

TOWN COUNCIL WORK SESSION MINUTES

Town Hall

Wednesday, December 18, 2019

3:43pm

Vice Mayor Sitoula and Councilman Smith met in work session on Wednesday, December 18, 2019 at the Town Hall. Also, in attendance were Town Manager Ryan Hicks, Town Clerk Andrea Brady and Community Affairs Director Karen Williams. Mayor Paulin joined the meeting remotely due to geographic distance.

Vice Mayor Sitoula made a motion to allow Mayor Paulin to join the meeting via phone. Councilman Smith seconds the motion. Motion carried.

Centennial Celebration – The Centennial event is set for Saturday September 26, 2020 with a proposed timeframe of 10am to 6pm, with the parade at 10am. Karen Williams came to the meeting to discuss budget and the Council's vision for the event. The Council would like to maintain the 10am start time with the parade with fireworks at dark, which will allow more time for live entertainment. The Council would like to add money into the next budget for the celebration, and work on sponsorship opportunities, since they received approval from the Town's attorney. Councilman Smith will provide a draft sponsorship letter. Vice Mayor Sitoula offered to help with outreach to businesses and organizations in reference to the sponsorship opportunities. Ms. Williams will obtain a quote from IPC who does the July 4th fireworks display. The quote will be for a 10min show set to music to compare to the pricing usually paid each 4th of July which runs about 18mins. Ms. Williams and the Council discussed opening ceremony options. Ms. Williams plans to see if Sara Gray will sing at the opening ceremony and plans to have a backup option if Ms. Gray is not available. The Lackey and Pomonkey alumni have pictures for display and the historian on the Base has also offered to help with photos and artifacts for display inside the Pavilion. Council agreed with the idea of displays inside the pavilion. Council suggested looking into inviting centenarians. Ms. Williams will look into residents who will be 100 at the time of the event. Ms. Williams and the Council discussed entertainment options, such as Flippin Eyelids and Glorious Imagination. There will be entertainment both indoor and outdoor and Ms. Williams plans to get as many local entertainment options as possible. Council suggested spreading out the entertainment in interest of cost. The Council also suggested getting the United Way of Charles County involved in the event. Ms. Williams is in contact with UWCC and they are willing help with the event. There will be food truck vendors at the event as well. The Council would like to do another time capsule at the event. Ms. will look into quotes for cost. Ms. Williams and the Council discussed memorabilia to help offset some of the cost such as mugs, coins, cookies, t-shirts. The Council suggested a booklet or newsletter discussing the past 100 years and they could potentially offer ad space inside. The Senior community center will be used for some displays and videos. Ms. Williams is working on getting the local Native American groups involved. There is a local artist that has offered to do a statue for the front of the Town Hall. The Council hopes to unveil the sculpture at the Centennial celebration, and they will reach back out to the artist to finalize the details. The Council also suggested a photo spot with "I Love Indian Head" at the event.

NHHC Anchor – Karen Williams explained to the Council that the anchor at the elementary school was put there by the Navy and the school is not interested in keeping the anchor there. The Council wants to contact the Town's insurance company to find out any possible liability issues or if they have any concerns about the Town having the anchor placed on Town property. The Council unanimously agreed that if there are no liability issues it should be transferred onto the Village

Green. The Town will request assistance with moving the anchor. Town Manager Hicks does not anticipate any liability issues but will reach out to the insurance company to confirm.

Henderson Property Purchase – TM sent Council the information that has been going back between both parties' attorneys. The seller is looking at a 90-day time frame for the sale. The Council will need to do an Ordinance prior to the purchase. The Council is still on board to move forward with the purchase. No residents have expressed concerns over the purchase. Town Manager will move forward with the two attorneys on the required documents. The Council will have to be involved in the process of moving forward with funding from the bank. Town staff will then work on bond bills to repay the money. The Council agreed.

Town Meeting Time – Town Manager Hicks stated that at the last Town meeting, there were residents concerned with the proposed time change. The Council discussed the potential benefit of a time change allowing more attendance and the local business community to attend. The Council also discussed the meeting time's impact on staff. Mayor asked for the definitive time being proposed. Councilman Smith suggested 6pm. Vice Mayor Sitoula agreed. Mayor Paulin had no preference on the proposed change. The Council agreed to discuss the topic further under unfinished business at the January Town meeting before taking a final vote.

January Town Meeting Agenda – The Council asked to add the anchor under new business and to keep the time change under unfinished business. The Council also requested that Karen Williams provide a centennial event update under her regular report.

Roundtable:

Mayor – None.

Vice Mayor – None.

Councilman – None.

Town Manager – Town Manager Hicks informed the Council that the proposed Anchorage Subdivision on the CIRI property is on the Planning Commission agenda for this evening at 5:30pm. The developer is presenting their preliminary plan.

Town Clerk – None.

Mayor Paulin adjourned the work session at 4:19pm.


Andrea Brady, Town Clerk