue this month. The Town will also be painting the other speed humps throughout Town. Speed cameras will be installed along Route 210 in the school zone of Indian Head Elementary. The cameras will be part of the Charles County Sheriff's Office Automated School Zone Speed Enforcement program and the Town will not receive

any revenue from the cameras. ARRO is looking into flooding issues in the Teates and Knotts areas. The Town will be investigating I&I issues all over Town this month, that will include smoke testing and sewer TV and cleaning. Early reports show lots of grease in the lines. Repairs to Meekins Park will take place this month.

- D. Code Enforcement Report** – The Town issued 40 notices of violation during the month of August 2018. 2 sidewalk & driveway violations, 19 grass & weed violations, 1 work without a permit violation, 2 inoperative/untagged vehicle violations, 1 house trailer violation, 3 grass & weed fines, 2 premises identification fines, 2 inoperative/untagged vehicle fines, 2 property maintenance fines, 3 inoperative/untagged vehicle citations, 2 rubbish & garbage citations and 1 grass & weed citation. The Town performed 1 rental inspection during the month of August 2018.
- E. Planning Commission Report** – The August Planning Commission meeting was canceled.
- F. Parks and Recreation Report** – Councilman Smith asked Ms. McGuigan to join him at the podium and presented her with the recreated, dedication sign for Mattingly Park. Ms. McGuigan's family helped establish the park, and Councilman Smith thanked Ms. McGuigan for her family's investment into the Town. Councilman Smith discussed the Town doing park upgrades including softening agent.
- G. Environmental Sustainability Report** – Councilman Smith informed everyone about cleanups scheduled in various areas throughout Town on September 22nd, including a cleanup along Mattawoman Creek. Councilman Smith recently worked with the Maryland Department of Natural Resources and took part in stocking the Mattwoman Creek with bass. In October, the Town will have Senior Center beautification days, and Councilman Smith is looking for volunteers.

Town resident, Warren Bowie asked that the Town consider having a putting/chipping green on the Village Green. Councilman Smith asked Town Manager Hicks to look into it and expressed the need to make Indian Head a destination.

- F. Bureau of Fire Prevention** – Deputy Chief Wayne Higdon reported that for the month of August, the IHVFD had 41 medical calls and 31 fire responses. The IHVFD participated in National Night Out. Smoke alarm installation and checks are ongoing. The IHVFD responded to a couple of calls on Strauss Avenue during smoke testing. Deputy Chief Higdon expressed concerns over the proposed speed humps on Strauss Avenue on behalf of the IHVFD. Deputy Chief Higdon explained that since the fire trucks have to travel at a higher rate of speed during an emergency situation, if they go over the speed humps too quickly, sometimes the hose may fall off the back of the truck. Deputy Chief Higdon also suggested the Town consider speed humps at the top of the hill to slow down Base traffic. A resident in the audience asked about medical calls due to overdoses. Deputy Chief Higdon explained that there has been an increase

in calls due to overdoses, but that each truck and many of the volunteers themselves carry NARCAN and he suggested for specific stats to contact the Health Department.

G. Community Affairs – Karen Williams reported on events that took place in August including, National Night Out, Grandparents/55 & Older Night and Back to School Night. Ms. Williams stated that thanks to NETS the Town was able to give away fully loaded backpacks at the Back to School event. Ms. Williams thanked all of the Community Activities Committee volunteers as well as all other organizations that took part in and volunteered for Town events. The 12th Annual Car Show and Veterans Recognition Day will be held on Sunday, September 9th and it will include a Health Fair. The event is being sponsored by the Indian Head Baptist Church as well as other local organizations. Town resident, Porter Hamrick will be celebrated during the Veterans Recognition portion of the event. St. James Church will hold their Annual Ham & Crab cake dinner on Saturday, September 15th. The IHVFD Auxiliary will hold their pulled pork drive thru lunch on Monday, September 24th. The Annual Breast Cancer Awareness and Fitness Walk will be held on October 6th from 8:30am to 1:00pm. All proceeds from the event will benefit Sisters at Heart. Trunk to Trunk Trick or Treating will be held on October 31st and Ms. Williams shared all of the details of the event. The Community Activities & IHVFD Auxiliary Christmas Craft Fair will be held on November 3rd from 9am to 2pm. Ms. Williams shared information on the 2018 Gubernatorial Election including early voting dates and locations. The Annual Veterans Day Ceremony & Luncheon will be held on Thursday, November 8th. Charles County Parks & Rec guides are available.

H. Charles County Recreation – No report.

I. Policing Report – No report.

Briefings: None

Presentations/Recognitions: None

Resolutions: None

Ordinances: None

Petitions: None

Unfinished Business: None

New Business: None

Miscellaneous: Mayor Paulin read the upcoming events and meetings for September.

Citizen's Comments: Jim Hudnall, OHBT – Mr. Hudnall thanked all involved in the 18th Century 100 ride held on Monday, September 3rd. Mr. Hudnall specially thanked Councilman Smith for assisting with parking, Vice Mayor Sitoula for helping move a sign, and Mayor Paulin

for taking part in the ride. Mr. Hudnall thanked the Town for their continue support and thanked all over local organizations who took part in the event. Mr. Hudnall specifically thanked Karen Williams for her continued help with the event and stated that they couldn't do it without her.

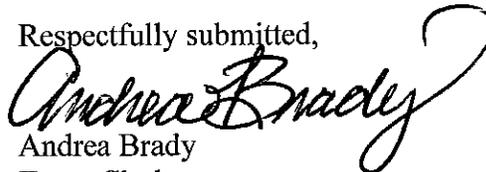
Sheila Zattau, AVSI – Ms. Zattau discussed the Team Handsome Dad Crab Feast that was held recently which was hosted by their team in conjunction with the Town and the MAC. Ms. Zattau thanked Karen Williams for volunteering and thanked the Town for their support and everyone who showed support and attended the event. Team Handsome Dad also has a car auction online.

Brian Krum, Perry Station at River Watch – Mr. Krum asked for an update on where things stand and if there are any solutions for the water issues in River Watch that he discussed at the previous Town meeting. Vice Mayor Sitoula explained that the River Watch HOA has met with an independent engineer as well as meeting with the Town's engineer. The HOA has received a set of recommendations from the Town's engineer and they are awaiting response form the independent engineer. Once the second report is received the HOA will sit down to discuss the options since the problem exists on HOA property. Vice Mayor Sitoula stated that the HOA plans to keep the Town informed of all plans as they make progress with the situation. Town Manager Hicks is assisting the independent engineer get copies of plans in order to provide the HOA with his recommendations.

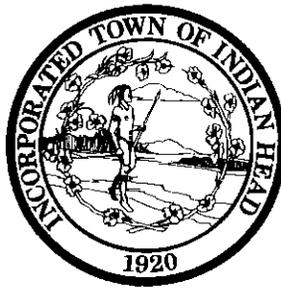
Councilman Smith – Councilman Smith reminded everyone that there are still issues with people not locking their vehicles that everyone needs to make an effort and remind each other. Councilman Smith also spoke about the danger of “porch pirates” stealing people's packages, and suggest that if you know you have a delivery coming try to make arrangements to have someone there when it arrives. Ms. Williams explained Officer Duley's absence from the meeting and stated that there will be a new message going on the Town sign related to Community Policing and they have plans to begin door to door campaigns. Ms. Williams also reminded everyone to turn on their porch lights. Mayor Paulin agreed with Councilman Smith's comments and also encouraged everyone to spread the word about awareness.

With no further questions or comments, the meeting adjourned at 8:17pm.

Respectfully submitted,



Andrea Brady
Town Clerk



Town of Indian Head, Maryland

BUILDING / USE & OCCUPANCY / SIGN PERMITS
ISSUED DURING THE MONTH OF: August 2018

BUILDING PERMITS;

<i>DATE</i>	<i>NAME</i>	<i>RESIDENTIAL</i>	<i>COMMERCIAL</i>	<i>OTHER</i>
8/20/18	Lanelle White 44 Mattingly Avenue			Gravel Driveway
8/20/18	Kurt Wenzing Jr. 130 Charles Place			Concrete Patio
8/22/18	David Warfield 6 River Watch Drive			Fence
8/22/18	Kiran Sitoula 8 River Watch Drive			Fence
8/22/18	Patrick Brown 10 River Watch Drive			Fence
8/24/18	Pyramid Properties 4810 Strauss Avenue			Renovations to existing SFD
8/29/18	Mithat Cenkci 314 Parran Lane			Shed

USE & OCCUPANCY PERMIT;

8/24/18	Kurt Wenzing Jr. 130 Charles Place			Concrete Patio
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TEMPORARY USE & OCCUPANCY PERMIT;

No Temporary Use & Occupancy permits issued during the month of August.

DEMOLITION PERMITS;

No Demolition permits issued during the month of August.

GRADING PERMITS;

No Grading permits were issued during the month of August.

SIGN PERMITS;

No Sign permits were issued during the month of August.

TEMPORARY SIGN PERMITS;

No Temporary Sign permits were issued during the month of August.