

**TOWN OF INDIAN HEAD
TOWN MEETING MINUTES
MONDAY, AUGUST 4, 2014
VILLAGE GREEN PAVILION**

Mayor Scheessele called the meeting to order at 7:30pm.

Roll Call

Dennis J. Scheessele, Mayor
Edward W. Rice, Vice Mayor
Randy L. Albright, Councilman

Attended By

Ryan L. Hicks, Town Manager *Excused*
Andrea Brady, Town Clerk
Ginger Foster, Finance Director *Excused*
Karen Williams, Community Activities Director

NUMBER OF CITIZENS AND GUESTS IN ATTENDANCE: 20

Minutes: July 7 Town meeting minutes, and July 28 work session minutes. Councilman Albright made a motion to approve the minutes as presented; Vice Mayor Rice seconds the motion. The minutes were approved as presented by voice vote: 3-Ayes, 0-Nays.

Reports of Officers, Boards and Committees:

- A. Permits** –The permits report for July 2014 was read (attached).
- B. Finance Report** – The July finance report will be given at the September meeting due to problems with the software.
- C. Town Manager's Report** – The Town Manager's Report will be given at the September meeting.
- D. Code Enforcement Report** – The Town issued 18 notices of violation during the month of July 2014, 1 miscellaneous violation, 4 grass and weed violations, 1 trash and debris violation, 1 property maintenance violation, 3 rental license violations, and 8 vehicle violations. The Town performed 16 rental inspections during the month of July 2014.
- E. Planning Commission Report** – The Planning Commission discussed the Official Table of Use Regulations by General Zoning Districts.
- F. Economic Development Commission Report** – The June EDC meeting was canceled because they did not have a quorum present.
- G. Bureau of Fire Prevention** – During the month of June there were 28 fire responses, 15 in Town, 13 mutual aid. 39 medical responses, and 150 hours of training. Elections

were held in June, there were no changes. The annual convention took place in Ocean City, and the IHVFD got 1st place year project and special project as well as overall for fire prevention. During the month of July there were 21 fire responses, 7 in Town, 145 mutual aid. 24 medical responses, 175 hours of training and 3 new EMTs. 4th of July was quiet. National Night Out will be held on Tuesday August 5, the IHVFD will be present and they will have smoke detectors available for whoever needs them. Chief Williams spoke to everyone about heat emergencies, heat cramps, exhaustion, and stroke. If you are experiencing cramps go inside and slowly drink a cold beverage before returning outside, and if someone is experiencing exhaustion or stroke call 911.

H. Community Affairs – Karen Williams gave information on the Village Green Flea Market that is held May 10 through October 25, and information on hazardous waste collection. The Flea Market will be closed on August 30. National Night Out, August 6, 6pm to 8:30pm. Grandparents, 55 & Older Night, Thursday, August 14, 7pm to 9pm. The Meadows Custard will be attending Grandparent’s Night to provide dessert. Kids Back to School Night and Backpack Giveaways, Thursday, August 21, 7pm to 9pm, there will possibly be snow cones for dessert. Pisgah SDA Church is sponsoring a Community Health Fair on September 21 from 12pm to 4pm at the Bryans Road Volunteer Fire Department.

I. Charles County Recreation – No report.

J. Policing Report – Officer Elliot asked everyone to please come out for National Night Out on Tuesday August 5. Mini Bikes are not allowed on County roads or in parking lots. There has recently been a lot of activity on the school basketball courts. As a reminder please remember to pick up all trash and leave the court at dark since the park closes at that time. There have been B&Es in Newburg, La Plata, and White Plains. The Sheriff’s Department is offering free commercial surveys to anyone in the County. Crime has been pretty good in Town this summer. There have recently been videos being posted to YouTube of people misbehaving in commercial establishments or unpermitted music videos. The Sheriff’s Department is investigating these videos.

Briefings: None

Presentations/Recognitions: A proclamation for National Night Out 2014 was presented by Mayor Scheessele. Councilman Albright made a motion to pass the proclamation; Vice Mayor Rice seconds the motion. The proclamation was approved as presented by voice vote: 3-Ayes, 0-Nays.

Resolutions: No. 08-01-14 A resolution appointing Curtis Smith to the Ethics Commission for the Town of Indian Head. Councilman Albright made a motion to adopt Resolution 08-01-14. Vice Mayor Rice seconds the motion. The motion is carried by voice vote: 3-Ayes, 0-Nays.

Ordinances: None

Petitions: None

Unfinished Business: None

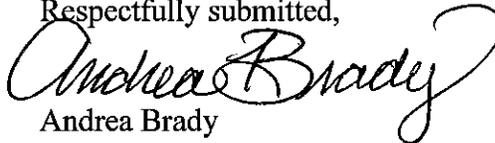
New Business: Town Manager Hicks solicited 3 proposals for recycling service. The proposals received were from All American Refuse & Recycling, Goode Companies, and Waste Management. All American was the lowest responsive bidder at \$3,400 per month, \$40,800 per year. Mayor Scheessele made a motion to award a 1 year contract to All American Refuse and Recycling for \$40,800 with the option to extend service. Councilman Albright seconds the motion. The motion is carried by voice vote: 3-Ayes, 0-Nays. The contract is awarded and effective tonight, August 4, 2014. All American will begin service on Wednesday August 6. The date and time for Town pickups will remain the same.

Miscellaneous: Mayor Scheessele read the upcoming August events and meetings.

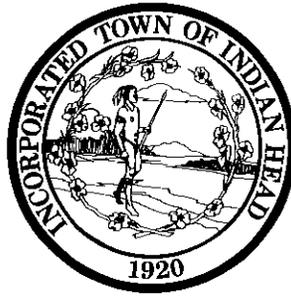
Citizen's Comments: Mark Lagana, 3 Woodsome Drive: Mr. Lagana expressed concerns about his neighbor's bamboo encroaching on his property and asked for advice on how to handle the situation. Officer Elliot explained to Mr. Lagana that since it is a civil matter between neighbors the best way to handle it is to hire an attorney and handle in in a civil court of law so a decision can be made by a judge.

With no further questions or comments, the meeting adjourned at 8:09pm.

Respectfully submitted,



Andrea Brady
Town Clerk



Town of Indian Head, Maryland

BUILDING / USE & OCCUPANCY / SIGN PERMITS
ISSUED DURING THE MONTH OF: July 2014

BUILDING PERMITS;

<i>DATE</i>	<i>NAME</i>	<i>RESIDENTIAL</i>	<i>COMMERCIAL</i>	<i>OTHER</i>
7/15/14	Dennis Scheessele 507 Indian Head Avenue			Fence
7/18/14	Clinton Fence for: Chrystal Davis 208 Jennifer Drive			Fence
7/18/14	Clinton Fence for: Andrea Springs 210 Jennifer Drive			Fence
7/21/14	Sheila Johnson 27 Rivers Edge Terrace			Fence

USE & OCCUPANCY PERMIT;

No U & O permits were issued during the month of July.

TEMPORARY USE & OCCUPANCY PERMIT;

No Temporary U & O permits were issued during the month of July.

DEMOLITION PERMITS;

No Demolition permits were issued during the month of July.

GRADING PERMITS;

No Grading permits were issued during the month of July.

SIGN PERMITS;

No Sign permits were issued during the month of July.

Temporary Sign Permits; (Candidate signs)

No Temporary Sign permits were issued during the month of July.