

TOWN COUNCIL WORK SESSION MINUTES
Town Hall
Wednesday, February 22, 2017
3:30pm

Mayor Paulin, Vice Mayor Sitoula and Councilman Smith met in work session on Wednesday, February 22, 2017 at the Town Hall. Also in attendance were Town Manager Hicks, Town Clerk Andrea Brady and Judy Lathrop, Owner of Atlantic Kayak Company.

January 25, 2017 Closed Session – During the closed session held on January 25, 2017, the Mayor and Council discussed moving forward with meeting with the Ely family in an attempt to acquire the blighted facility for a redevelopment use. The closed session adjourned at 4:16pm.

Atlantic Kayak Grant – Judy Lathrop, Owner of Atlantic Kayak Company is requesting that the Town apply for a Charles County Community Watershed Assistance grant from the Chesapeake Bay Trust. The grant is to provide funds to develop and design projects including outreach and education programs, watershed assessments and action plans and stormwater best management practices. The grant is a two phase process. Phase one would be outreach, design and development around \$20,000. Phase two would be the physical portion of the grant, the restoration around \$75,000. The Town would be the applicant and would write and manage the grant and do the final report and Atlantic Kayak would do the outreach portion and Petro would do the design. Town Manager Hicks will speak with the Town's attorney to find out the requirements for quotes and he will go through the grant information to find out what they are requiring. Some of what Ms. Lathrop hopes to do includes, tours and lectures of restoration work, rain barrel workshops, bio-retention areas and swales, rain gardens with native plants, buffer plantings, and removal of invasive plants. Ms. Lathrop has also had discussions with the County to fund building improvements. At this time the County has not given an exact dollar amount but they have requested a quote to include everything Ms. Lathrop would like to have done to the building. Ms. Lathrop believes the County would like to see the Town help fund the building improvement project. Council suggested Ms. Lathrop have a bathroom included in the quote for building improvements. Ms. Lathrop will set up a meeting with County representatives in reference to the building improvements and Town Manager Hicks will be included in the meeting to represent the Town since it is a Town owned building.

Board, Commission, Committee Applications – The Council unanimously agreed to appoint Meghan Mowery as a junior member of the Environmental Sustainability Committee and Celina Mowery as a regular member. Town Manager Hicks received an email from Karen Williams requesting one new appointment to the Community Activities Committee and 11 re-appointments. The Council agreed to appoint and re-appoint the listed members of the Community Activities Committee.

Review of March Town Meeting Agenda – The Council asked to add resolutions to appoint the new members of the Environmental Sustainability Committee and to appoint/re-appoint members to the Community Activities Committee.

Roundtable:

Mayor – Mayor Paulin asked Vice Mayor Sitoula to cover the upcoming MYAT meeting. Vice Mayor Sitoula agreed.

Vice Mayor – None

Councilman – None

Town Manager – Town Manager Hicks will be sending the Council a copy of the Atlantic Kayak lease for their record/review. The MEA grant has been submitted and the Town has requested grant funding for two new trucks and the backup request is funding to replace the AC unit at the Senior Center. Town Manager Hicks hopes the Town will receive funding for one or both of the requested projects. The budget meetings will start next week and the Council will receive information each Friday prior to the Wednesday meetings. The Town's attorney Fred Sussman would like to hold a tutorial for the Council on zoning map amendment hearings and has requested available dates. The Council agreed to meet with Fred any Wednesday prior to the work session.

Town Clerk – Town Clerk Brady asked the Council when they would like to have Kids Into Discovering Science (KIDS) come to a Town meeting to give a briefing on their available STEM program. The Council agreed to have KIDS come to the April Town meeting.

Mayor Paulin adjourned work session at 4:16pm.


Andrea Brady, Town Clerk