

TOWN COUNCIL WORK SESSION MINUTES

Town Hall

Wednesday, June 19, 2019

3:30pm

Mayor Paulin and Councilman Smith met in work session on Wednesday, June 19, 2019 at the Town Hall. Also, in attendance were Town Manager Ryan Hicks and Town Clerk Andrea Brady.

Road Striping – The Council received complaints for Mattingly Avenue and Blair Road in reference to road striping and speed humps. Town Manager Hicks will be meeting with the Community Policing Officer, Community Affairs and Public works on Blair Road to determine the best course of action since it is such a wide road, to determine why speed humps were not done previously, and decide where they can be strategically placed to address the concerns of the residents. Town Manager Hicks got a quote for striping Mattingly Avenue, and the cost would be \$1,684. Councilman Smith feels that people may be going into oncoming lanes on Mattingly Avenue due to the low hanging tree canopy. Town Manager Hick explained that Public Works will often trim trees if they are hanging low over the Town roadways, and if the size of the issue ever exceeds what they are able to do the job can be contracted out. There are speed limit signs and speed humps on Mattingly Avenue, and drivers are required to stay on their side of the road even if the road is not marked. Mayor Paulin plans to discuss the issue with other municipalities at the MML conference to see if they have requirements for road striping. The Council agreed to try other methods on Mattingly Avenue right now and then revisit the issue if it continues. Town Manager Hicks will inform Council on the plan of action for Blair Road following his meeting.

Strategic Trash Can Placement – The Council received a complaint from a resident on the corner of Strauss Avenue and Blair Road in reference to trash on his property. The homeowner requested a trash can be placed to address the issue. Town Manager Hicks explained that since the Town does not have a right of way the trash can would have to be placed on the resident's property. The Council did not want to set a precedence for placing trash cans on resident's property. Town Manager Hicks will find an appropriate location for a can during his Blair Road meeting. Town Manager Hicks explained that a lot of the litter is from drivers throwing it out of their cars as they go down the street and the trash can may not fix the issue the resident is having.

Pavilion Kitchen Use – Town Manager Hicks requested more information on the requested kitchen use so he could provide it to the Town's attorney and insurance company. Councilman Smith feels that renting out the Pavilion kitchen could be a good revenue source, but wear and tear on the equipment and facility would have to be considered. The Council asked Town Manager Hicks to provide guidelines and feasibility for further discussion before involving the attorney and insurance company.

Job & Business Listings – Mayor Paulin received an inquiry from AVSI about listing their job openings on the Town's website. Mayor Paulin suggested allowing all businesses in town to leverage posting job openings on the Town's website to help get the information out to the residents for local employment opportunities. Council unanimously agreed. Councilman Smith received a request from a local Airbnb to have their business listed on the Town's website.

Currently the Council does not list any home-based businesses. The Council agreed to list home businesses that are strictly for lodging.

NLC Service Line – Town Manager Hicks provided the Council with the attorney’s response in reference to the NLC Service Line program. Town Manager Hicks is still being contacted by the vendor for the final decision and he has had a few residents interested in the program. The Town’s attorney did provide some concerns and did show where there has been a lawsuit before that brought the city into it. Town Manger Hicks will have further discussions with the vendor at the MML conference to gather further information to provide to the Council for discussion.

July Town Meeting Agenda – No changes or additions.

Roundtable:

Mayor – None

Vice Mayor – Not present.

Councilman – Councilman Smith spoke about the Juneteenth celebration that was held on June 19th at Simmons Park in Woodland village and requested to have a proclamation added to the July Town meeting agenda to recognize Alpha Kappa Alpha for the successful event. Council agreed. Councilman Smith received a call, in reference to a Bryans Road and Indian Head day to be held in Bryans Road. Town Manager Hicks suggested having a booth at the event with Town merchandise to handout. Council agreed. Councilman Smith mentioned a sign coming up the hill on 210 that is obstructed. Town Manager Hicks will have Public Works address the issue.

Town Manager – Town Manager Hicks is working on a blighted property list for Mayor Paulin, volunteer letters for Councilman Smith, and a list of grants for the Council. The Town will have a free intern from June 24th thru August 16th. The flood study has been added to the DropBox for the Council’s review.

Town Clerk – None

Mayor Paulin adjourned the work session at 4:01pm.


Andrea Brady, Town Clerk