

## **TOWN COUNCIL WORK SESSION MINUTES**

**Town Hall**

**Tuesday, May 27, 2014**

**1:01pm**

Mayor Scheessele, and Vice Mayor Rice met in work session on Tuesday, May 27, 2014 at the Town Hall. Also in attendance were Town Manager Ryan Hicks, Town Clerk Andrea Brady, and Maryland Independent Reporter Rebecca Barnabi. Councilman Albright was excused from attending the work session.

April 28, 2014 Closed Session – Topics discussed during the closed session held at the end of the Work Session on April 28, 2014 included performance and discipline of an employee. The Town manager will counsel the employee on performance changes needed. The closed session adjourned at 2:40pm.

River Watch Stormwater Management Pond – Town Manager Hicks stated that Richard Parks received the approved plans from Charles County Soil Conservation for the River Watch Stormwater Management Pond that the Town is required to complete as part of the Boardwalk project approval. The Town has received the Engineer's estimate for the project but no money was budgeted for it in this year or next year's budget. While the project does not need to be completed immediately Town Manager Hicks feels the Town should make an effort to complete the project soon as a show of good faith. Mayor and Council asked Town Manager Hicks to check the reserve funds for money to complete the project. Town Manager Hicks will get the Town's Engineer Mr. Parks to write up a project description for their review. Town Manager Hicks, and Mayor and Council hope to have the project completed before fall.

EDC Application: Von Brown Jr. – Mayor Scheessele and Vice Mayor Rice accepted Mr. Von Brown Jr.'s application to be appointed to the Economic Development Commission and asked Town Clerk Brady to prepare a resolution to appoint Mr. Brown at the June Town Meeting.

Review of June Town Meeting Agenda – Town Clerk Brady received an email from Karen Williams of Community Affairs stating that the 4<sup>th</sup> and 5<sup>th</sup> graders are confirmed to rear their "If I Were Mayor" and "Bike Safety essays, and Boy Scout Joey Carter would like to present his Eagle Scout project at the June Meeting. Mayor and Council agreed that these items should be added to the agenda, and requested that a presentation of a Town seal to the Indian Head Elementary School Destination Imagination Team be added to the June agenda as well.

Roundtable:

Mayor – Mayor Scheessele brought up the fact that the Town continues to have problems with Waste Management. Town Manager Hicks stated that last Wednesday they did not finish the recycling route until around 7 or 8pm, but they have not had as many misses as before, and they have been emailing any issues they have on the route. However there is still an issue with a lack of consistency with having the same driver each week. Mayor Scheessele requested that Town Manager Hicks continue to explore other options for the recycling pick up. Mayor Scheessele asked for an update on any progress with the Wamsley properties following the code enforcement actions that were taken. Town Manager Hicks reported that he has a meeting

scheduled with Mr. Wamsley for Thursday May 29 and at that time he will set up a date to review Mr. Wamsley's progress on the consent order list with Planchek. Mayor Scheessele requested an update on the next group on the list for code enforcement actions. Town Manager Hicks reported that two of the homes have been sent letters, and the State has been involved with the tire issue on Strauss Avenue. Mayor Scheessele requested a Connector Trail and Trailhead Plaza update. Town Manager Hicks reported that Woodland plans to finish his portion of the work this week weather permitting. Once that portion of the work is complete the concrete work will take place the following week, and Seal Pros will come in the week after the concrete work is done. Following Seal Pros work, Woodland will then wrap up the remainder of the project. The Connector Trail and the Trailhead Plaza should be open by July 4. The Trailhead Plaza work will continue around the tree and the company has submitted a change order that Richard Parks will review.

Vice Mayor – Vice Mayor Rice stated that Karen Williams received an email from the County Board of Elections that they will no longer be supporting the Town in future elections. The Town will have to come up with a total election process to be run in house. Vice Mayor Rice plans to contact MML to find out information on how to run a mail in election, then the Town's Board of Elections would only have to count the ballots and verify voter registration. No reason was given by the County to explain why they will no longer be assisting local elections. Vice Mayor Rice brought up the Town's time capsule. The opening of the capsule falls at the same time as the Base's 125<sup>th</sup> anniversary. Vice Mayor suggested deferring the opening of the capsule 5 years to open it at the Town's 100<sup>th</sup> anniversary. Mayor Scheessele was in agreement with Vice Mayor Rice's suggestion to defer the opening of the time capsule. Mayor and Council would like to plan a big celebration for the Town's 100<sup>th</sup> anniversary and the capsule will be opened at that time.

Councilman – Not present.

Town Manager – None

Town Clerk – Town Clerk Brady asked Mayor and Council to review the class schedule for the annual MML conference in June and sign up for booth coverage before the end of the week.

Mayor Scheessele adjourned the work session at 2:02pm.

  
Andrea Brady, Town Clerk