

## **TOWN COUNCIL WORK SESSION MINUTES**

### **Town Hall**

**Monday, August 18, 2014**

**1:01 pm**

Mayor Scheessele, Vice Mayor Rice, and Councilman Albright met in work session on Monday, August 18 at the Town Hall. Also in attendance were Town Manager Ryan Hicks, and Town Clerk Andrea Brady.

Dept. of Legislative Services Notice – Mayor Scheessele moved this item to the end of the meeting to be discussed under a closed session because it deals with employee performance.

MML Digital Directory – Mayor and Council agreed to renew the Town’s MML Digital Directory ad.

Jammin’ at the Creek – Town Manager Hicks received an email from Sue Jones at Up the Creek Rentals. Up the Creek is planning a free concert on October 18<sup>th</sup> to benefit Charles County Sheriff’s Shop with a Cop. Mrs. Jones was inquiring about paying for electricity, blocking off Jennifer Drive, having Sheriff’s officers for the event, inviting food vendors and maintaining exclusive sales of all drinks. Mayor and Council agreed that Town Manager Hicks should contact Mrs. Jones to suggest moving the event to the Pavilion free of charge. If Mrs. Jones decides to keep the event at the park the Town will shut down a portion of Mattingly Avenue only. Mrs. Jones will have to speak with the Sheriff’s Department or the Town’s Community Policing Officer about having Sheriff’s officers for the event, and it will be explained to Mrs. Jones that alcoholic beverages would not be permitted if the event is held in the park.

Review of September Town Meeting Agenda – Vice Mayor Rice will contact the Civil Air Patrol who will be giving a briefing at the September SMMA meeting to find out if they will be available to give a briefing at the September Town Meeting.

#### Roundtable:

Mayor – Mayor Scheessele noticed that the large recycling toters seem to be popular. Town Manager Hicks reported that so far there have been no issues with All American Refuse and Recycling. Mayor Scheessele stated that the concrete work at the Connector Trail looks good, he noticed at the Trailhead Plaza that the kiosk is not up, and the rain garden has not been planted and he inquired about how far the ornamental fence will be placed. Town Manager Hicks said the paving should be complete by next week or the following week at the Connector Trail, and the Trailhead Plaza is close to wrapping up and finishing those items the Mayor noticed, and he will speak with Glen about the ornamental fence.

Vice Mayor – None

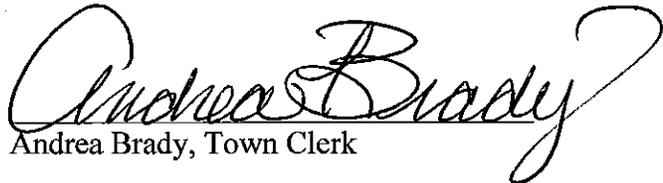
Councilman – None

Town Manager – Town Manager Hicks reported that both the Connector Trail and the Trailhead Plaza should be finished by the end of this month or beginning of next month. The drainage issue

at the Village Green will be the next project. Town Manager Hicks and Superintendent Eric Woodland Will be meeting with the Town's Engineer Richard Parks on Tuesday August 19 to discuss the project. Town Manager Hicks received an email from Evie Hungerford about the Black Box Theater. Facchina will be ready to begin work soon, and Mrs. Hungerford said the Town promised to bring a water source to the Black Box for a sprinkler system. As long as the tap is 1" or smaller Public Works will be able to install it, if the tap is larger an outside contractor will have to be hired. Town Manager Hicks has not received plans for the project at this time. The Indian Head Business Association emailed Town Manager Hicks inquiring about the Town's trolley. At this time the trolley is not working, and Superintendent Woodland has not had time to assess the problems due to other projects. Mayor and Council requested that Town Manager Hicks speak with Woodland to get an assessment on the trolley and asked that it be fixed if it is a simple problem. Another issue is that the Town does not have a driver on staff with a passenger endorsement. Mayor and Council agreed that if they trolley is fixed it will be the responsibility of the IHBA to hire a driver. Town Manager Hicks reported that the chimney was taken off of the Black Box due to damage from the earthquake, and he plans to look into a contractor to make repairs on the war memorial.

Town Clerk – Harry Davidson will be coming out to look at the Town's time capsule plaque and he will let Town Clerk Brady know what he can do to cover the year that needs to be changed. Mr. Davidson let Town Clerk Brady know that if brass is used it will weather and become hard to read. Mayor and Council agreed to move forward with whatever Mr. Davidson suggests.

Mayor Scheessele adjourned the open session at 1:28pm and made a motion to move into a closed session. Councilman Albright seconds the motion. Mayor and Council moved into closed session at 1:29pm.

  
Andrea Brady, Town Clerk