

TOWN COUNCIL WORK SESSION MINUTES
Teleconference via GoToMeeting
Wednesday, June 23, 2021
3:30pm

Mayor Paulin, Vice Mayor Sitoula and Councilman Albright met in work session via teleconference on Wednesday, June 23, 2021. Also, in attendance were Town Manager Ryan Hicks and Town Clerk Andrea Brady.

May 26, 2021, Closed Session – Wednesday, May 26, 2021, the Mayor, Vice Mayor, Councilman and Town Manager held a closed session at 4:11pm per §3-305(b)(3) To consider the acquisition of real property for a public purpose and matters directly related thereto. The Council the counteroffer to purchase property at 4155 and 4109 Indian Head Highway and agreed on submitting a counteroffer in return. The closed session adjourned at 4:30pm.

Town Seal Request – Mayor Paulin received an email from Jeron Hayes, Public Affairs Officer for NSA South Potomac in reference to a heroic act that took place on June 16, 2021. NDW Fire Inspector Karen Montgomery from NSA South Potomac came across an accident where the vehicle was on fire and the driver was trapped inside. Fire Inspector Montgomery was able to bend the frame to gain access to the driver and free him. She did this without protective equipment. Fire Inspector Montgomery suffered some minor burns but was treated and released on scene. The region is working on an award for Fire Inspector Montgomery and Jeron Hayes sent the email to Mayor Paulin in case the Town wanted to be part of the event. Mayor Paulin proposed the Council present Fire Inspector Montgomery with a Town seal. The Council agreed.

July Town Meeting Agenda – No changes or additions.

Roundtable:

Mayor – ETC opened their doors at the Velocity Park last week. Mayor Paulin suggest having ARRO draft the RFP for the Henderson property. Council agreed. Town Manager Hicks stated Council will need to provide ARRO with some basics of what they are looking for, for the RFP to be drafted. Council will combine their thoughts via email, and they will be forwarded to Nate with ARRO. USBTA was awarded \$250,000 from DHCD, they said they would like to see local contributions from both the Town and County. Mayor Paulin stated Council will need to consider providing funding to the project to help secure more dollars for that site from DHCD. CSM and USBTA signed an MOU and became partners. Mayor Paulin spoke with some students from Lackey and the Mayor's Youth Advisory Committee will be starting again this year.

Vice Mayor – Thanked Town Manager, Town Staff, and Council for the work they do and expressed excitement over ongoing revitalization.

Councilman – None

Town Manager – Town Manager Hicks toured the Boardwalk today. It is coming along, but still having some major issues with SHA. The Town is looking to develop more parking at the Boardwalk, at least 10 additional spaces. The cost would be strictly handled by the Town. Town Manager Hicks has an upcoming meeting with Stoney's Towing to help address issues in Town. Stripers are in Town working on roadways and parking areas. Vice Mayor Sitoula informed Town Manager Hicks that the Town Hall staff might see a request from a resident for the expansion of their driveway which was denied by the Riverwatch HOA due to it being in the critical area. Town Manager Hicks was aware of the situation.

Town Clerk – Town Clerk Brady reminded the Council there are still outstanding emails that need responses, including one about updating the Town’s election judge requirements. Town Clerk Brady suggested that revisions may need to be made to the Town’s personnel ordinance to include Juneteenth as an observed holiday.

Mayor Paulin adjourned the open session at 3:42pm. Mayor Paulin made a motion to move into closed session per §3-305(b) (3) & (14). Vice Mayor Sitoula seconds the motion. Motion carried. The Council moved into closed session at 3:43pm.


Andrea Brady, Town Clerk