

**TOWN OF INDIAN HEAD  
TOWN MEETING MINUTES  
MONDAY, OCTOBER 5, 2020  
GoToMeeting**

Mayor Paulin called the meeting to order at 7:00pm.

**Roll Call**

Brandon Paulin, Mayor  
Ron Sitoula, Vice Mayor  
Randy Albright, Councilman

**Attended By**

Ryan Hicks, Town Manager  
Andrea Brady, Town Clerk

**NUMBER OF CITIZENS AND GUESTS IN ATTENDANCE VIA GOTOMETTING  
SITE: 1**

**Minutes:** September 8<sup>th</sup> Town meeting minutes and September 23<sup>rd</sup> work session minutes. Vice Mayor Sitoula made a motion to approve the minutes as presented, Mayor Paulin seconds the motion. The minutes were approved as presented by voice vote: 3-Ayes, 0-Nays.

**Reports of Officers, Boards and Committees:**

- A. Permits** – The permits report for September was read. (See attached)
- B. Finance Report** – No report. The finance report for September will be read at the November meeting.
- C. Town Manager's Report** –Please have your trash curbside by 7:30am on the day of your scheduled pick up. The Boardwalk pre-construction meeting and the groundbreaking ceremony were held on September 17<sup>th</sup>. Construction to begin soon. The Town is responding to the Maryland State Highway Administration (MDSHA) review comments on the Village Green restroom project. The Town needs to schedule the final review meeting with MDSHA. The Town is working on the Sustainable Communities application to renew the Town's designation which expires in May 2021. Town owned playgrounds are open. Mattingly Park picnic pavilion remains closed. The Town Hall reopened on September 14<sup>th</sup> with operational hours of 8:30am to 4:30pm. Hours are subject to change based on COVID. The Town's engineer is in the process of finalizing the Comprehensive Plan for Planning Commission review before presenting it to the Town Council. Town Manager Hicks has spoken with Wendi Peters, Special Secretary for Maryland Smart Growth about funding opportunities for East Poplar Lane stormwater issues. Discussions are ongoing. Building codes are currently being placed in Ordinance form so that the Town can adopt the most recent code updates. The Town hopes to have them included on the November Town meeting agenda. The Zoning ordinance public hearing will be held on November 2<sup>nd</sup> at 6pm prior to that evening's Town meeting. The Velocity Center

grand opening was held on September 17<sup>th</sup>. The leaf vacuum will begin on November 4<sup>th</sup>. Work has begun on the CIRI property's new development behind the Villages of Potomac. Earth work began last month.

- D. Code Enforcement Report** – The Town issued 74 notices of violation for the month of September. 41 grass & weeds violations, 9 grass & weeds fines, 13 rubbish and garbage violations, 3 rubbish & garbage fines, 6 property maintenance violations, 1 property maintenance fine and 1 property maintenance citation. The Town completed 11 rental inspections and cleared 41 violations for the month of September.
- E. Planning Commission Report** – The September Planning Commission meeting was canceled.
- F. Bureau of Fire Prevention** – No report
- G. Community Affairs** – No report
- H. Charles County Recreation** – No report
- I. Policing Report** – No report

**Briefings:** None

**Presentations/Recognitions:** None

**Resolutions:** None

**Ordinances:** None

**Petitions:** None

**Unfinished Business:** Mayor Paulin gave an update on parks & pavilion usage. The parks are fully operational except for the Mattingly Park Pavilion remains closed. Pavilion usage is permitted if renters have a COVID plan in place and follow all COVID guidelines/ Governor's protocols.

**New Business:** The Town Council authorized its engineer, ARRO Consulting, Inc, to develop a proposed Zoning Ordinance and Zoning Map revision. An electronic copy of the proposed Zoning Ordinance and Zoning Map revisions are available on the Town's website, [www.townofindianhead.org](http://www.townofindianhead.org). The Town Council received a recommendation from the Planning Commission to approve/adopt the revised Zoning Ordinance & Zoning Map. A hearing to present the proposed Zoning Ordinance & Zoning Map revisions to the public, will be held on Monday, November 2, 2020 at 6:00pm, prior to that evening's Town meeting on the GoToMeeting platform. To attending the public hearing please go to <https://togomeet.me/TOIH> or dial in using your phone, 1-571-317-3122, access code: 135-757-733. Questions and/or concerns from the public will be addressed at the hearing by a representative of ARRO. Residents who are unable to

attend the public hearing will have until October 26, 2020 to submit their comments which will be read under the public comment portion of the hearing agenda.

Mayor Paulin gave an update on Town name change request from the Piscataway Conoy Tribe. Mayor Paulin spoke with Tribal Chair, Francis Gray. The Tribal government of the Piscataway Conoy have differing views of the few members who started the petition. Mr. Gray has been invited to come speak before the Council at a future meeting. Mayor Paulin and Mr. Gray also spoke about the Town and the Tribe working together on developing a new Town seal.

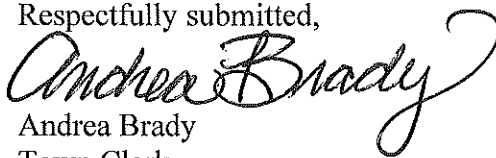
**Miscellaneous:** Mayor Paulin read the upcoming events and meetings for October. (see attached)

**Citizen's Comments:** Councilman Albright asked for additional information on Mr. Gray's opinion on the requested name change. Mayor Paulin's understanding from the conversation held with Mr. Gray was that the majority did not feel that way about the name. Mr. Gray plans to discuss this at his next Tribal government meeting to get a more definitive understanding of everyone's position. It was Mayor Paulin's understanding that the petition was not the view of the whole Piscataway Conoy Tribe. Mr. Gray, having grown up in Western Charles County understands why the Town has its name. That the name comes from the area being the Indian Headlands.

Vice Mayor Sitoula suggested looking for a recommendation from MD Historical Trust. Mayor Paulin said Mr. Gray also spoke about education since a lot of people do not really know about the Piscataway Conoy in the area. Mayor Paulin would like the Town to partner with Mr. Gray and the MD Historical Trust to work on outreach to educate people.

Vice Mayor Sitoula thanked Ryan from the newspaper for putting the recent article about the Town in the paper and he said a big thank you to Town Manager Ryan Hicks for all that he does.

With no further questions or comments, the meeting adjourned at 7:21pm.

Respectfully submitted,  
  
Andrea Brady  
Town Clerk



## Town of Indian Head, Maryland

BUILDING / USE & OCCUPANCY / SIGN PERMITS  
ISSUED DURING THE MONTH OF: September 2020

### ***BUILDING PERMITS;***

<i>DATE</i>	<i>NAME</i>	<i>RESIDENTIAL</i>	<i>COMMERCIAL</i>	<i>OTHER</i>
9/04/20	Paul Tyson 4695 Strauss Avenue			Fence
09/18/20	MAK Construction for: Chesapeake Bay Floating Theatre 4185 Indian Head Highway			Sidewalk & Awning
9/18/20	Stephen Rison 57 Mattingly Avenue			Shed
09/18/20	Indian Head Motel 4640 Strauss Avenue			Structural repairs (structure hit by vehicle)
9/18/20	R & F Metals for: William Seger 7 Riverside Run Drive			Deck
09/25/20	Improving Construction for: Homestate Homes 40 Raymond Avenue			Convert an existing half bath to a full bath
09/25/20	Paul Tyson 4695 Strauss Avenue			Shed
9/30/20	Carolyn Battle- Dean 400 Indian Head Avenue			Shed
9/30/20	Carolyn Battle- Dean 400 Indian Head Avenue			Fence

### ***USE & OCCUPANCY PERMITS;***

9/01/20	Ryan Bascombe 10 River Watch Lane			Shed
9/17/20	Carlos Hernandez 303 Indian Head Avenue			Shed

### ***TEMPORARY USE & OCCUPANCY PERMITS;***

No Temporary Use & Occupancy permits issued during the month of September.

***DEMOLITION PERMITS;***

No Demolition permits issued during the month of September.

***GRADING PERMITS;***

09/04/20 Paul Tyson  
4695 Strauss Avenue

Tree removal

09/04/20 Chad Hunt  
4705 Strauss Avenue

Tree removal

***SIGN PERMITS;***

9/17/20 Ciri Elm, LC  
Parcel 609 - Intersection of  
Dr. Andrews Way & Seldovia Dr.

Community Sign and monument  
for the Anchorage Subdivision

***TEMPORARY SIGN PERMITS;***

No Temporary Sign permits were issued during the month of September.