

**TOWN COUNCIL WORK SESSION MINUTES**  
**Town Hall**  
**Wednesday, September 25, 2019**  
**3:30pm**

Mayor Paulin, Vice Mayor Sitoula and Councilman Smith met in work session on Wednesday, September 25, 2019 at the Town Hall. Also, in attendance were Town Manager Ryan Hicks and Town Clerk Andrea Brady.

August 28, 2019 Closed Session – Wednesday, August 28, 2019, the Mayor and Council held a closed session at 3:46pm per Statutory Authority for Closed Session §3-305(b)(5) to consider the investment of public funds. The Council discussed changing banks and agreed to move all accounts to Community Bank. The closed session adjourned at 3:50pm.

Centennial Celebration – Ryan asked the Council for an update on the date and the committee for the upcoming Centennial Celebration Mayor Paulin suggested September 26<sup>th</sup> since that date works best for outside organizations including the Base that are interested in participating in the event. The Council agreed to hold the event on September 26, 2020. Vice Mayor Sitoula suggested promoting the event at existing Town events. The Council agreed. Town Manager Hicks also suggested promoting it at each Town meeting leading up to the event. The Council agreed. Mayor Paulin will head up the committee, and the Council agreed that anyone interested in joining the committee should be permitted to do so, with no requirement of being an existing Town resident. The Council will post information about the committee on the Town's website and Facebook. Vice Mayor Sitoula mentioned that at most celebrations like this they have a monument of some sort to commemorate the occasion. Town Manager Hicks told Council about a resident from Mattingly Avenue who is in the ironworks business, and he is interested in doing a sculpture for the Town, and he suggested the Council consider having him do it for the Centennial Celebration. The Council agreed, and the committee will define the theme for the sculpture. Mayor Paulin will start to start speaking with town businesses as well for sponsorship of the event, and he would like to use a similar structure to the Charles County Chamber of Commerce. Mayor Paulin also shared that the Base has offered the Mix House on a Friday before the event for a VIP reception. Council requested the Town attorney approve the wording for any sponsorship prior to distributing the information.

Planning Commission Meeting Time – The Planning Commission would like to change their meeting time from 7pm to 5:30pm on the 3<sup>rd</sup> Wednesday of each month to help with increased attendance. The Council agreed with the requested change.

Flood Study Addendum #1 – Town Manager Hicks explained that additional research was done in for the flood study on East Poplar that crosses under 210 and goes over to Strauss. The original proposal was for a stormwater management pond that would have been on property that the Town did not own. ARRO came up with an addendum to pipe the water towards the lift station by the Dollar Tree. The project would cost around \$330,000. The Town has already applied for a grant for the expense but will not find out until the beginning of the year if the grant funding has been approved. If the Town does not receive the grant funding the other option would be to take out a low interest loan. Council agreed to move forward with the project

if the grant funding is received. If the Town does not receive the grant the Council will have to discuss the matter further, since the amount of rain was unprecedented that caused the flooding. Town Manager Hicks also explained that the ARRO designed the project to require minimal maintenance.

October Town Meeting Agenda – No changes or additions.

Roundtable:

Mayor – Mayor Paulin presented the Council with sponsorship opportunities for Lackey athletics. Council agreed to move forward with a “club level” sponsorship with the understanding that if other local schools need sponsors the Council will be open to those as well. The sponsorship includes advertisement, which will provide additional opportunities to promote the Centennial Celebration. Town Manager Hicks will contact the necessary school representatives to move forward with the sponsorship.

Vice Mayor – Vice Mayor Sitoula brought up the Charles County Economic Development Fall meeting. All of Council would like to attend and Town Clerk Brady will handle registration.

Councilman – Councilman Smith has residents interested in taking part in the watershed cleanup. The cleanup will be held on October 19<sup>th</sup> starting at 9am at Matting Park. Once Councilman Smith receives final numbers for attendance, he will work with Town Manager Hicks on any needed supplies and food.

Town Manager – Town Manager Hicks will be scheduling a meeting with a dropbox representative to discuss dropbox business which may provide more storage at a lower cost. Town Manager Hicks will be meeting with HOA in Riverwatch in relation to a drainage issue. Wayne Higdon called with a request to paint the concrete pads at the crosswalks white to help with visibility and for the Town to look into redoing the parking spaces on Park Square due to a space directly in front of a hydrant. Council agreed Town Manager Hicks should look into addressing the parking space issue to provide hydrant access to the fire department, but they will not pain the concrete pads at this time since there are already measures in place for crosswalk visibility.

Town Clerk – None

Mayor Paulin adjourned the work session at 3:59pm.

  
Andrea Brady, Town Clerk