

TOWN COUNCIL WORK SESSION MINUTES
Teleconference via GoToMeeting
Wednesday, May 28, 2025
3:30pm

Mayor Paulin, Vice Mayor Sitoula met in a work session via teleconference on Wednesday, May 28, 2025. Also, in attendance were Town Manager Hicks and Town Clerk Andrea Brady.

Growth Allocation Application – This will be on the June 2nd Town meeting agenda for the Council's decision. The Planning Commission recommendation for approval as well as the application for the growth allocation have been provided now to allow Council time for review. Mayor Paulin took a moment to thank the people of Elm Street Development for investing in the Town.

Henderson Property – Mayor Paulin asked Town Manager Hicks about the progress with the easements on the property. Town Manager Hicks will be forwarding an easement document to Elm Street Development for their review. Mayor Paulin and Town Manager Hicks spoke about a grant for shoreline restoration which will require access easements on the Henderson property. The main hold up has been how to do the easements appropriately and still be able to do the shoreline restoration. Town Manager Hicks has forwarded the document to Mr. Meeker and requested he review it and provide his thoughts.

Sustainable Communities Renewal – Town Manager Hicks wanted to inform the Council that renewal is coming up for the Town's Sustainable Communities designation, and it is a lengthy process. He requested the Council's time moving forward either before or after work sessions to assist with completing the process. It is renewed every three years. Mayor Paulin spoke about the need to maintain this designation.

June Town Meeting Agenda – No changes or additions.

Roundtable:

Mayor – It has been a very busy month in Town. USBTA did their phase 2 and 3 ribbon cutting, and Boys and Girls Club held their ribbon cutting this month. Papaleo opened up and they sold 100 gallons of vanilla ice cream in the first three days of their opening. Mayor Paulin thanked Joy Hill as well as Town staff for all of their work, Ginger Foster for her work on grants, and Town Manager Hicks specifically for all of his work on the project. He also thanked members of Public Works for their time and effort while the Boys and Girls Club were using the Pavilion. Gave huge credit to Sean Dennis and the Military Alliance Council for their work at the USBTA site. We are starting to see amenities that residents have been asking for, for years due to all of the recent growth.

Vice Mayor – Vice Mayor Sitoula discussed the upcoming SMMA meeting and requested a meeting with Sean Dennis to give an update to the Council on their development, and employment numbers of Town residents and to see if there is anything the Council can assist with moving forward. Mayor Paulin said USBTA does have an MOU with the college as well as

a partnership with the Base. They are also allowing ETC to leverage some of their large classroom space to host STEM classes for children over the summer. Vice Mayor Sitoula would also like the Council to welcome some of the new businesses that have located in the facility. Mayor Paulin will work on scheduling the meeting.

Councilwoman – Not present.

Town Manager – Governor Moore has funds out for a façade grant program that Town Manager Hicks plans to pursue.

Town Clerk – Town Clerk Brady informed Council about some upcoming community outreach events BRIDGE church would like to hold. They have requested use of the Village Green Park and possibly the Pavilion stage on occasion for these events and have requested the pricing. Mayor Paulin had suggested additional discussion on a cost structure if they will be hosting events for the residents. Vice Mayor Sitoula suggested free use if it does not interfere with previously scheduled rentals or events. Mayor Paulin suggested it could be partnership events in order to offer free use. He suggested further discussion with BRIDGE to get additional information. Town Clerk Brady will speak with BRIDGE to get additional information on the proposed events and let them know a waiver or reduction is being considered for events that are a partnership with the Town. Mayor Paulin thanked Town Clerk Brady and Town Manager Hicks for their work to bring all of the events to the Pavilion calendar in June.

Mayor Paulin adjourned the meeting at 3:48pm.


Andrea Brady, Town Clerk