

TOWN COUNCIL WORK SESSION MINUTES
Teleconference via GoToMeeting
Wednesday, April 28, 2021
3:31pm

Mayor Paulin and Councilman Albright met in work session via teleconference on Wednesday, April 28, 2021. Also, in attendance were Town Manager Ryan Hicks and Town Clerk Andrea Brady. The meeting was open to the public via the GoToMeeting site. Vice Mayor Sitoula was excused due to a dental emergency.

March 24, 2021 Closed Session – Wednesday, March 24, 2021, the Mayor, Vice Mayor and Town Manager held a closed session at 4: §3-305(b)(1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals. (5) To consider the investment of public funds. (14) Before a contract is awarded or bids opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process. The Council reviewed Town Council applications and discussed essential employee compensation during COVID-19. The Council will appoint Randy Albright to the vacant Council position and will institute time and a quarter for essential employees during the duration of COVID-19. The closed session adjourned at 4:41pm.

Emergency Ordinance 04-12-21 – Town Clerk Brady read Emergency Ordinance 04-12-21. It is an Ordinance concerning authorization of Community Bank of the Chesapeake line of credit for the purpose of authorizing and approving the Town's borrowing up to \$1,000,000 pursuant to a commercial line of credit from the Community Bank for certain purposes under certain terms and conditions. Town Manager Hicks explained that the line of credit is to pay the invoices incurred during Boardwalk construction. Mayor Paulin made a motion to adopt Ordinance 04-12-21. Councilman Albright seconds the motion. The Ordinance was adopted by voice vote: 2-Ayes, 0-Nays. The Ordinance is effective immediately.

Environmental Sustainability Committee Applications – Council reviewed the applications received from Wendy Paulin and Lee Elliott to join the Town's Environmental Sustainability Committee and unanimously agreed to appoint them during Monday's Town meeting via Resolution, including Hunter Paulin whose application was previously approved.

May Town Meeting Agenda – No changes or additions.

Roundtable:

Mayor – Mayor Paulin got an RFP that North Beach used for a project similar to what the Town hopes to do at the Henderson Property. He will use that as a template to put together a draft RFP and it will be sent to the Town Manager, Town legal counsel and ARRO for their review/comment before Council review.

Vice Mayor – Excused.

Councilman – Councilman Albright asked about scheduling software for the Pavilion. Town Manager Hicks stated that is currently on hold at this time. The new software that will be implemented in the Town Hall will include a program to assist with scheduling rentals at the Pavilion.

Town Manager – Town Manager Hicks has been acquiring information on the American Rescue Plan and he hopes to receive additional information next week. He has been taking part in a three-part series of meetings discussing the topic.

Town Clerk – Town Clerk Brady informed the Council that during the April Planning Commission meeting, they recommended that Council move forward with adoption of the Critical Area map changes and adoption of the Ordinance approving those changes. The ad for the public hearing will be published May 14th and May 21st and the hearing will be held on June 7th prior to the Town meeting. Vice Mayor Sitoula requested the Council consider recognizing Asian American month in May. Council agreed. A proclamation will be prepared for an upcoming meeting.

Mayor Paulin adjourned the open session at 3:41pm. Mayor Paulin made a motion to move into closed session per §3-305(b) (3). CA seconds the motion. Motion carried. The Council moved into closed session at 3:42pm.


Andrea Brady, Town Clerk