

TOWN COUNCIL WORK SESSION MINUTES
Teleconference via GoToMeeting
Wednesday, March 24, 2021
3:30pm

Mayor Paulin, Vice Mayor Sitoula and Councilman Albright met in work session via teleconference on Wednesday, March 24, 2021. Also, in attendance were Town Manager Ryan Hicks and Town Clerk Andrea Brady. The meeting was open to the public via the GoToMeeting site.

Water Cut Offs – Town Manager Hicks explained that there are not a lot of other areas doing cut offs, but in order to receive payment from the outstanding accounts the Town will need to start cutting off soon. The issue with continuing to hold off is that balances continue to get larger. When residents with outstanding balances call in, they are provided with contact information for organizations that can assist them with their payments. Council agreed to begin cut offs again. Town Manager Hicks stated another notice will be sent out prior to the cut offs beginning. The cut offs will take place on Monday, April 5th.

Henderson Property – The Council discussed the Henderson property and what they would like types of projects they would like to see at the property. Town Manager Hicks expressed the need for a return on investment. The lot is zoned Town Center Mixed Use (TCMX) this will allow for a mixed use as well as a higher density. The Council agreed to put out an RFP requesting proposals from interested developers. The RFP will express the desire to highlight the Potomac River. By leaving the RFP somewhat vague it will allow the developers to submit their vision for the property. The Council hopes to have proposals for review by the end of the summer. Mayor Paulin will put together draft language for the RFP and Town Manager Hicks will complete revisions and getting input from the Town's engineer.

Pavilion – With the Governor announcing 50% capacity inside event facilities, Town Manager Hicks felt the Council should consider opening the Pavilion for rentals to help bring in revenue since there was no revenue in the facility last year. There are currently some events scheduled for the October/November timeframe. Council agreed to open the pavilion for rentals again at 50% capacity starting this summer. Town Manager Hicks asked the Council what the Town should do for the 4th of July. Following discussion of population vaccination percentages, the Council decided to not hold a 4th of July event this year and put all the funding towards the 101st celebration.

April Town Meeting Agenda – No changes or additions.

Roundtable:

Mayor – None

Vice Mayor – Vice Mayor Sitoula spoke about the success of the Easter event and thanked Town staff. Vice Mayor Sitoula requested to be more involved in the planning of the 101 Celebration.

Town Manager Hicks informed the Council that Karen Williams sent out an email this morning updating them on the planning for the event.

Councilman – Councilman Albright spoke about scheduling the 2nd vaccine shot.

Town Manager – Town Manager Hicks requested Council response to previous emails.

Town Clerk – Town Clerk Brady will forward an email to the Council from Karen Williams with suggestions for former Council who could be inducted into the MML Hall of Fame for their review and decision. Town Clerk Brady also stated that she is still waiting on an estimate from the Board of Elections to potentially staff future elections instead of the Town appointing a Board of Supervisors of Elections.

Mayor Paulin adjourned the open session at 4:03pm. Mayor Paulin made a motion to move into closed session per §3-305(b) (1), (5), and (14). Vice Mayor Sitoula seconds the motion. Motion carried. The Council moved into closed session at 4:04pm.


Andrea Brady, Town Clerk