

**TOWN COUNCIL WORK SESSION MINUTES**  
**Teleconference via GoToMeeting**  
**Wednesday, August 28, 2024**  
**3:32pm**

Mayor Paulin, Vice Mayor Sitoula and Councilwoman Grumbine met in work session via teleconference on Wednesday, August 28, 2024. Also, in attendance Town Manager Ryan Hicks, and Town Clerk Andrea Brady.

MOU/Agreement with Elm Street & CMI – Mayor Paulin gave background on the request as it relates to potential waterfront development, with the Town, CMI and Elm Street all owning waterfront properties. Mayor Paulin held a meeting with the Town Manager, Zoning Administrator, and property owners. Everyone involved wants a mixed-use property, but the final details will come about as designs and concepts start to happen. He feels it is a very positive thing for the Town and could help with expansion of the Boardwalk. The mayor's hope is to have an MOU stating that they all plan to work together moving forward. The hope is to make it a cohesive concept. Vice Mayor Sitoula asked what the MOU would entail at this time. Mayor Paulin explained it would cover the intent to develop, and work together. In future a more detailed agreement may be needed. Council agreed to move forward with the MOU. Town Manager Hicks will reach out to legal counsel to put together a draft MOU.

Resolution Request from ETC – Mayor Paulin recused himself from the discussion due to his employment with ETC. Vice Mayor Sitoula took the lead on the discussion. Matt Martin has reached out to himself and Councilwoman Grumbine requesting legislative action from the Town authorizing ETC as a partner of the Town in development to help him with future grant applications. Mr. Martin had come before the Council several years ago requesting ETC be an instrumentality of the Town which was turned down at that time. Vice Mayor Sitoula has no problem endorsing an entity for the best interest of the Town with the understanding that it will not require resources from the Town. He spoke about previous partnerships taxing Town resources and his goal to not allow that to happen again. He is in full support as long as there is no burdensome effort towards the Town. Councilwoman Grumbine was in agreement. Following the Vice Mayor's review of the draft resolution, Town Clerk Brady will forward the revised resolution to Mr. Martin for his review. Once a final draft is agreed upon it will be forwarded to legal counsel for final approval and layout.

St. Mary Star of the Sea Seal Request – Mayor Paulin received a request for a Town seal in celebration of the church's 115<sup>th</sup> anniversary feast day. Mayor Paulin will not be able to attend the celebration due to a prior obligation. He would like the Town to do a seal and asked if another member of Council would be able to attend to handle the presentation. Council agreed the seal, and Councilwoman Grumbine will attend to do the presentation.

September Town Meeting Agenda – No changes or additions.

Roundtable:

Mayor – Oasis is planning to open next month and Mayor Paulin wanted to recognize the contributions that have made that project possible. He would like to do a seal to recognize Rachel Proctor for designing the mural at Oasis and organizing local children to paint it. He would also like to do a town seal for Oasis Fresh Food Market, and he would like to do a Town key to recognize Mark and Marilyn Steele for their ongoing development within the Town of Indian Head. Mayor Paulin had solicited ideas from local residents in a recent newsletter, and he has received 2 requests for a dog park. He would like to discuss this at a future work session. Vice Mayor Sitoula endorsed all of Mayor Paulin's ideas, and he knows a dog park has been a discussion point for awhile and would like to continue the conversation.

Councilwoman Grumbine was also in agreement. Town Manager Hicks mentioned issues on location, and willingness of residents to have it in their neighborhood. Mayor Paulin will work on identifying Town owned spaces that could potentially be used as a dog park.


Vice Mayor – Vice Mayor Sitoula suggested the walk around the River Watch community for the camera program wait until the leaves fall to allow a clearer view, which he feels would be a more optimal time to push the rebate program. Mayor Paulin suggested scheduling a weekend in October. Vice Mayor Sitoula requested to be excused from meetings while out of town in the fall. Mayor Paulin excused Vice Mayor Sitoula from any meetings that fall during his time of travel.

Councilwoman – None.

Town Manager – Town Manager Hicks is working on bench plaques for the Boardwalk benches. The benches are in and assembled. The Town has been picking up mattresses and box springs as part of bulk pickup. The landfill is now charging \$10 per mattress, whereas if residents take them to the landfill themselves it is free for 1 mattress and 1 box spring. Vice Mayor Sitoula suggested asking during scheduling if they have a mattress and charging the \$10 at that time. Council agreed. Town Manager Hicks and Mayor Paulin received a request for a tax break from RXBSA on the property that will be the parking lot and the community garden. Mayor Paulin suggested that Mrs. Steele appeal the assessment, and the Council can put together a letter that it is for public use if necessary.

Town Clerk – Asked Council to look over the MML Fall Conference details and let her know who plans to attend and discussed Trunk to Trunk Trick or Treating.

Mayor Paulin adjourned the meeting at 3:54pm.



Andrea Brady, Town Clerk